

Date: 12-07-2024

## Apollo Innovative Group Travelling Expenses Report

Employee Name	Employee ID	Designation	Department
Himanshu Pradhan	HP001	Demo	

	FROM		TO									
Sr. No	From	Date	To	Date	Purpose	Distance	Transport	Food	Fare	Stay	Other	Total
1	mumbai	12-07-2024	pune	12-07-2024	meeting	22.00	Train	123	200	224	343	890
											Total	890
											Miscellaneous Expense	2343
											Total Reimbursement	3233

Total Amount in Words: Three thousand Two hundred and Thirty Three only

Prepared By  
Himanshu Pradhan

Authorized By  
Prashant Vaidya