

Asmar Hassan

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Personal Statement

I thoroughly enjoyed my voluntary role as a bookkeeper and want to pursue a career in finance. I would like to gain more experience and use my skills to help decision-making in business. I have started studying CIMA and aim to qualify by 2026. I am looking forward to progressing through the company and using my skills as a valuable tool in business.

I am meticulous and have a good eye for detail in addition to being conscientious and thorough in what I do and think this has helped in my previous roles. I am adaptable, respectful and professional with excellent organisational skills. Learning processes quickly and the ability to adapt to new environments are qualities that I also possess, which enable me to solve problems efficiently.

Employment History and relevant work experience

Jan 2023- July 2023

Kemple View Psychiatric Hospital

Healthcare worker

Monitoring the well-being of patients, de-escalating and managing violence and aggression, escorting patients when out on leave

Jan 2022-July 2022

Car and Van Centre

Bookkeeper (Voluntary work)

Allocating income and expenses

Bank reconciliation

Chasing debtors for outstanding payments

July 2018 - July 2021

Holden Pharmacy

Dispenser

Duties included processing and endorsing prescriptions, labelling and dispensing medication, ordering stock and counselling patients whilst under supervision

Jan 2017 – May 2018

ATS Transport

Driver

Role involved transporting vehicles to and from customers on a regional level. I learnt the importance of being punctual, managing time effectively and developed the skills of working efficiently both on my own and also as part of a team.

August 2016 – Dec 2016

BT, Blackburn

Customer service advisor.

Worked in the faults department resolving customers issues over the phone

Education

Sept 2003 –June 2008 Queen Elizabeth's Grammar School, Blackburn

GCSE Qualifications

Biology	A	Business Studies	B
Chemistry	A	English Literature	B
Maths	A	English Language	C
Physics	A	History	C
German	B	Religious Studies	C