

Haris Abdul Khader

Accountant

Financial Accounting | Financial Management | Financial Statements | Reporting | Accounts Payable & Receivable | GL & Bank Reconciliation | SAP | IFS | MBA Finance

Work History

**2022-06 -
Current**

Assistant Management Accountant

Kamani Family Office, Manchester

- Assisting with preparation of monthly/annual accounts for various Family Investment Companies.
- Liaising with offshore lawyers/bankers /administrators.
- Weekly balance sheets for individual family members, net cash reconciliations, asset/equity valuations.
- Monthly cash flows.
- Daily stockbroking reports when market closes, analysis of trades as and when they occur.
- Crypto reporting.
- Payments and other office duties on adhoc basis

**2021-11 -
2022-04**

Management Accountant

IVG Premium E-Liquids, Preston

- Manage and coordinate with the entire accounting team and responsible for the preparation of daily accounts/monthly and annual accounts
- Prepare all management reports as per agreed formats
- Keeping a close watch on debtor account balances and chasing up for payment
- Review corporate and VAT tax returns to ensure accuracy
- Advise business owners and individuals regarding the tax code
- Monitor and mentor/train junior staff, clerks, and

Contact

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Skills

Account reconciliation
processes

Budget Analysis

Bookkeeping

Accounting principles

Cash Flow analysis

Annual reports

Financial Management

Debt management

Profits and losses tracking

SAP expertise

Languages

English - Fluent

bookkeepers

- Detect and address potential compliance issues proactively
- Held a major role in the implementation of the ERP, Microsoft Dynamics 365
- Report directly to the Head of Finance.
- Maintained integrity of general ledger and chart of accounts.

2019-02 -
2021-03

Senior Accountant

Culligan International, Dubai

- Complete month-end closure reports like profit & loss account, balance sheet and cash flow statements
- Reporting through HFM Tool
- Coordinate with Finance Controller in the EACA region to prepare financial reports
- Calculate Forex difference as per the currency valuation report from Headquarters in the US
- Generate customer ageing report and calculate the bad debt provision required as per corporate policy
- Intercompany reporting includes reconciliation, IC balance reporting
- Facilitation of Internal and External annual audits
- Monthly supplier and customer balance reconciliation with payable and receivable GLs
- Handled around 100 customers for the payment follow-up
- Held vital part in the sale of new product, sanitizer, in the unprecedented time in the UAE
- Update prepaid schedule & tally with GLs
- Bank reconciliation
- Customer invoice booking - From customer order
- Fetch tax transactions and prepare report for input and output reports
- Create LPO's as per requirements
- Generate sales register & customer open balance history and match with
- GL.

2016-07 -
2019-01

General Accountant

Fathima Group of Companies, Abu Dhabi

- Preparation of balance sheet, profit and loss account, cash flow statements and other MIS

Software

SAP FI CO

●●●●●
Excellent

Xero

●●●●●
Very Good

Microsoft Dynamics 365

●●●●●
Very Good

Microsoft Office

●●●●●
Excellent

reports

- Preparation of specific reports to the Accounts Manager
- Bank reconciliation
- Finalization of accounts and closing the books monthly and yearly
- Analysis & reconciliations of various ledgers
- Inter branch reconciliation
- Verification and submission of monthly payrolls
- Responding to financial inquiries by gathering and interpreting data
- Preparation of daily cash/fund flow statements and daily sales report
- Inventory control and preparing accounts using ERP - SAP.
- Gathered financial information, prepared documents, and closed books.

Education

2014-07 -
2016-05

MBA: Finance

DCSMAT Business School - India

2010-06 -
2014-03

Bachelor of Commerce: Finance & Taxation

Mahatma Gandhi University - India