

# Vilas Sugandhi

## HR Recruiter

Recruitment Specialist with proven work experience in head hunting, talent acquisition in order to assist the organisation and fulfill its staffing needs.



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## WORK EXPERIENCE

### Freelancer HR Recruiter Hudson Agile Venture Pvt Ltd

04/2020 - Present

Indore, M.P

#### Roles and Responsibilities

- Recruitment for IT and Non IT Profiles like Trainers, Trainees, Recruiter, IOS developer, Android Developer, PHP Developer
- Assisting Staffing agencies in order to provide them relevant candidates.

### Resource Executive Shishupuram Early Childhood Organisation

11/2019 - 03/2020

Indore, M.P

### HR Admin Cubedots Pvt Ltd

04/2019 - 09/2019

Indore, M.P

### Freelancer HR Recruiter K's Incrementum

09/2017 - 04/2019

Indore, M.P.

#### Roles and Responsibilities

- Recruiting IT and Non IT Profiles

### Quality Control Assistant Engineer L&T Power Ltd (Ideas Inc Management Pvt Ltd)

05/2015 - 04/2017

Khandwa, M.P.

## EDUCATION

### MBA CDGI

08/2017 - 07/2019

Indore, M.P

#### Courses

- HR & Operations

### BE VITS

08/2010 - 07/2014

Indore, M.P.

#### Courses

- Mechanical Engineering

### HSC St. Theresa's Hr. Sec. School

08/2009 - 07/2010

Burhanpur, M.P

#### Courses

- Maths

## SKILLS

Benefits Administration

Talent Acquisition

Performance Management

Organizational Development

ATS

C2H

W2

VMS

Employee Relations

Orientation

On Boarding

Training and Development

H1B/Green card/EAD/CPT/OPT

IT and Non IT Recruitment

Staffing

High-Volume Staffing

Retention

HR Policy and Procedures

## CLIENTS

Toppr

Aditya Birla Sun life Insurance

Aegis Limited

CVS - Pharmacy

Urban Pro

Daas Labs

Golden Gate

Nextvision

Daas Labs

## ACHIEVEMENTS

2nd Runner up in Inter college chess competition.

Member of Entrepreneurship cell at CDGI  
(08/2018 - 07/2019)

## LANGUAGES

English

Full Professional Proficiency

Hindi

Native or Bilingual Proficiency

Gujarati

Professional Working Proficiency

Spanish

Limited Working Proficiency

## INTERESTS

Chess

Meeting new people

Internet surfing

Table Tennis

Research and Development in Technology