



Course Name	Zoho Books	
College Name	Mangayarkarasi College of Arts and Science for Women Paravai, Madurai - 625002	
College Code	MKU251	
Skill Offering Id		
Project Title	Preparation and maintenance of Zoho books of Keerthi sweets	
Project Submitted To	Madurai Kamaraj University (Naan Mudhalvan Scheme(TNSDC))	
Year	2023	
Department	B.Com	
Semester	5	
Group Number	12	
Total Members of the Group	4	
Group Members Details		
Name of the Member	University Register. No	Student NM ID
K.Sruthi	C1C15905	007C5EE68B630DD88094636C2FE28B4B
V Lakshmi	C1C15875	11C74226842CC9F8B044EC81A1C7F559
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Under the Guidance	Mrs.C.M.Priyanka	
SPOC	Ms.P.UMADEVI	

Preparation and maintenance of Zoho books of Keerthi sweets

1. Introduction.

1.1 Overview

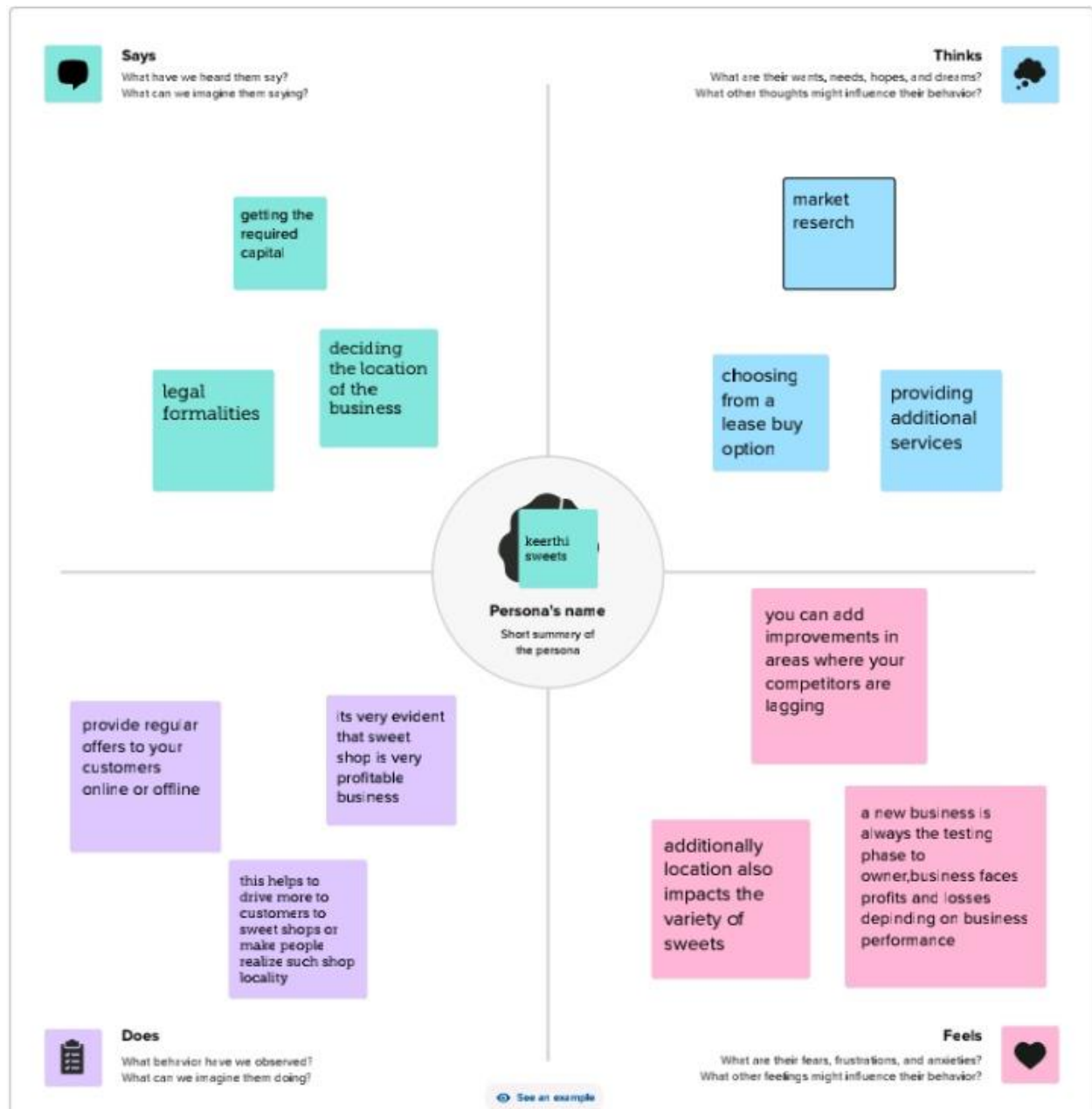
Keerthi Sweets a Manufacturer and Trader of Sweets, relies on Zoho Books to manage their inventory, handle purchase orders, and generate invoices for their customers. They can track stock levels, manage supplier payments, and generate financial reports. Zoho Books helps them streamline their wholesale operations and optimize inventory management.

