

Tanu Shree

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LINKS	LinkedIn			
PROFILE	Versatile and results-driven professional with strong communication skills, attention to detail, and extensive experience in management, sales, and business development. Known for a proactive, can-do approach, I excel in fast-paced environments by leading teams to exceed targets, drive customer satisfaction, and deliver impactful solutions. I bring an inclusive, flexible attitude with strengths in multitasking, strategic oversight, and process optimization. My adaptable leadership style, combined with a focus on customer relationships and operational excellence, supports successful, dynamic business outcomes.			
EMPLOYMENT HISTORY				
Feb 2024 — Sep 2024	Customer Service Assistant (Part Time), Asda		Morecambe	
	Achieved high levels of accuracy when processing transactions/orders which led to reduced errors and increased customer satisfaction.Assisted customers with product selection, providing detailed information on features and benefits.Processed returns and exchanges, adhering to company policies while prioritizing customer satisfactionManage over 50 customers during working hours			
Jul 2022 — Jul 2023	Assistant Category Manager (Full Time), TDSynnex		Basingstoke	
	Supporting for end-to-end product and vendor lifecycle management, ensuring system accuracy and product adoption and creation Supporting sales floor with pricing, ship and debit and general product queriesCollaboration with purchasing team on provision management and stock allocationDeveloped strong relationships with vendors, leading to better product availability and improved negotiationpower.Managed vendor contracts, ensuring adherence to terms while negotiating advantageous deals for companyresulting in increase of sales by 10%+Participated in trade shows, building brand awareness, and networking with potential suppliers or partners			
Jan 2020 — Dec 2020	Manager (Part Time), Papa Johns		Lancaster	
	Enhanced customer satisfaction by resolving disputes promptly, maintaining open lines of communication, and ensuring high-quality service deliveryAccomplished multiple tasks within established timeframesCross-trained existing employees to maximize team agility and performance			
EDUCATION				
Sep 2020 — Jul 2024	BSc Hons, Lancaster University		Lancaster	
	Honors Degree in Business Management			
	Secured 2:2			
SKILLS	Problem Solving	Expert	Negotiation Skills	Expert
	Teamwork	Expert	Strategies of Pricing	Expert
	Reception	Expert	Sales	Expert
	Communication	Expert	Brand Awareness	Expert
	Business Administration	Expert	Event Management	Expert
	Customer Satisfaction	Expert	Networking Skills	Expert
	Customer Service	Expert	Photography Skills	Expert
	Prioritization of Requirements	Expert	Attention to Detail	Expert
	Communication Skills	Expert	Interpersonal Skills	Expert
	Team Working	Expert	Leadership	Expert
LANGUAGES	English	Highly proficient	Hindi	Native speaker