

# CURRICULUM VITAE

**SIMON MUKUZE (FCA, FCCA, Dip IFRS)**

Plot 56526, Block 10, Gaborone, Botswana.

Email: [smukuze@gmail.com](mailto:smukuze@gmail.com)

Cell: + 267 72608604

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## CAREER OBJECTIVES

- To work for an organisation that demands high standards and continuous improvement.
- To broaden my skills base and enhance my ability to add value.

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## CORE COMPETENCES

- International Financial Reporting Standards expert
- Financial reporting experience in a dually listed multinational mining company
- Able to manage several tasks at the same time (multitasking)
- A good team player with interpersonal skills
- Can manage and provide training to subordinates
- Naturally self motivated and can work with minimum supervision
- Highly developed sense of professional ethics and integrity
- Excellent knowledge and application of International Financial Reporting Standards
- Knowledge of ERP accounting systems

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## EMPLOYMENT PROFILE

### Freelance Consultant

Major clients being served currently include:

- Bothakga Burrow Mining (Pty) Ltd
- Corporate Management Services (Pty) Ltd
- Botswana Accountancy College – University of Derby UK Programme

### Discovery Metals Limited

Period of employment: January 2011 to October 2012  
Business Unit: Finance  
Position: Financial Superintendent

### Grant Thornton - Botswana member firm of Grant Thornton International

Period of employment: December 2006 to December 2010  
Business Unit: Audit and Assurance  
Position: Audit Manager

**Matamba & Company Chartered Accountants (Zimbabwe)**

Period of employment: May 2001 to September 2006

Business Unit: Audit and Assurance

Position last held: Audit Manager

**Work experience****Freelance Consultant**

Major clients being served currently include:

Duties and responsibilities include

- Financial and management accounting consulting
- IFRS consulting
- Preparation of annual and half year end financial statements that comply with International Financial Reporting Standards (IFRS) & related reports and liaising directly with external auditors for clients
- Preparation of monthly management accounts and reports for clients

**Financial Superintendent - Discovery Metals Limited**

Discovery Metals Limited (DML), a Company listed on the Australian Stock Exchange and Botswana Stock Exchange is a producer of Copper and Silver focused on developing its major asset, the Boseto Copper Project in north-west Botswana.

At DML, I was responsible for financial reporting, Accounting, taxation and payroll.

Duties and responsibilities included

- Preparation of annual and half year end financial statements that comply with International Financial Reporting Standards (IFRS) & related reports and liaising directly with external auditors.
- Preparation of monthly management accounts and reports
- Preparation of quarterly financial reports
- Supervising the payroll function and maintaining the integrity of all payroll transactions
- Ensuring and maintaining the integrity of all financial transactions of the company
- Coordinating the corporate accounting team in all elements pertaining to the provision of accurate and relevant financial information
- Prepare the annual operations and capital budgets for the Company consistent with the organizations guidelines
- Responsible for tax compliance – preparation and submission of tax returns and tax payments (VAT, PAYE, WHT, Corporate taxes).
- Working capital management
- Development and implementation of sound system of internal controls

## **Audit Manager - Grant Thornton Botswana**

Grant Thornton Botswana is one of the largest professional services firm in Botswana and is a member of Grant Thornton International. The firm specialises in audit, taxation, Accounting and business risk advisory services

At Grant Thornton, I was involved in the audit and preparation of financial statements of listed companies, mining companies, government parastatals and other small to medium companies.

Duties and responsibilities included

- Client relationship management
- Overall management of the audit process from planning to completion
- Review of audit working papers
- Preparation of financial statements in accordance with applicable reporting framework.
- Review of financial statements or reports for compliance with applicable financial reporting guidelines
- Preparation of audit reports, internal control reports, management letters and other reports as may be necessary.
- Compliance audits for donor funded projects and organisations

I was also the International Financial Reporting Standards (IFRS) champion/ expert and IFRS contact reference for Grant Thornton Botswana Office. As IFRS champion, I was responsible for:

- Review of financial statements for all public interest entities for IFRS compliance
- Resolution of all IFRS technical queries and related matters
- Development and implementation of IFRS training
- Development and implementation of quality control procedures

