

MICHAEL TEMITOPE OLAYISADE

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PROFILE

Experienced accountant with a proven track record in treasury and management accounting across diverse sectors, including Renewable Energy, E-commerce/FMCG, and Technology. Skilled in bank reconciliation, accounts payable/receivable, treasury management, financial reporting, and financial analysis. Adept at cash flow monitoring, financial system management, and team leadership. Expertise includes general accounting, payroll, budgeting, and journal entry preparation. Known for implementing innovative accounting practices to drive efficiency and optimize financial performance. Seeking to leverage my skills in a dynamic accounting role to contribute to organizational success.

SKILLS AND COMPETENCIES

Technical Skills:

- Proficiency in accounting software: Xero, Sage, Netsuite Oracle
- Microsoft Excel (VLOOKUP, XLOOKUP, PivotTables, SUMIF), Word, and PowerPoint

Core Competencies:

- Accounts payable management
- Month-end close procedures
- Bank and balance sheet reconciliations
- Budgeting and variance analysis
- Financial Reporting
- Treasury management

Soft Skills:

- Excellent communication skills
- Team leadership
- Problem-solving abilities

EDUCATIONAL QUALIFICATION

- **Master of Business Administration**, University of Chester, Chester, Chesire 2024, Merit
- **Member**, Chartered Institute of Management Accountants, 2024, (CIMA Qualified)
- **Associate Member**, Institute of Chartered Accountants of Nigeria, (ICAN) – Member of IFAC|2021
- **BSc. Accounting (Second Class Upper Division)**, Babcock University, Ogun state, 2017
- **Level 4 FCA**- CIFA Introduction to UK Financial Regulation & Professional Integrity

WORK EXPERIENCE

A.T Michael Network Ltd

November 2023 to Date

Part-time Accounts Assistant

- Developed and implemented tailored accounting systems and controls, resulting in a 20% increase in operational efficiency and a 15% reduction in financial reporting errors.
- Delivered training and mentorship to client teams, resulting in a 30% improvement in adherence to accounting best practices and a 25% increase in software (Xero) utilization efficiency.
- Identified financial risks and opportunities for clients, leading to the implementation of proactive solutions that resulted in a 10% increase in profitability.
- Improved the bank reconciliation and month-end close by developing comprehensive checklists, resulting in increased accuracy in financial reporting.
- Offered expert consulting services in managing AR/AP processes to optimize financial performance.

O2O Network Limited (Sabi)

February 2022 to February 2023

Assistant Management Accountant

- Reduced reconciliation days from 5 to 2 days, resulting in a 60% increase in financial reporting efficiency
- Supported bridge fundraising efforts, contributing to a total capital raise of \$6 million and facilitating company growth and expansion.
- Managed bank account opening, closing, and banking relationships, ensuring seamless banking operations.
- Implemented robust controls and standardised procedures for banking systems and payments (local and foreign), ensuring secure transactions and compliance with regulatory requirements.
- Supervised VAT remittances, pensions, and statutory deductions, ensuring timely and accurate remittances.
- Contributed to month-end close by managing payroll posting, accrued expenses, depreciation, and loan interest, ensuring accurate financial reporting.

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- Maintained compliance with policies, procedures, and internal controls, minimizing risk exposure.
- Forecasted and managed short-term cash availability, ensuring sufficient liquidity to finance commercial deals and meet operational needs.
- Supervised preparation of accruals, prepayments, and fixed asset depreciation, ensuring accurate recording in monthly financial statements.
- Collaborated with auditors to address questions and queries during the audit process, facilitating smooth audit completion.

Rensource Distributed Energy Limited

November 2018 to January 2022

Junior Accountant

- Improved payment approval process, resulting in a 90% increase in processing speed.
- Reduced financial discrepancies by 15% through transparent petty cash management.
- Managed all treasury and accounting operations, including Billing, A/R, A/P, GL reconciliation, and inventory management, ensuring accurate financial reporting and compliance.
- Monitored ageing reports of suppliers' invoices, optimizing cash flow management and meeting supplier requirements.
- Reconciled intercompany accounts, ensuring accuracy and alignment across subsidiary entities.
- Successfully managed over 12 project budgets, ensuring compliance with budget guidelines.
- Managed insurance policies and relationships with insurance brokers, ensuring adequate coverage and risk mitigation.
- Provided finance business partnership to the supply chain department and project team, supporting informed decision-making.
- Maintained fixed assets register and prepared monthly fixed asset summary reports, facilitating effective asset management.

Descasio Limited

January 2018 - October 2018

Accounting Intern

- Maintained accurate accounting processes and performed reconciliation functions, ensuring data integrity and financial accuracy.
- Managed petty cash and vendor cash payments, maintaining transparency and accountability in financial transactions.
- Handled banking relationships and liaised with regulatory authorities, ensuring compliance with tax regulations and guidelines.
- Assisted with preparing ad hoc and internal reports, supporting decision-making and organizational planning.
- Coordinated document pickup and delivery at client sites, ensuring timely communication and service delivery.
- Supported various operational aspects of the company, contributing to overall efficiency and effectiveness.
- Prepared and recorded customer invoices, ensuring accuracy and timeliness in billing processes.

Bras Oruware & Co (Chartered Accountants)

July 2017- August 2017

Accounting Intern

- Assisted in financial statement analysis, supporting decision-making and financial performance evaluation.
- Managed monthly bank reconciliation and remitted statutory deductions, ensuring compliance with regulatory requirements.
- Maintained proper filing of client correspondence, facilitating efficient document management and retrieval.
- Prepared and recorded customer invoices, ensuring accurate billing and revenue recognition.

Skye Bank Nigeria Plc

May 2015 – August 2015

Transaction Intern

- Provided customer service support for risk-free Government Securities and banking transactions, ensuring smooth operations and client satisfaction.
- Handled cheque lodgements, wire transfers, and customer correspondence, maintaining accuracy and confidentiality in financial transactions.
- Executed day-to-day banking activities, contributing to overall operational efficiency and customer service excellence.