1.2 Purpose

Keerthi Sweets is a renowned manufacturer and trader of delectable sweets, catering to both wholesale and retail customers. With a rich heritage spanning several decades, Keerthi Sweets has earned a reputation for its commitment to quality, authenticity, and customer satisfaction. Specializing in a wide variety of traditional and innovative sweets, they combine traditional recipes with modern techniques to create flavors that tantalize taste buds. Keerthi Sweets is a Private Limited company also registered under GST in Tamil Nadu. Keerthi sweets

2. Problem Definition and Design Thinking

a. Empathy Map



2.2 Ideation and Brainstroming Map




Milestone 1 set up your account



Already have a Zoho account? [Sign in](#)

Experience PREMIUM plan for 14 days.

 Keerthi Sweets

 shruthikrishnan691@gmail.c

 +91  9345799921





 India 

 Tamil Nadu 

Your data will be in INDIA data center.

☒ I agree to the [Terms of Service](#) and [Privacy Policy](#).

CREATE ACCOUNT

We've sent an email to shruthikrishnan691@gmail.com. Please verify it to start invoicing your clients.

RESEND VERIFICATION



Search in Customers

Trial expire...

Subscribe



Keerthi Sweets

[Back to All Settings](#)

Organization Profile

ID: 60024602114

Organization Logo

Upload Your Organization Logo

This logo will be displayed in transaction PDFs and email notifications.

Preferred Image Dimensions: 240 × 240 pixels @ 72 DPI
Maximum File Size: 1MB

Organization Name*

Keerthi Sweets

Industry*

Educatio

Organization Location*

India

Organization Address

Street 1



Street 2

City

ZIP/Postal Code

Tamil Nadu

9345799921

Fax Number

Website URL

Organization Address Format [»](#)

Would you like to add a different address for payment stubs?

No ☐

Primary Contact

SENDER

shruthikrishnan691
(shruthikrishnan691@gmail.com)

EMAILS ARE SENT THROUGH

Email address of Zoho Books
(message-service@sender.zoho-books.in)



Your primary contact's email address belongs to a public domain. So, emails will be sent from **message-service@sender.zoho-books.in** to prevent them from landing in the Spam folder. If you still want to send emails using the public domain, [change setting](#) »

Fiscal Year

April - March

Report Basis

- ☒ Accrual • You owe tax as of invoice date
☐ Cash • You owe tax upon payment receipt

Language

English

Time Zone

(GMT 5:30) India Standard Time (Asia/Calcutta)

Date Format

dd/MM/yyyy [16/10/2023]

/

We've sent an email to shruthikrishnan691@gmail.com. Please verify it to start invoicing your clients.

[RESEND VERIFICATION EMAIL](#)

Books



Search in Customers

Trial expire...

[Subscribe](#)



Keerthi Sweets



Home

Items

Banking

Sales

Purchases

Time Tracking

Accountant

Reports

Documents

Payroll

Configure Features list



Hello, shruthikrishnan691
Keerthi Sweets

Zoho Books India Helpline: 18003093036
Mon - Fri • 9:00 AM - 7:00 PM • Toll Free

Dashboard

Getting Started

Recent Updates

Announcements



Looking for a product overview?

Available in English & தமிழ்

Join our daily webinar and get all your questions answered live!

Register
Now

Total Receivables ⓘ

+ New

Total Unpaid Invoices ₹0.00

CURRENT

₹0.00

OVERDUE

₹0.00 ▼

Total Payables ⓘ

+ New

Total Unpaid Bills ₹0.00

CURRENT

₹0.00

OVERDUE

₹0.00 ▼

Cash Flow ⓘ

This Fiscal Year ▼



Cash as on
01/04/2023

₹0.00

Incoming

₹0.00 +

Outgoing

₹0.00 -

Cash as on
31/03/2024

₹0.00 =

Income and Expense ⓘ This Fiscal Year ▼

Accrual Cash



Income
Expense

Total Income

₹0.00

Total Expenses

₹0.00

* Income and expense values displayed are exclusive of taxes.

