

# AMINAT AYOBUNMI OLAWUYI

mheenarh20@gmail.com  
+2347069462466

|                   |   |
|-------------------|---|
| <b>Objective</b>  | Detailed oriented and target driven direct sales agent/credit officer at processing and analyzing loans, managing client's accounts and organizing promotional events. Forward-thinking sales leader with an exceptional history of sales achievement. Adept at staying up to date on market, region and sales trends to maximize success. Excellent time management and organizational skills with an orderly and focused mentality.   |
| <b>Experience</b> | <b>Fast Credit Limited</b> <span style="float: right;">10/2022 - Present</span><br>Direct Sales Agent <ul style="list-style-type: none"><li>• Monitoring the progress of loan application, and relaying any hinderances to clients.</li><li>• Developed sales strategy based on research of consumer buying trends and market conditions.</li><li>• Setting up payment plan for clients explaining monthly installments amount, interest rates.</li><li>• Achieve or exceed company-defined sales quotas.</li></ul><br><b>Perfect Wisdom For Better</b> <span style="float: right;">01/2021 - 07/2022</span><br>Debt Recovery Officer/Credit Officer <ul style="list-style-type: none"><li>• Delivered exceptional customer service on collection calls and maintained calm and professional demeanor.</li><li>• Notified co-signers of delinquent accounts to assist in collecting payments.</li><li>• Developed strong relationships with customers to foster timely payments and account resolution.</li><li>• Negotiate specific payment plan with debtors.</li></ul><br><b>Trendy Agency</b> <span style="float: right;">01/2020 - 12/2021</span><br>Human Resources Assistant <ul style="list-style-type: none"><li>• Organized new employee orientation schedules for new hires.</li><li>• Assist with payroll function.</li><li>• Delivered friendly assistance with new hires throughout interviewing and hiring process.</li><li>• Screened applicant resumes and coordinated both phone and in-person interviews.</li></ul><br><b>Intercontinental Bank Plc</b> <span style="float: right;">01/2011 - 01/2012</span><br>Bulk Teller Intern <ul style="list-style-type: none"><li>• Developed strong organizational and communication skills through coursework and volunteer activities.</li><li>• Exercised leadership capabilities by successfully motivating and inspiring others.</li><li>• Gained extensive knowledge in data entry, analysis and reporting.</li><li>• Assist customers with daily cash enquires.</li><li>• Skilled at working independently and collaboratively in a team environment.</li></ul> |
| <b>Education</b>  | <b>University Of Ilorin</b><br>Statistics<br>2016 —   |
|                   | <b>Success High School</b><br>Secondary School Leaving Certificate<br>2008 —  |
| <b>Skills</b>     | <ul style="list-style-type: none"><li>• Public Relation</li><li>• Microsoft</li><li>• Sales Target</li><li>• Door-to-door sales experience</li><li>• Products and services sales</li><li>• Cash Handling</li><li>• Multi-tasking abilities</li><li>• Point of sales operations</li><li>• Product promotion</li></ul>  |

*Reference*

Will be available on request

---