## **Audit Manager – Matamba & Company Chartered Accountants Zimbabwe**

Matamba & Company Chartered Accountants Zimbabwe is one of the largest local professional services firm in Zimbabwe. The firm specialises in audit, taxation, Accounting and business risk advisory services

Duties and responsibilities included

- Client relationship management
- Overall management of the audit process from planning to completion
- Preparation and review of financial statements in accordance with applicable reporting framework.
- Preparation of audit reports, internal control reports, management letters and other reports as may be necessary.
- Compliance audits
- Tax planning and compliance consultancy

## PROFESSIONAL MEMBERSHIP

- 2007      **Fellow Chartered Accountant - FCA**  
Botswana Institute of Chartered Accountants (BICA)
- 2006      **Chartered Accountant – CA (Z)**  
Institute of Chartered Accountants of Zimbabwe (ICAZ)
- 2005      **Fellow Chartered Certified Accountant - FCCA**  
Association of Chartered Certified Accountants UK (ACCA)
- 2005      **Registered Public Auditor – RPA (Z)**  
Public Accountants & Auditors Board Zimbabwe (PAAB)
- 2005      **Registered Public Accountant – RPAcc (Z)**  
Public Accountants & Auditors Board Zimbabwe (PAAB)

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## PROFESSIONAL QUALIFICATIONS

- 2011      **Botswana Taxation**  
Association of Chartered Certified Accountants
- 2011      **Diploma in International Financial Reporting Standards**  
Association of Chartered Certified Accountants
- 2005      **Public Practice Examination II (CA)**  
Institute of Chartered Accountants (Zimbabwe)
- 2005      **Advanced Certificate in Auditing**  
Accounting Professional Training (Republic of South Africa)
- 2005      **Public Practice Examination 1 (CA)**  
Institute of Chartered Accountants (Zimbabwe)
- 2004      **Certificate in Theory of Accounting (CTA)**  
Institute of Chartered Accountants (Zimbabwe)
- 2003      **ACCA Professional Scheme**  
Association of Chartered Certified Accountants (ACCA)

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## DEGREE QUALIFICATIONS

- 2004      **Honours Bachelor of Accounting Science**  
University of South Africa (Republic of South Africa)
- 2003      **Honours Bachelor of Commerce in Accounting**  
National University of Science & Technology (Zimbabwe)

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## OTHER QUALIFICATIONS

- 1998            **4 GCE A-Levels (Mathematics, Management of Business, Economics & Geography)**  
University of Cambridge Local Examination Syndicate - Zimbabwe
- 1996            **8 GCE O-Levels (Including Mathematics, English, Sciences & Geography)**  
University of Cambridge - Local Examination Syndicate Zimbabwe

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## COMPUTER APPRECIATION

Sage Pastel, Quick books, Caseware, AuditCARE and Grant Thornton Horizon Explorer, GT Voyager, Pronto Xi (an integrated ERP software), MYOB and ACCPAC.

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## PERSONAL DETAILS

Date of Birth	05 December 1978
Country of Residence	Botswana
Citizenship	Zimbabwean
Marital Status	Married
Gender	Male

I have been working in Botswana for the past seven years.

Holder of SADC Drivers Licence and Valid Zimbabwean Passport

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## HOBBIES

Playing soccer, reading magazines and travelling.

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## REFEREES

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| 1. Mr Dinesh Mallan<br>Audit Partner<br>Grant Thornton Botswana<br>Tel: 00 267 76230814<br>E: <a href="mailto:dinesh.mallan@bw.gt.com">dinesh.mallan@bw.gt.com</a>                                   | 3. Aubrey Mbewe<br>Botswana Accountancy College<br>Tel: 00 267 72455385<br>E: <a href="mailto:aubreym@bac.ac.bw">aubreym@bac.ac.bw</a> |
| 2. Mr F Nhiwatiwa<br>Business Development Manager<br>Discovery Metals Limited<br>Botswana<br>Tel: 00 267 72101483<br>E: <a href="mailto:fred@discoverymetals.com.au">fred@discoverymetals.com.au</a> |  |