Top Expenses ⓘ

This Fiscal Year ▼

No Expense recorded for this fiscal year

Projects ⓘ

00:00

UNBILLED HOURS

₹0.00

UNBILLED EXPENSES

[Add Project\(s\) to this watchlist](#)

Bank and Credit Cards ⓘ

[Yet to add Bank and Credit Card details](#)

Milestone 2 product/ items

[illegible]

Books

Search in Items (/)

Trial expire...

Subscribe

Keerthi Sweets

Home

Items

Banking

Sales

Purchases

Time Tracking

Accountant

Reports

Documents

Payroll

All Items

+ New

<div><div></div></div> NAME	DESCRIPTION	RATE	USAGE UNIT	
<div><div></div></div> Athirisam	Sweets	₹1,200.00	kg	
<div><div></div></div> Dry fruits		₹0.00	kg	
<div><div></div></div> Flavourings and spices		₹0.00	kg	
<div><div></div></div> Flour		₹0.00	kg	
<div><div></div></div> Ghee and oil		₹0.00	kg	
<div><div></div></div> Gulab jamun		₹50.00	kg	
<div><div></div></div> Jangri	Sweets	₹800.00	kg	
<div><div></div></div> Kaju barfi	Sweets	₹1,000.00	kg	
<div><div></div></div> Mysore pak	Sweets	₹1,000.00	kg	
<div><div></div></div> Sugar		₹0.00	kg	

Milestone 3 vendors:

Books

Search in Vendors (/)

Trial expire...

Subscribe

Keerthi Sweets

Home

Items

Banking

Sales

Purchases

Vendors

Expenses

Recurring Expenses

Purchase Orders

Bills

Payments Made

Recurring Bills

Vendor Credits

Time Tracking

Accountant

Reports

Documents

Payroll

All Vendors

+ New

Business is no fun without people.

Create and manage your contacts, all in one place.

CREATE NEW VENDOR

Click here to import vendors from file

or using

Types of contacts

CUSTOMERS

CONTACT PERSON 1

CONTACT PERSON 2

CONTACT PERSON 3

VENDORS

CONTACT PERSON 1

CONTACT PERSON 2

CONTACT PERSON 3

An individual person or a company can be added as a customer/vendor.

Books

Search in Vendors (/

Trial expire...[Subscribe](#)

Keerthi Sweets

Home

Items

Banking

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Purchases

Vendors

Expenses

Recurring Expenses

Purchase Orders

Bills

Payments Made

Recurring Bills

Vendor Credits

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Documents

Payroll

New Vendor

Primary Contact ⓘ

Ms. ▾

Sruthi

K

Company Name

Keerthi sweets

Vendor Display Name* ⓘ

Sruthi K ▾

Vendor Email ⓘ

shruthikrishnan691@gmail.com

Vendor Phone ⓘ

Work Phone

9345799921

Other Details

Address

Contact Persons

Bank Details

Custom Fields

Reporting T

Remarks

PAN ⓘ

Currency

INR- Indian Rupee ▾

Opening Balance

INR

Payment Terms

Due on Receipt ▾

TDS

Select a Tax ▾

Enable Portal? ⓘ

☒ Allow portal access for this vendor

Portal Language ⓘ

English ▾

Add more details

Save

Cancel

Contact created by
shruthikrishnan691

Milestone 4 purchase:

Books

Home

Items

Banking

Sales

Purchases

Vendors

Expenses

Recurring Expenses

Purchase Orders

Bills

Payments Made

Recurring Bills

Vendor Credits

Time Tracking

in-App Bills

GST Filing

New Purchase Order

Vendor Name*
Select a Vendor

Default To*
☒ Organization
sankalpugars
☐ Customer
Tamil Nadu
India
Change destination to deliver

Purchase Order#
PO-00001

Reference#

Date
20/06/2023
To create transaction dated before 25/07/2027, click here

Expected Delivery Date
ddMM/yyyy

Payment Terms
Due on Receipt

Shipment Reference
Choose the shipment preference or type to add
☐ This transaction is applicable for reverse charge

Save as Draft Save and Send Cancel

Template: Standard Template Change

Books

Home

Items

Banking

Sales

Purchases

Vendors

Expenses

Recurring Expenses

Purchase Orders

Bills

Payments Made

Recurring Bills

Vendor Credits

Time Tracking

in-App Bills

GST Filing

All Purchase Ord...

