Business Requirement Document

- 1. Project Overview

EventSync is a college event planning app that helps department leaders and students coordinate tasks, share updates, and manage events smoothly.

- 2. Business Objective

There is frequent miscommunication between different departments in my college during event planning.
Information doesn't reach all departments on time, which leads to confusion, poor coordination, and sometimes missing out on important tasks.
This app aims to solve that by ensuring all department leaders are on the same page through a central event coordination system.

- 3. Goals

  - Reduce miscommunication between departments.

  - Help student leaders track and manage event tasks in one place.

  - Make event planning smooth, organized, and transparent.

  - Notify all users in real-time about updates or changes.

- 4. Scope

In Scope:

  - Login/Signup for all college students and department leaders

  - Event creation and task assignment by leaders

  - Task tracking

  - Event gallery feature

  - Event view access for all students

-    Notifications and real-time updates

Out of Scope:

-    External vendor booking or payment gateway

-    Public or external access

-    In app chat or real time messaging

◆ 5. Users (Who will use the app)

• Department Leaders – manage and coordinate events
• College Students – view event details, photos, announcements
• Faculty – observe and review event status

◆ 6. Constraints

Limited to internal college events

Data security and privacy must be ensured (no contact numbers shared publicly)