

International Application Form

for Undergraduate or Postgraduate Taught Degree Programmes only

FOR OFFICE USE ONLY

Reg. No.

1. Personal details *(Please refer to Notes for Guidance)*

All fields must be completed for your application to be considered.

Surname/Family Name	
First Name(s)	
Permanent Address	
Postcode (UK Only)	
Home contact numbers <i>(inc. STD/Area Code)</i>	Tel:
	Fax:
Email:	
Correspondence address <i>(if different)</i>	
Postcode (UK Only)	
Contact numbers <i>(inc. STD/Area Code)</i>	Tel:
	Fax:
Email	

2. Further details *(Please refer to Notes for Guidance)*

Male(M) / Female(F) ☐

Date of birth

Disability/special needs *(please refer to Notes for Guidance)* ☐

Country of permanent residence _____

Country of birth _____

Nationality _____

Passport No. (if available) _____

If born outside the UK

Date of first entry to live in the UK

Residential category ☐ *(please refer to Notes for Guidance)*

3. Details of course for which you wish to apply *(Please refer to Notes for Guidance)*

Level of course applied for: ☐ Undergraduate ☐ Point of Entry (eg. Year 2) ☐ Postgraduate

Start date: ☐ September ☐ January

Full Course Title: 1st Choice

2nd Choice

3rd Choice

Please indicate how you heard of this course (provide name of Agent if applicable)

4. Details of intended Fee Payment arrangements *(Please refer to Notes for Guidance)*

i) I will be paying my own tuition fees *Please (✓)* ☐ Yes ☐ No

ii) I will be in receipt of a grant or scholarship
(Please give details) ☐ Yes ☐ No

iii) I will be sponsored by my employer or other organisation
(Please give details to enable us to contact your sponsors and arrange any necessary administration) ☐ Yes ☐ No

iv) I am a previous student of the University and will be claiming the University postgraduate student discount
Previous UCLan course attended: _____ Dates attended: _____ ☐ Yes ☐ No

5. Physical or other disability or medical condition that might necessitate special arrangements or facilities:

6. Academic History

Please provide full details of educational background including institution name and dates attended, qualifications obtained, subjects and grades. Please attach photocopies of transcripts or certificates if available. (Please refer to Notes for Guidance)
If you have previously studied in the UK, you MUST declare full details of this study on this form, including exact dates of study and also enclose copies of your previous UK visas when submitting the application form.

Institution Name	From (month & year)	To (month & year)
Dates attended		
Qualifications		
Final Grade:		

Institution Name	From (month & year)	To (month & year)
Dates attended		
Qualifications		
Final Grade:		

Institution Name	From (month & year)	To (month & year)
Dates Attended		
Qualifications		
Final Grade:		

7. If your first language is not English, please state which qualifications (eg. GCSE, IELTS, TOEFL) in English Language you hold or are currently studying, the score or grade if known and date taken. Please attach a photocopy of transcript or certificate if available. (Please refer to Notes for Guidance)

Qualification:	Score or Grade:	Date taken:
Qualification:	Score or Grade:	Date taken:

8. Employment (Please indicate your employment experience including any details relevant to the course for which you are applying)

Employer	Nature of work	Full-time/Part-time	Dates
Present employer (if any)			
Name			
Address			
Tel. No.			
Previous employers (continue on a separate sheet if necessary)			

9. Personal Statement

Please state here your reasons for wishing to pursue your chosen course. Give details of any other relevant skills, such as Information Technology and Research Methods. Indicate any other achievements or experience that will support your application. Students should refer to their certificated level of proficiency in the English language. Continue on a separate sheet if necessary. Please refer to Section 9 in Notes for Guidance before completing this section.

10. Criminal Conviction *(Please refer to Notes for Guidance)*

If you have a criminal conviction please tick (✓) the box ☐

11. Declaration

I confirm that the information given on this form is true, complete and accurate and no information requested or other significant information has been omitted. I have read the Notes for Guidance for completion of the application form. I confirm that I have completed and signed this form myself.

Applicant's Signature **Date**

If you do not meet the entry requirements for a taught course at UCLan and you are eligible, we would like to forward your application to our Foundation Campus partner (Cambridge Education Group). For further information please visit the website: www.foundationcampus.com/en/uclan/

If you do not wish us to do so, please tick (✓) this box ☐

If you do not wish to receive marketing information from the University by post, telephone, email or SMS, please opt out by entering an **x** in this box ☐

12. References: Undergraduate applications require ONE reference, Postgraduate applications require TWO references

In order to select those students who will benefit from their chosen programme of study, the University requires a supporting statement from a referee.

Your reference should include the following:

- ▶ Suitability for the course
- ▶ Intellectual qualities including previous academic performance and any relevant subject experience through work/study
- ▶ Personal characteristics including evidence of ability to sustain study at the level of their chosen course
- ▶ Career aspirations.

It is the applicant's responsibility to provide one reference for Undergraduate applications and two references for Postgraduate applications.

References should be supplied on headed paper and be stamped and signed as appropriate.

Under the UK law (the Data Protection Act 1998) individuals have a right to see the information we hold about them and we may have to provide a copy of the reference on request even if they tell us it is confidential.

Application Form: Checklist

Please ensure that you include the following with your application form:

- ▶ Personal Statement
- ▶ Evidence of your academic transcripts from High School onwards
- ▶ Evidence of your English language qualification
- ▶ One reference for an Undergraduate application or two references for a Postgraduate application
- ▶ Complete the application form fully
- ▶ Sign and date the application form

International Undergraduate or Postgraduate Taught Course Application:

Tear-off slip

Planning Statistics

Ethnic origin (this information **will not** be made available to Admissions Tutors for selection purposes)

Please choose from the ethnic origin terms printed here the one which you feel most nearly describes your ethnic origin and write its code in the boxes.

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If you have used the code (19), (29), (39), (49) or (80)
please describe your ethnic origin using your own words in
the space provided:

11	White – British
12	White – Irish
19	Other White background
21	Black or Black British – Caribbean
22	Black or Black British – African
29	Other Black background
31	Asian or Asian British – Indian
32	Asian or Asian British – Pakistani
33	Asian or Asian British – Bangladeshi
34	Chinese or Other Ethnic background – Chinese
39	Other Asian background
41	Mixed – White and Black Caribbean
42	Mixed – White and Black African
43	Mixed – White and Asian
49	Other Mixed background
80	Other Ethnic background
90	Not known
98	Information refused

How did you hear about us?		<i>Please tick</i>
01	Web Pages	
02	Internet Search	
03	Press Advertising	
04	Radio Advertising	
05	Prospectus	
06	Other	

As appropriate, we reserve the right to check your application for entry to the UK with the relevant British Government Office.

All the personal information provided above, together with any further information the University obtains, is used to process your application. It may also be used by the University to undertake research to plan or improve our services. In addition, the University may advise you of other study opportunities and services provided by it. If you do not wish to receive this information please write to International Office, University of Central Lancashire, Preston PR1 2HE, Lancashire, UK.