New

PO-00001

Attachments Comments & History

Quality Delights Suppliers
PO-00001 01/04/2023
₹16,000.00
₹16,000

Sweet Treats Raw Materials
PO-00002 01/04/2023
₹21,000.00
₹21,000

Syringer Sugar Traders
PO-00003 01/04/2023
₹16,500.00
₹16,500

Agarwal Sweet Private Limited

Tamil Nadu

India

54701 314444440004110

Trader Address

Agarwal Sweet Private Limited

54701 314444440004110

Deliver To

sankalpugars

Tamil Nadu

India

54701 314444440004110

Date

16/06/2023

	Qty	Rate	Amount
Sugar	17	280.00	4760.00
Sugar	10	165.00	1650.00
Sub Total			6410.00
GST @ 12.1%			775.61
Grand Total			7185.61

Milestone 5 customers:

Books Search in Customers (1) Trail expires in 14 days. [Subscribe](#) Agarwal Sweets Private...

New Customer

Customer Type: ☒ Business ☐ Individual

Primary Contact:

Company Name:

Customer Display Name:

Customer Email:

Customer Phone:

Other Details | Address | Contact Persons | Custom Fields | Reporting Tags | Remarks

GST Treatment*:

Alt:

Place Of Supply*:

[Book](#) [Cancel](#)

Books Search in Customers (1) Trail expires in 14 days. [Subscribe](#) Agarwal Sweets Private...

Active Customers [+ New](#) [Add](#)

ST	NAME	COMPANY NAME	EMAIL	WORK PHONE	PLACE OF SUPPLY	RECEIVABLE BCTN	UNPAID CREDITS BCTN	CL
<input type="checkbox"/>	Mr. Karthik Krishnan				Tamil Nadu	RS.00	RS.00	
<input type="checkbox"/>	Ms. Karthika Rajendran				Tamil Nadu	RS.00	RS.00	
<input type="checkbox"/>	Mr. Anandhan Sivas				Tamil Nadu	RS.00	RS.00	
<input type="checkbox"/>	Ms. Priya Ranganathan	Priya Sweets			Telangana	RS.00	RS.00	
<input type="checkbox"/>	Mr. Suresh Kumar Iyer	Suresh Sweets			Tamil Nadu	RS.00	RS.00	

Milestone 6 sales:

The screenshot displays the 'Sales Orders' management interface. The left sidebar contains navigation links for various business functions. The main content area shows a list of sales orders, with two orders highlighted: one for 'Ms. Priya Ranganathan' and another for 'Mr. Suresh Kumar Iyer'. A modal window is open, showing a detailed view of a sales order. The modal includes a header with the company name 'Agariwal Swasthi Private Limited' and a large 'SALES ORDER' title. Below this, it lists the bill-to and ship-to addresses, both belonging to 'Mr. Suresh Kumar Iyer'. A table at the bottom of the modal shows a single line item: 'Raga Bhat' with a quantity of 1, a unit price of ₹1,000.00, and a total amount of ₹1,000.00.

Books | Search in Banking (1/1) | Trial expires in 31 days. | Agave! Events Price...

Add Bank or Credit Card

Select Account Type* ☒ Bank ☐ Credit Card

Account Name* KOD Bank-801

Account Code

Currency* BRL

Account Number 000001

Bank Name KOD Bank

BIC

Description Max. 500 characters

☐ Make this primary

Save **Cancel**

Milestone 8 Accounts and ledgers

Books | Search in Banking (1/1) | Trial expires in 31 days. | Agave! Events Price...

Create Account

Account Type* Other Asset

Account Name*

Account Code

Description Max. 500 characters

☐ Add to the watchlist on my dashboard

Save **Cancel**

Assets
Track special assets like goodwill and other intangible assets

Milestone 9 Journal entries

Books | Search (/) | Trial expires in 11 days. | Agarwal Sweets Private...

New Journal | Choose Template

Date* 30/04/2023
 Journal# 3
 Reference#
 Notes* Max. 500 characters
 Journal Type ☐ Cash based journal
 Currency INR - Indian Rupee

ACCOUNT	DESCRIPTION	CONTACT NAME	DEBITS	CREDITS
Salaries and Employee Wages	Bring employee Salaries for the month of April-23	Select Contact	50000	
Salaries Payable	Bring employee Salaries for the month of April-23	Select Contact		50000

+ Add another line

Save and Publish | Save as Draft | Cancel | Make Recurring

Milestone 10 Expenses and bill

Books | Search in Expenses (/) | Trial expires in 11 days. | Agarwal Sweets Private...

