



# Umair Mahmood

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## About me

Having a high level of equanimity in a workplace and through daily lifestyle has always been an essential part of my life. In the workplace, I believe that remaining poise should be second nature and could factor on anyone's perspective of the employee/s, likewise, having an overview of the corporation they are acquainted for.

I also believe that a person should work on developing their professional skills and learning new things all the time. Furthermore, being able to communicate with colleagues and customers is extremely beneficial. Doing so can improve with queries and misunderstandings.

Trying new job careers has recently stood out to me being able to adapt to different work placements and workload. I feel compelled to do different things and believe I can succeed!

## Education

### Bolton Sixth Form College, Bolton, England

Applied Science – DMM *Btec Vocational Level 3*

### Smithills School, Bolton, England

Mathematics – 4 *Edexcel GCSE*

Core Science – C *AQA GCSE*

Additional Science – C *AQA GCSE*

ECDL – Merit *Ofqual Level 2*

Engineering – Merit *Btec Level 2*

English Language – 5 *AQA GCSE*

English Language Spoken – Distinction *AQA*

ICT – Distinction/ Merit *Ofqual Level 2*

## Experience

### Warehouse Operative • Amazon Manchester, England

*Greater*

- Unloading goods by hand, with trolleys or forklift
  - Taking delivery of goods and signing the delivery notes or receipts
  - Checking goods for missing or damaged item
  - stacking goods in the correct place
  - carrying out stock control on a regular basis
- (Manchester Airport, 6 Sunbank Ln, Altrincham M90 5DL)

### Retail Assistant • Mika Couture England

*Greater Manchester,*

- Dealing with customer queries and complaints
- Handling payments
- Helping with special promotions
- Ordering stock
- Serving customers
- Displaying products
- Handling cash orders from tills
- Overseeing deliveries

(335 Halliwell Rd, Bolton BL1 8DF)

References available on request.

## Achievements and Interests

- Certified for completing *National Citizen Service*
  - Awarded a Yellow Belt, *British Ju-Jitsu Association*
  - Certified for attending first aid course, *St. John Ambulance*
  - Certified for demonstrating high standards of dedication, Respect and Black Belt Attitude, *British Ju-Jitsu Association*
  - Certified for the 9<sup>th</sup> Kyu in the Karate, *Shorai Martial Arts International*
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