

Tom Smith

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July 2022 - Present
Senior Accountant - Amplify Hearing Ltd

Key Responsibilities

- Management of a team of four producing monthly management accounts and annual statutory accounts
- Responsible for all financial information delivered to Joint Venture Partners across the UK
- Continuous development and maintenance of financial timetables, reporting, systems and processes.
- Responsible for staff training, appraisals and mentoring

November 2021 - June 2022
Interim Financial Controller - Holden Decor Ltd

Key Responsibilities

- Direct management of a team of five covering Finance and Customer Service functions
- Production of management accounts, statutory accounts, budgets and cashflow forecasts
- Responsible for all HR, payroll, audit, banking and insurance requirements

June 2018 - November 2021
Finance Manager - Vision Techniques Group

Key Responsibilities & Achievements

- Direct management of a team of three covering sales, purchase and nominal ledger functions
- Production of monthly management accounts, annual statutory accounts and annual budgets
- Management of cash resources, invoice discount facility and monthly/annual cashflow forecasts
- Joint project manager for the successful implementation of the Sage 200 ERP System
- Implementation of annual budgeting processes and periodic reforecasting exercises
- Modernisation of all management accounting and management information reporting

May 2011 - April 2018
Subsidiary Financial Controller - Energy Assets Group

Key Responsibilities & Achievements

- Number one on-site Finance role managing a team of four part qualified and ledger accountants
- Production of monthly management accounts, revenue, expenditure and KPI reports for board review
- Maintenance of balance sheet reconciliations, fixed asset register and monthly stock reconciliations
- Development of business partner relationships with Sales, Operations, IT and HR functions
- Development of uniform pricing structures and job costings across the business
- Providing key financial information to potential buyers during periods of due diligence

October 2007 - April 2011
Management Accountant - Places for People Group

- Preparation of management accounts, statutory accounts, budgets and forecasts
- Production of monthly Group performance booklet and dashboard KPI's
- Monthly financial review meetings with operational managers and directors

June 2004 - October 2007
Trainee Accountant - Countrywide Assured plc

- Daily management of company bank accounts and international balance positions
- Preparation of monthly overhead expenditure, capital expenditure, accruals and prepayments
- Assisting Financial Accountants with half year and year end statutory accounts

August 2001 - June 2004
Accounting Technician - EK Williams Limited

- Production of monthly management accounts for Esso and Shell petrol retail agencies
 - Daily liaison with clients and off-site consultants to resolve financial queries
 - Supervision and training of new members of staff
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Education History

- **Chartered Institute of Management Accountants (CIMA)**
 - Qualified 2010
 - **University of Salford**
 - Diploma of Higher Education (DipHE) Accounting
 - **Canon Slade School / Sixth Form**
 - Ten x GCSE Passes / Four x A Level Passes
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Employer References

Human Resources
Amplify Hearing Ltd
India Mill Business Centre
Bolton Road
Darwen
Lancashire
BB3 1AE

Human Resources
Vision Techniques Group
Phoenix House, Phoenix Park
Blakewater Road
Blackburn
Lancashire
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Human Resources
Energy Assets Group
2 Arkwright Court
Commercial Road
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