

Curriculum Vitae
Mr. James Garlick
Of 18 Princess Street,
Hyde,
SK14 2RX

Profile Details:

I am honest, and motivated and enjoy working as part of a team or could work independently if required. I have a lot of valuable experience that I feel would prove invaluable to your firm.

I strive to achieve good working relationships with all my colleagues and clients respectfully and I am passionate over achieving set targets.

Employment History

<u>Date</u>	<u>Company</u>	<u>Location</u>
<u>December 2011 until Present</u>	<u>Morrisons Supermarket Ltd</u>	<u>Hyde, Cheshire</u>

I currently work as Customer Service Assistant and my main duties involves unloading and loading commercial vehicles whilst stock taking items being they are put out on display. Dispose of rubbish that has occurred during the unloading of items from the commercial vehicles.

Meet and greet the general public whilst stock filling items on shelves, I always get myself involved with helping my colleagues run and operate the cafe at busy times.

During my normal day of activities I have to be observant of both people and colleagues due the number of potential hazards that could happen whilst on site.

I feel that I have both the experience that you are seeking whilst always wanting the opportunity to learn further and progress within your firm.

Education & Training

24th November 2011

Skills First programme through Morrisons Ltd

Level 2, diploma in retail skills

Receive goods and materials into storage in a retail environment

Put goods and materials into storage in a retail environment

Give customers a positive impression of yourself and your organisation

Work effectively in your retail team

2001-2003

Tameside College

AQA Maths

City and Guilds Numeracy

NEAB Certificate of Achievement in English

Vocational access certificate - Administration

S Martins college qualification in Spanish

1997-2001

Ridge Danyers College (Marple)

BTEC in Business

AQA Literacy level 2

AQA in numeracy level 1

City & guilds in Communications skills level 1

Wordpower level 1

Maths level 2

English level 1 pass

1992 - 1993

Elm Court School (London)

1993 -1996

Samuel Laylock High School (Stalybridge) #

Hobbies/interest

In my spare time I enjoy driving to various destinations, I also enjoy gardening and watching football and rugby.

I enjoy socializing with friends and family, I enjoy going to different place and meeting new people.

Reference available on request