

## ➡ **WEDDING DAY SERVICES**

- ✓ Act as command central for the entire day
- ✓ Comprehensive Day-Of coordination with Wedding Planner and Assistant
- ✓ Orchestrate ceremony line-up designed by our Event Planners
- ✓ Work with the venue to ensure a smooth transition between ceremony, cocktail hour & reception
- ✓ Ensure vendors have arrived on time, run interference if they will be arriving late
- ✓ Vendor assistance and direction with a load-in and break down
- ✓ Solve any unexpected problems
- ✓ Confirm that your event decor is created to your specifications
- ✓ Set up of special event decor items including favors, escort card, placing menus, guest book, etc.
- ✓ Corral family and bridal party for formal photographs to maximize photographer time
- ✓ Ensure bridal party runs on schedule and assist with an on-time start
- ✓ Disbursement of all vendor gratuities and final payments

PWP extend the services as a total package as well as an individual package ideally matching a particular requirement. Please click on the services below to know our offerings. Do call us on **09389166661** , **09415619178** for more information.