

## **Asmar Hassan**

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### **Personal Statement**

I thoroughly enjoyed my voluntary role as a bookkeeper and want to pursue a career in finance. I would like to gain more experience and use my skills to help decision-making in business. I have started studying CIMA and aim to qualify by 2026. I am looking forward to progressing through the company and using my skills as a valuable tool in business.

I am meticulous and have a good eye for detail in addition to being conscientious and thorough in what I do and think this has helped in my previous roles. I am adaptable, respectful and professional with excellent organisational skills. Learning processes quickly and the ability to adapt to new environments are qualities that I also possess, which enable me to solve problems efficiently.

### **Employment History and relevant work experience**

<b>Jan 2023- July 2023</b>	<b>Kemple View Psychiatric Hospital</b> Healthcare worker Monitoring the well-being of patients, de-escalating and managing violence and aggression, escorting patients when out on leave
<b>Jan 2022-July 2022</b>	<b>Car and Van Centre</b> Bookkeeper (Voluntary work) Allocating income and expenses Bank reconciliation Chasing debtors for outstanding payments
<b>July 2018 - July 2021</b>	<b>Holden Pharmacy</b> Dispenser Duties included processing and endorsing prescriptions, labelling and dispensing medication, ordering stock and counselling patients whilst under supervision
<b>Jan 2017 – May 2018</b>	<b>ATS Transport</b> Driver Role involved transporting vehicles to and from customers on a regional level. I learnt the importance of being punctual, managing time effectively and developed the skills of working efficiently both on my own and also as part of a team.
<b>August 2016 – Dec 2016</b>	<b>BT, Blackburn</b> Customer service advisor. Worked in the faults department resolving customers issues over the phone

## **Education**

**Sept 2003 –June 2008**

**Queen Elizabeth’s Grammar School, Blackburn**

### **GCSE Qualifications**

Biology	A	Business Studies	B
Chemistry	A	English Literature	B
Maths	A	English Language	C
Physics	A	History	C
German	B	Religious Studies	C