

# P. SURENDAR

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## Objective:

To achieve a responsible position, that has the scope to exhibit the Knowledge and skills for the success and growth of the organization. Working environment should be completely professional, thus providing scope for mutual development.

## Profile:

- Configuring and updating the patches and troubleshooting the Network issues through Remote Tools.
- Installation and Configuration of Desktop with required Applications.
- Installation and Maintenance of Computer Systems, Peripherals and Local Area Networks.
- Configuring and Setting up the Mail Client MS Outlook.

## Professional Experience:

<b>Company Name</b>	Fussion Enterprises, Chennai
<b>Period</b>	January 2021 to March 2023
<b>Role</b>	<b>Desktop Support Engineer</b>
<b>Activities &amp; Key achievements</b>	<ul style="list-style-type: none"><li>✓ Installation and Troubleshooting of Desktop.</li><li>✓ Installation of Operating System like Windows 7 and windows 8 and 10</li><li>✓ Trouble shooting of Hardware and network related Problems.</li><li>✓ Configure Network Printers.</li><li>✓ Responsible for maintaining the Desktops with periodical update and checkup like windows patch updates and Antivirus updates etc.</li><li>✓ Support for the application packages Like Ms office etc.</li><li>✓ Configuring and Troubleshooting Mail Client like MS Outlook Working in Desktop support (Level 1), attending to user problems and troubleshooting through Remote Tools like Team Viewer</li><li>✓ Knowledge in ADDS and DNS ,DHCP services in Windows 2012 R2 server</li></ul>

**Education:**

QUALIFICATION	INSTITUTE SCHOOL/COLLEGE	BOARD /UNIVERSITY	YEAR OF PASSING	% OF MARKS
Bsc CSC	Jaya Arts & Science College, Thiruninravur	University	2017	75%
HSE	Kannada Sangha Hr. Sec. School	State Board	2014	64%
SSLC	Bethel Matriculation Hr.Sec.School	Matriculation	2012	81%

**Education:**

- Completed **Hardware and Networking Course**.

**Technical Skills:**

- Trouble shooting desktop, printer and network support.
- Updated Anti-virus, patches and service packs.
- Trouble shooting Desktop and Application Problems.
- Knowledge in Installation and Configuration of DNS and DHCP services

**Personal Details:**

Father's Name : Mr J. Paramanandam  
D.O.B : 16.01.1997  
Sex : Male  
Nationality : Indian  
Languages Known : Tamil, English  
Address : No: 32, Vijayalakshmi Nagar main street, retteri, Chennai - 600099

**Declaration:**

I hereby declare that the above-mentioned details furnished by me are true and correct to the best of my knowledge and belief. I am willing to produce Original certificates on Demand at any stage.

Place: Chennai

Date:

**(P. SURENDAR)**