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Professional Summary

Accomplished Chartered Accountant qualification from Hong Kong, awaiting membership approval and eligible for the ICAEW membership. Possesses 3 years of experience in a big four international accounting firm, specialising in corporate accounting, financial analysis, and international transfer pricing. A proactive and collaborative team player with strong communication and leadership skills, eager to take on new challenges. Seeking a senior role in the accounting and finance field.

Employment History

Dah Chong Hong Limited (Diversified business conglomerate in Asia)
Accountant (July 2023 - October 2023)

- Assisted finance manager in managing accounting and corporate finance issues for 3 sub-BUs, each with a monthly turnover exceeding £1,000,000.
- Conducted monthly financial analysis and business review reports, presenting insightful data to facilitate management decision-making, resulting in a 5% to 10% additional growth in profits for sub-BUs.
- Executed month-end closing routines to ensure the accuracy of financial records.
- Played a key role in supporting the IT team to design a new in-house ERP system, aimed at replacing the existing Oracle ERP system.

KPMG (A big four international accounting firm)

Assistant Manager (October 2022 - June 2023)

Tax Consultant (September 2020 - September 2022)

Internship Trainee (June 2019 - August 2019)

- Effectively managed 30+ active clients concurrently, surpassing client expectations through exceptional client relationships and project management.
- Supervised and trained 5+ junior colleagues, conducting regular catch-up meetings to motivate staff, provide guidance, address concerns, and evaluate progress toward goals.
- Identified business opportunities and designed 100+ business proposals for clients, showcasing a keen understanding of their needs.
- Actively participated in 70+ client meetings to gather necessary information, explain tax concepts, solve client inquiries, and present deliverables.
- Analysed 20+ financial statements, providing valuable recommendations for improving financial performance and tax planning.
- Analysed 100+ clients' business profiles across diverse industries, including market analysis, functional analysis, and economic analysis.

- Prepared 100+ transfer pricing documentation for various industries, including banking, asset management, manufacturing, retail and wholesale, service, etc.
- Delivered 50+ tax advisory services on complex individual income tax and corporate transfer pricing issues.
- Addressed 30+ written responses on behalf of clients to address inquiries raised by the tax authority.
- Conducted periodic research on international transfer pricing compliance development.

Baker Tilly (A second-tier international accounting firm)

Internship Trainee (June 2018 - August 2018)

- Prepared 50+ individual income tax and corporate tax returns and computations.
- Addressed 5+ written responses on behalf of clients to address inquiries raised by the tax authority.

Education and Qualifications

The Hong Kong Institute of Certified Public Accountants

- Qualified as a Chartered Accountant in Hong Kong, awaiting membership approval.
- Eligible to apply for membership of The Institute of Chartered Accountants in England and Wales (ICAEW) through a reciprocal membership agreement without further examinations.

City University of Hong Kong - Bachelor of Business Administration in Accountancy (2016-2020)

- Ranked 70th in QS World University rankings in 2024.
- Graduated with Upper Second Class Honours (2:1).
- Acted as a mentor and leader in the university student residence, managing operations and handling emergent cases.
- Organised 20+ residence activities for 200+ residents, managing financial budgets and expenses.

Skills

- Languages: Fluent in English and native in Chinese.
- Teamwork and Communication: A collaborative team player with expertise in effective communication across diverse stakeholders to solve problems.
- Analysis: Proficient in interpreting and communicating insights from business models and complex financial information to different stakeholders.
- Project Management: Adept at planning and driving forward longer-term work while managing shorter-term demands to deliver high-quality outputs under pressure.
- Leadership: Capable of supervising a small team, facilitating the career development of junior colleagues, and leading the team to accomplish goals.
- Computer Skills: Confident in using Microsoft Office, especially spreadsheets.