

Liying Xue

07864651351 | xuecarol0@gmail.com | 6 Badby close, Manchester | 05.2000

ABOUT ME

I am a dedicated accounting professional driven by a commitment to financial precision and unwavering integrity. My academic journey has cultivated robust analytical abilities, a meticulous attention to detail, and expertise in financial analysis and reporting. I am eager to apply my knowledge and skills to empower organizations in realizing their financial objectives, fostering team achievements, and maintaining strict adherence to accounting standards.

EDUCATION

Master of science in Accounting and Finance

The University of Leeds

September 2023

GPA: Excepted Upper 2nd

Main Courses: Quantitative Methods, Corporate Finance, Applied Finance, Advanced Financial Reporting, Accounting Performance, Info & Organizational Design, Account & Finance Dissertation

Bachelor of Science in Accounting and Finance for International Business

Coventry University

September 2021—July 2022

GPA: Upper 2nd

Main Courses: Corporate Reporting and Analysis, Academic English for Accounting and Finance, Case Studies Accounting and Finance, Management Accounting for Business Decisions, International Financial Management

Bachelor of Management in Accounting

Guangzhou college of Commerce, China

September 2018—July 2021

GPA: 3.79(87.9)

Main Courses: Mathematics of Economics, Monetary Finance, Cost Accounting, Economic Law, Intermediate Financial Accounting, Taxation Law, Financial Management, Auditing, Statistics, Accounting Professional Ethics, Financial Statement Analysis, Mergers Acquisitions

WORK EXPERIENCE

Lilong Coal Industry Co., Ltd-China Accountant

May 2021-January 2022

Job responsibilities:

- ✓ Reviewing expense reimbursement documents to ensure accuracy and compliance.
- ✓ Overseeing accounting processes, consistently maintaining organized accounting files, and managing archival and storage procedures.
- ✓ Preparing and analyzing diverse financial statements and conveying the findings to senior leadership.

Pricewaterhouse Coopers (PwC)-China Auditor (Internship)

July 2020-August 2020

Job responsibilities:

- ✓ Performed financial, operational and compliance audits, including audit execution, identifying and defining issues, including developing appropriate recommendations.
- ✓ Effective communication with management, co-source partner, external auditor and the various operations. Conducted the accounting simulation manual bookkeeping practice training.
- ✓ Responsible for sorting out and preparing audit papers for several companies; Participated in special projects and assignments as necessary.
- ✓ Organized, analyzed, identified and summarized audit evidence together with team members to form an appropriate audit opinion and completed an audit report.

EXTRA CURRICULUM ACTIVITIES

Student Union Guangzhou college of Commerce Secretariat

October 2018- May 2021

Job responsibilities:

- ✓ Planned and organized social activities and culture events every month; Management of 50+ students and the club funds
- ✓ Ensured a varied, exciting, and dynamic activity plan is implemented for students
- ✓ Produced and distribute activity programmes; Completed society recruitment activities, e.g. Organized the student union renewal meeting, which was attended by more than 80 people

Awards: School Scholarships for three consecutive years

Member, Qianmo Public Service Team

- ✓ Participated in the promotion and sale of specialty products, writing declaration documents, and making accounting statements in public welfare projects for poverty alleviation, etc.
- ✓ Composed meeting minutes and working log; solved Excel and Word issues for all team members
- ✓ Engaged with potential clients and contribute to client meetings; Presented to the team and other internal stakeholders.

Awards: Article published in Academic paper "Business News", The 6th International "Internet +" Competition, Winning Prize, Guangzhou Youth Entrepreneurship and Innovation Competition, Best Popularity Award, E-commerce Challenge

CERTIFICATIONS

Has passed the first four ACCA examinations and self-studying the Financial Management (F9) now

LANGUAGE & SKILLS

Languages: English(Fluent), Chinese Mandarin(Native)

Skills: Microsoft Office/Excel/PowerPoint, Responsibility, Team-working, Adaptability, Communication, Leadership, Time-management.