To  
The Chief Reservation Supervisor,  
Rail Reservation Office,   
SMVT Bengaluru,  Baiyappanahalli Road,   
Sathya Nagar, Bennigana Halli,   
Bengaluru, Karnataka 560033

**Sub: Request for name change on railway ticket No 4627035404.**

Respected Sir / Madam,

I, Sanjay Kumar, am writing this letter to request you to change the name on my railway ticket. The details of the ticket are as follows:

Train PNR NO : **4627035404**

Train No : 12890 (SMVB Tata EXP)

Travelling Date : 07 April 2025

From : SMVT Bengaluru (SMVB)

To : Tatanagar Jn (TATA)

Class : CNF/M1/65/LB

Passenger Name : Sanjay Kumar

Date of Birth : 16/01/1975

Gender : M

The ticket was originally booked in the name of **Sanjay Kumar**, but I need to correct it to my daughter's name, **Sanjana Shree**, aged 20.

**Correct Details are as follows :**

Passenger Name : Sanjana Shree

Date of Birth : 06/08/2004

Gender : F

I have enclosed the following documents with this application:

* Original ticket (printout for e-ticket IRCTC)
* Copy and original ID proof of both original passenger (Sanjay Kumar) and new passenger (Sanjana Shree)
* Proof of relationship VOTER ID, PAN CARD (Sanjay Kumar's and Sanjana Shree's IDs indicating the same father's name)

I kindly request you to make the necessary correction at your earliest convenience. Your prompt attention to this matter would be greatly appreciated.

Thanking you.

Yours faithfully,

Sanjay Kumar  
**9835552756**

To

SMVT Bengaluru,  Baiyappanahalli Road,   
Sathya Nagar, Bennigana Halli,   
Bengaluru, Karnataka 560033

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Sanjay Kumar  
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To  
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Sathya Nagar, Bennigana Halli,   
Bengaluru, Karnataka 560033

**Sub: Request for name change on railway ticket No 4627035404.**

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Train No : 12890 (SMVB Tata EXP)

Travelling Date : 07 April 2025

From : SMVT Bengaluru (SMVB)

To : Tatanagar Jn (TATA)

Class : CNF/M1/65/LB

Passenger Name : Sanjay Kumar

Date of Birth : 16/01/1975

Gender : M

The ticket was originally booked the ticket in the name of **Sanjay Kumar**, but I need to correct it to my name, **Sanjana Shree**, aged 20.

**Correct Details are as follows :**

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Date of Birth : 06/08/2004

Gender : F

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Thanking you.

Yours faithfully,

Sanjana Shree  
**9835552756**