

NDIRA OFODUM

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Personal Profile

Legal practitioner with 3 years of experience in civil litigation and commercial law, with excellent analytical, research and communication skills that enable me to produce high-quality work that meets or exceeds the expectations of clients and partners. I have worked full time as a solicitor and barrister in law firms active in both civil and criminal law and as an in-house lawyer for a pharmaceutical company.

Education

- **Queen Mary, University of London** 2022 - 2023
MSc - Management of Intellectual Property Law
 - **Nigerian Law School, Enugu** 2018- 2019
Nigerian Bar Association (Professional Qualification)
 - **University of Sussex** 2014-2017
Law - 2.1 B.A (Hons)
 - **University of Sussex International Study Centre** 2013-2014
Foundation Degree - Business Law (85%), Economics (78%), Politics (78%)
 - **Greensprings School Lagos** 2005-2010
Eight IGCSEs: Grades A - C, including English (A) and Mathematics (B)
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Employment History

- **HikMeg Pharma Ltd** (Lagos, Nigeria) November 2021- September 2022
In-House Counsel

- Providing legal advice to the company on regulatory matters that may affect it.
- Carrying out company secretarial duties.
- Drafting of employment contracts and standard terms and conditions with suppliers and customers.

- **Rosenut Solicitors** (Lagos, Nigeria) May 2021 - May 2022
Solicitor & Barrister

- Procurement of letters of administration and probate letters from the Probate Registry.
- Conducting land searches and company searches at the Land Registry and Corporate Affairs Commission.
- Trial management including pre-trial investigations, advocacy and examination of witnesses.
- Handling negotiations between corporations and individuals.
- Holding client interviews and mediating disputes between parties.

- Orchestrating debt recovery through both litigation and ADR.
- General advisory services on credit transactions, including drafting loan and mortgage agreements.
- Representing clients in litigation and other legal proceedings.

• **Ekwueme, Ekwueme & Ekwueme** (Lagos, Nigeria) January 2021 - April 2021
Solicitor & Barrister

- Drafting legal processes, preparing legal arguments and engaging in active litigation.
- Providing guidance on corporate governance matters and commercial contracts.
- Conducting legal research including in-depth regulatory analysis, writing reports and making recommendations based thereon.

• **Upco International Limited** (Lagos, Nigeria) August 2020 - December 2020
Legal Intern

- Preparing agreements for joint ventures, sales, and other business activities.

• **Adekunle Oyesanya LP** (Lagos, Nigeria) January 2020 - August 2020
Legal Intern

- Preparing agreements for joint ventures, sales, and other business activities.

Key Skills

- Legal research
- Negotiation
- Regulatory analysis
- Pre-trial investigations
- Case management
- Creative thinking
- Time management
- Microsoft Office
- Teamwork

Leadership Positions & Group Memberships

- Prefect, Student Government Council - Greensprings School, Lagos (2009-2010)
- Member, Sociology and Politics Debate Team - University of Sussex International Study Centre (2013)
- Member, Economics Debate Team - University of Sussex International Study Centre (2013)
- Volunteer, Citizens Outreach - CCK, Brighton (2018)
- Participant, Civil Mock Trial - Nigerian Law School, Enugu (2019)

Interests

- Historical literature and documentaries
- Football
- Basketball