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## RELEVANT EXPERIENCE

### FREELANCE • TÜBINGEN, FREIBURG

2011-present

TRANSLATOR/EDITOR

- Provide translation, proofreading, copy-editing, and writing services to a diverse set of clients.

### THINGSTHINKING • KARLSRUHE

2022

SENIOR TECHNICAL WRITER

- Provided technical documentation in an agile environment.

### CARL-SCHURZ-HAUS/DEUTSCH-AMERIKANISCHES INSTITUT FREIBURG EV • FREIBURG

2015-2022

HEAD OF THE LIBRARY AND EDUCATIONUSA STUDIES ADVISER

- Oversaw library budgeting, purchasing, cataloging, marketing, and led a team of employees and volunteers.
- Advised one-on-one and in large groups for EducationUSA. Performed outreach, wrote and designed marketing materials, and led a small team of student employees.

### KINO ATELIER/CAFÉ HAAG • TÜBINGEN

2014-2015

HEAD PROJECTIONIST AND ASSISTANT BAR MANAGER

- Programmed the projector and the ticketing system, ordered supplies for the bar, and worked shifts as projectionist/bartender.

### FREELANCE • DENVER

2008-2010

GRAPHIC DESIGNER

- Designed book covers, logos, mastheads, advertisements, and broadsheets.

## EDUCATION

### NEUEFISCHE GMBH

16 October 2023

WEB DEVELOPMENT BOOTCAMP

- Currently learning HTML, CSS, Javascript, React, Next, MongoDB, Scrum, Pair Programming, Node.js, Figma, NoSQL, Git, and REST

### THE UNIVERSITY OF DENVER

2007-2012

PHD IN ENGLISH WITH A FOCUS IN CREATIVE WRITING

### THE SCHOOL OF THE ART INSTITUTE OF CHICAGO

2000-2002

MFA IN WRITING

### THE UNIVERSITY OF BREMEN

1996-1997

FULBRIGHT SCHOLARSHIP

### DOANE COLLEGE

1992-1996

BA IN ENGLISH AND GERMAN

## SKILLS

OFFICE SOFTWARE	MSOffice   OpenOffice   Google Workspace   $\LaTeX$
GRAPHIC DESIGN SOFTWARE	Adobe Photoshop   Adobe InDesign   GIMP   Scribus
WEB SOFTWARE	Wordpress   TYPO3   basic HTML
OTHER SOFTWARE	Paligo   Jira   basic BASH   conferencing software
LANGUAGES	<b>Native:</b> English   <b>Fluent:</b> German   <b>Beginner:</b> French

## EXTRA

- A list of my teaching experience can be found [on my website](#).
- A list of my publications/my portfolio can be found [on my website](#).
- I am very interested in writing as a process, and am currently teaching myself prompt engineering.