

# **ANH NGUYEN**

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## **PROFESSIONAL SUMMARY**

Emerging sales professional with experience in the consumer product industry and strong track record of excellence. Highly effective at creating and maintaining good customer relations and generating repeat business. Proven ability to train and manage new team members.

## **EDUCATION**

Bachelor of Science in **Managerial Economics** with a minor in Communication

University of California, Davis, June 2024

Carlos University, **Education Abroad Program**, Madrid, Spain, Summer 2022

## **SKILLS**

*Computer:* Proficient in MS Word, Excel, email and Internet Explorer in PC and Mac environments

*Language:* Fluent in Vietnamese, Conversational Spanish (spoken)

*Communication:* Able to write clearly and convincingly and give public presentations to large groups

## **RELEVANT EXPERIENCE**

**UC Davis EOP Tutor**, Davis, CA

Sep 2021 - present

- Tutored an average of 6 students per week through the EOP program at UC Davis, supporting skill development in college level English composition and reading
- Facilitated access to academic support resources for students in the disabled community by converting print resources to accessible file formats

**Marketing/Sales Intern**, Progressive Microproducts, Sacramento, CA                  June 2023 – Sep 2023

- Developed and implemented marketing and advertising strategies for personal computing products, contributing to revenue growth of 26% since previous year
- Designed educational materials to support software users on both Windows and Apple OS
- Participated in annual computer trade show hosting 150+ vendors and 3,000+ visitors

**Management Trainee/Salesperson**, Grand Auto, Inc., San Francisco, CA                  May 2018 – Sep 2020

- Performed full-time sales work for auto parts store with annual sales exceeding \$35 million, earning annual sales award for 2019 fiscal year
- Maintained a large store inventory using a computerized inventory system
- Supervised and trained a sales force of 34 representatives
- Implemented parts department reorganization for enhanced workflow

## **LEADERSHIP**

McNair Scholar, Sep 2021 – present

Member, Vietnamese Student Association, Sep 2021 – present

Fundraising Chairperson, Member, Delta Sigma Pi, a business fraternity, Sep 2022 – June 2023