

GBENGA AKINYEMI OGUNDELE HND. ACA

4 DEEROAK CLOSE, GORTON MANCHESTER

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PROFILE SUMMARY

- 9+ years of experience covering strategic cooperative management, financial and operational control, and Preparation of Management Reports
- Extensive knowledge in evaluating and assessment of Investments
- Experienced in financial reporting, preparation of audit working papers and financial statements
- Chartered Accountant; membership with ICAN.

TECHNICAL/ SOFT SKILLS

- Excellent knowledge of MS Office Suite Technically positioned in the use of Ms Office (Word, Excel, PowerPoint).
- Proficiency in the use of Sage 100 Accounting Software.
- Active collaboration and Self-Management Skills
 - Critical thinking and Problem-Solving skill
 - Professionalism and good work ethics
 - Excellent documentation, communication and presentation skills.
 - Learning and adaptability skills

WORK EXPERIENCE

HEAD OF OPERATIONS/ACCOUNTS- EMBASSY FAMILY (IB) CO-OPERATIVE INVESTMENT AND CREDIT SOCIETY **January 2020 – September 2023**

Industry Experience: Financial and Investment Services

Technical expertise/Core responsibilities

- Managing the financial reporting of the organization; this includes monthly financial reporting, budgeting and forecasting, long term financial plans and all statutory financial reporting.
- Monitor daily operations to ensure a free flow process, and also supervise the execution of daily tasks
- Oversee the processing of various loans to ensure due process, accuracy and accountability are followed
- Providing sound financial support and insights to enable management to make critical business decisions.
- Maximizes return on financial assets by reviewing existing or establishing financial policies, procedures, controls, and reporting systems.
- Presentation of financial results and insights to the Board.
- Managing an end-to-end audit process of current systems – while acting as the first point of contact for external auditors.
- Continually identify risks to delivery, propose solutions where necessary and effectively manage stakeholder expectations throughout.
- Completes operational requirements by scheduling and assigning employees in the department; following up on work results.
- Maximizes return and limits risk on cash by minimizing bank balances and making investments.
- Responsible for the timely preparation and interpretation of all financial information, including financial statements, system ledgers, and other reports as required

- Plans, supervises, and assists the team in performing daily, weekly, and monthly accounting processes to properly record, classify and control financial transactions
- Working closely with management teams to share reports and analysis findings.
- Perform analytical reviews of the monthly, Quarterly and yearly operating results to ensure the reasonability and accuracy of reports.
- Monitors and confirms financial condition by conducting audits and providing information to external auditors.
- Protects assets by establishing, monitoring, and enforcing internal controls.
- Monitor, track, and report and track capital expenditures/projects spend
- Prepares monthly schedule list of debtors for management review.
- Negotiate rates with investment partners in alignment with the average rate on returns established by the organisation.
- Manage an effective relationship with all business partners and investment associates .
 - Preparation and management of staff payroll

**ACCOUNTANT- EMBASSY FAMILY (IB) CO-OPERATIVE
INVESTMENT AND CREDIT SOCIETY**
Industry Experience: Financial and Investment Services

January 2017 - December 2019

Major achievements:

- Designed, assessed, and implemented financial reporting controls and continually monitor governance and methodology for achieving effective reporting.
- Supervise the successful translation of members ledger (loans and deposits), financial statement balances from Microsoft Excel to Sage 100 Accounting software.

Technical expertise/Core responsibilities

- Manage and oversee the finance functions of the organization
- Coordinate with internal and external auditors to ensure the effectiveness of the controls are tested and the resolution of any audit findings.
- Ensures accurate budgeting and forecasting, effective cost management, Cash, liquidity, profitability and management of the procurement process.
- Plans, supervises, and assists the team in performing daily, weekly, and monthly accounting processes to properly record, classify and control financial transactions.
- Protects operations by keeping financial information and plans confidential.

ACCOUN OFFICER- EMBASSY FAMILY (IB) CO-OPERATIVE INVESTMENT AND CREDIT SOCIETY
Industry Experience: Financial and Investment Services

April 2014 – December 2016

Technical expertise/Core responsibilities

- Preparation of Management Account/ Statement of Affairs.
- Management of members savings and loans accounts.
- Preparation of Monthly statement Financial Position, Profit or Loss and general monthly management reports.
- Preparing transactions journals and ledgers for posting

LINE TECHNICIAN- SWEETCO FOODS LTD
Industry Experience: FMCG

November 2009 – December 2013

Technical expertise/Core responsibilities

- Operating and maintenance of Packaging Machines
- Ensure Lines are operated in conformity with SOP
- Provide Information on Line Stoppages and faults prior to preventive maintenance.
- Ensure Zero defects on every product produced
- Liaise with Quality control department in order to ensure production of quality products
- Elimination and prevention of downtime

MAINTENANCE TECHNICIAN- ENERX LTD:
Industry Experience: Power Generating Firm

April 2006 - March 2007

Technical expertise/Core responsibilities

- Operating and preventive maintenance of power generating set to include both Gas and Diesel firing set.
- Maintenance Planning and Scheduling

EDUCATION

• HND. Mechanical Engineering	The Polytechnic Ibadan	2007-2009
• ND. Mechanical Engineering	The Polytechnic Ibadan	2004-2006

PROFESSIONAL AFFILIATION

• Associate, Institute of Chartered Accountants of Nigeria (ICAN) -MB059455	2022
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