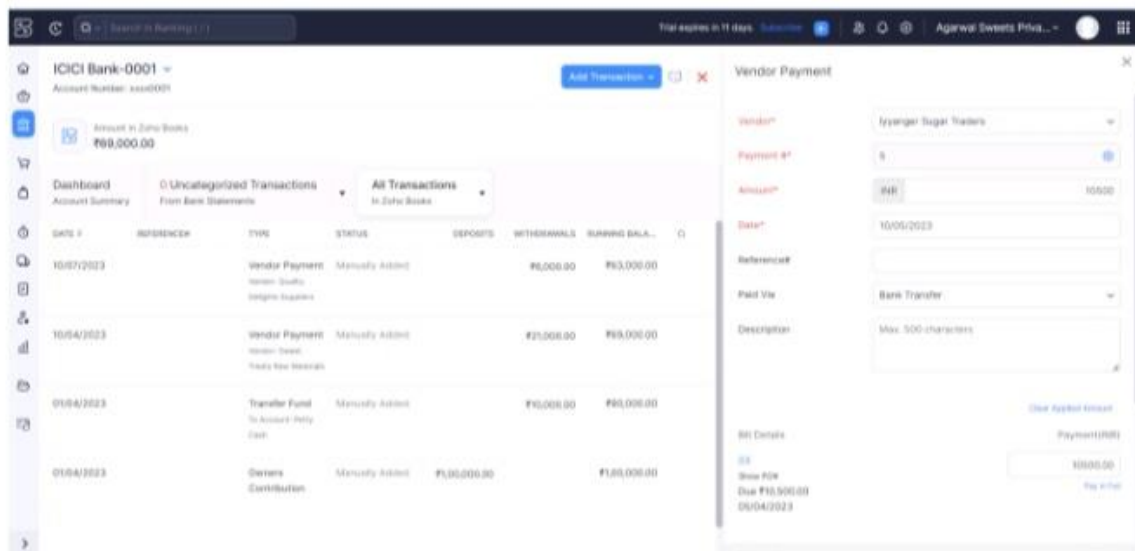
Record Expense | Record Message

Date* 30/04/2023
 Expense Account* Miscellaneous Expenses
 Expense Type* ☐ Goods ☒ Services
 Amount* INR - 5000
 Paid Through* Petty Cash
 Vendor
 GST Treatment* Non-GST Supply
 Source Of Supply* ITNE - Tandi Nadi
 Destination Of Supply* ITNE - Tandi Nadi
 Invoice#
 Notes Max. 500 characters

Drag or Drop your Receipts
 Maximum file size allowed is 10MB
 Upload your Files

Milestone 11 Bank entries

For vendor payment



Milestone 12 financial reports

The screenshot shows the 'Profit and Loss' report for 'Agarwal Sweets Private Limited'. The report is for the year 2023. It displays various financial metrics, including Operating Income, Operating Expense, Non-Operating Income, Non-Operating Expense, and Net Profit/Loss. The report is structured as a table with columns for the account name and the amount.

Account	Amount
Operating Income	₹1,71,000.00
Sales	₹1,71,000.00
Total for Operating Income	₹1,71,000.00
Cost of Goods Sold	₹1,00,000.00
Cost of Goods Sold	₹1,00,000.00
Total for Cost of Goods Sold	₹1,00,000.00
Gross Profit	₹71,000.00
Operating Expense	₹60,000.00
Advertising and Marketing	₹10,000.00
Rent Expense	₹10,000.00
Utilities and Employee Wages	₹10,000.00
Total for Operating Expense	₹60,000.00
Operating Profit	₹11,000.00
Non-Operating Income	₹0.00
Total for Non-Operating Income	₹0.00
Non-Operating Expense	₹0.00
Total for Non-Operating Expense	₹0.00
Net Profit/Loss	₹11,000.00

Purposes:

Keerthi sweets manufacturers and traders of sweets relies on Zoho books to manage their inventory handle, purchase orders and generate invoices for their customers and take financial reports.

Future scope:

Sweet business is very profitable and financial rewarding, mostly yield a good profits in business and you can make a private or part time business, this gives an advantage to customers .

Conclusion:

Sweets are also called as lollies is confection that features sugar as a principal ingredient.may this sweet business gives profitable at festival times.