Provident Fund Withdrawal Claim

Submission of an online application

Interestingly, the EPFO has very recently come up with the online facility of withdrawal which has rendered the entire process easier and less time consuming hence, now they are asking employers not to submit physical copies.

Prerequisite: To apply for withdrawal of EPF online through EPF Portal, make sure that following conditions are met:

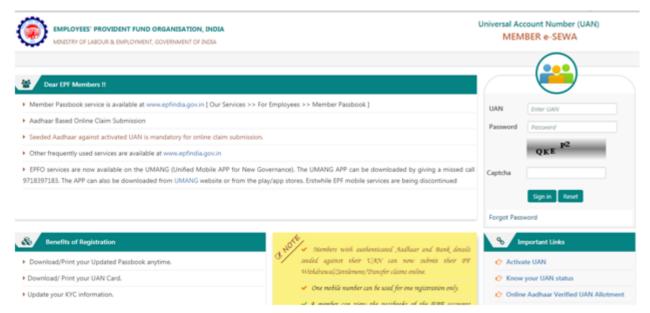
- 1. UAN (Universal Account Number) is activated and the mobile number used for activating the UAN is in working condition
- 2. UAN is linked with your KYC i.e. Aadhaar, PAN and bank details along with the IFSC code.

If the above conditions are met, then the requirement of an attestation of previous employer to carry out the process of withdrawal can be done away with.

*Steps to apply for EPF withdrawal online:

Step 1: Go to the UAN portal

Step 2: Login with your UAN and password and enter the captcha.



Step 3: Then, click on the tab 'Manage' and select KYC to check whether your KYC details such as Aadhaar, PAN and bank details are correct and verified or not.



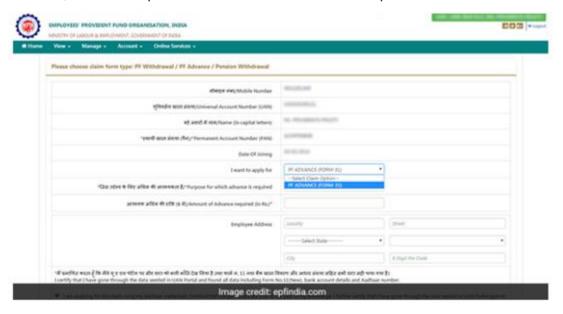
Step 4: After the KYC details are verified, go to the tab Online Services' and select the option 'Claim' form the dropdown menu.



Step 5: The 'Claim' screen will display the member details, KYC details and other service details. Click on the tab 'Proceed for Online Claim' to submit your claim form.

Step 6: In the claim form, select the claim you require i.e full EPF Settlement, EPF Part withdrawal (loan / advance) or pension withdrawal, under the tab 'I Want To Apply For'. If the member is not

eligible for any of the services like PF withdrawal or pension withdrawal, due to the service criteria, then that option will not be shown in the drop-down menu.



Go ahead & fill up the form & submit it online.

Note: Please write DOJ & DOE, bank details carefully.

Thanking you,

Finance Dept.

(Cybage Software Pvt. Ltd.)