

# LEKSHMI RADHAKRISHNAN NAIR

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## PROFILE

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Motivated and detailed graduate in Accounting and Finance, possessing profound knowledge in financial analysis, principles of accounting, and financial reporting. Accomplished in some accounting software, with expertise in Excel, having strong analytical and problem-solving capabilities with attention to detail. Looking to apply my postgraduate education in a dynamic environment to contribute towards the success of a financial team. Looking for an entry-level position that allows me to apply my skills and interests in financial management and analysis.

## EDUCATION

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<b>University of Huddersfield</b> <i>Masters in Accounting &amp; Finance</i>	<b>Huddersfield</b> <i>Graduation Date: Dec 2024</i>
<b>The Institute of Cost Accountant of India</b> <i>Cost &amp; Management Accountant (CMA-India-Group II)</i>	<b>Kochi, India</b> <i>Graduation Date: Apr 2022</i>
<b>Amrita Vishwa Vidyapeetham</b> <i>Bachelors in Commerce Specialised in Information Technology</i>	<b>Kochi, India</b> <i>Graduation Date: Jun 2020</i>

## WORK EXPERIENCE

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<b>Domino's Pizza</b> <i>Shift manager, Instore team member</i>	<b>Altrincham</b> <i>Jul 2023 - Sep 2024</i>
<ul style="list-style-type: none"><li>Supervised and skilled personnel, making sure adherence to employer requirements.</li><li>Maintained smooth and secure working surroundings.</li><li>Efficiently treated consumer orders and resolved proceedings.</li><li>Coordinated deliveries and maintained inventory variance.</li><li>Increased customer satisfaction by 25% through active engagement with guests, resolving complaints promptly, and ensuring all orders were accurate and delivered on time.</li></ul>	
<b>Tempozro business associate pvt ltd</b> <i>Account Assistant</i>	<b>Ernakulam, India</b> <i>Mar 2021 - Sep 2022</i>
<ul style="list-style-type: none"><li>Sourced high-quality spices out of South India.</li><li>Managed the relationships with providers and negotiated contracts.</li><li>Overseen the processes for quality control.</li><li>Handled economic factors: invoicing, payments, and account reconciliation.</li><li>Gained experience in the agricultural commodity buying and selling industry.</li><li>Developed an understanding of the spice market in South India.</li></ul>	

## SKILLS

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**Skills:** Communication, Attention to detail, Cost accounting, ERP System, Account maintenance, Taxation basics, Auditing fundamentals, Financial modeling