

Shriya Shrestha

Old Bridge, NJ

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EDUCATION

Rutgers University-New Brunswick, Rutgers Business School

New Brunswick, NJ

Bachelor's in Computer Science, Minor in Economics

Sept 2023 – May 2027

- **Relevant Coursework:** Intro to Microeconomics, Intro to Statistics, Intro to Computer Science

Old Bridge High School

Matawan, NJ

High School Diploma

Sept 2019 – June 2023

- **Weighted GPA:** 5.1/6.0

Relevant Coursework: AP Calculus AB & BC, Business Management, Sports and Entertainment Management, Business/Pre-law, Personal Finance

WORK & LEADERSHIP EXPERIENCE

Law Office of Maria Noto, P.C.

Matawan, NJ

Intern

Oct 2021 – April 2022

- Shadowed lawyer at 5+ court hearings and depositions, taking notes and documenting proceedings
- Handled and maintained proper organization of confidential information and documents
- Typed and revised 50+ letters, briefs, and memos
- Communicated pertinent information to clients via phone, email, and mail

EcoLearners

Remote

Head of Outreach

June 2021 – August 2022

- Researched urgent climate topics and wrote articles to address and promote awareness on the subject
- Led the Outreach team of 6 people on weekly tasks such as contacting local officials about climate change policies and sponsorships for organized events
- Contacted and interviewed ~10 new applicants via zoom

Friends of Nepal—New Jersey (FONNJ)

Old Bridge, New Jersey

Volunteer

June 2019 – June 2023

- Led raffle fundraisers leading to ~ \$500 donated per event solely from raffles
- Managed the allocation of money, serving as the organization's teen treasurer
- Worked with the FONNJ's president to host 10+ picnic fundraisers and cultural shows
- Built relationships with members and the community to promote long-term organization growth

SKILLS, ACTIVITIES & INTERESTS

Technical Skills: Microsoft Word, PowerPoint, Adobe After Effects

Activities: FBLA Historian & Reporter, Spanish Honor Society Board Member

Interests: Travelling, Piano, Dancing (Bharatanatyam),

Clubs: Little Investment Bankers of Rutgers (LIBOR), Future Business Leaders of America

Looking for Extra Help with Your Resume / CV?

We work with a *limited* number of clients each month to revamp their resumes / CVs and cover letters and guide them through the recruiting process in the finance industry. We select our clients carefully to ensure that they can truly benefit from our services.

We aim to create a resume / CV that is at least **twice** as effective as your current one in winning interviews and job offers.

We work with you to extract the key information that will catch the attention of financiers and recruiters, and then we present and position your achievements in the most impressive way possible.

We work primarily with 1) University and Master's students with **significant** internship experience; 2) Current investment bankers, traders, salespeople, research and investment analysts, and middle office staff who are looking to lateral or move to **other areas in finance**, such as sales, investor relations, capital markets, equity research, corporate finance, private wealth management, and **the buy-side** (private equity, hedge funds, and asset management); and 3) **Career changers** who want to break into finance in one of those areas at the MBA-level or above.

This service is **NOT** for you if you're a 2nd year university student with no previous internships.

If, however, you think you would be a good fit for our services and you'd like to work with us 1-on-1 to create a more effective resume/CV and cover letter, and to improve your networking strategy, elevator pitch, and interview skills, you can learn more about our services by clicking the links below:

See all our resume editing/coaching package deals and learn how you can get your own customized Action Plan, plus significant 1-on-1 assistance in the recruiting process to help you land finance interviews and offers.



Resume & Cover Letter Editing

Or: [View Our Resume & Coaching Package Deals](#)