

# Liqing Xue

07864651351 | [xuecarol0@gmail.com](mailto:xuecarol0@gmail.com) | 6 Badby close, Manchester | 05.2000

## ABOUT ME

I am a dedicated accounting professional driven by a commitment to financial precision and unwavering integrity. My academic journey has cultivated robust analytical abilities, a meticulous attention to detail, and expertise in financial analysis and reporting. I am eager to apply my knowledge and skills to empower organizations in realizing their financial objectives, fostering team achievements, and maintaining strict adherence to accounting standards.

## EDUCATION

### Master of science in Accounting and Finance

*The University of Leeds*

*September 2023*

**GPA:** Excepeted Upper 2nd

**Main Courses:** Quantitative Methods, Corporate Finance, Applied Finance, Advanced Financial Reporting, Accounting Performance, Info & Organizational Design, Account & Finance Dissertation

### Bachelor of Science in Accounting and Finance for International Business

*Coventry University*

*September 2021—July 2022*

**GPA:** Upper 2nd

**Main Courses:** Corporate Reporting and Analysis, Academic English for Accounting and Finance, Case Studies Accounting and Finance, Management Accounting for Business Decisions, International Financial Management

### Bachelor of Management in Accounting

*Guangzhou college of Commerce,China*

*September 2018—July 2021*

**GPA:** 3.79(87.9)

**Main Courses:** Mathematics of Economics, Monetary Finance, Cost Accounting, Economic Law, Intermediate Financial Accounting, Taxition Law, Financial Management, Auditing, Statistics, Accounting Professional Ethics, Financial Statement Analysis, Mergers Acquisitions

## WORK EXPERIENCE

### Lilong Coal Industry Co., Ltd-China Accountant

*May 2021-January 2022*

Job responsibilities:

- ✓ Reviewing expense reimbursement documents to ensure accuracy and compliance.
- ✓ Overseeing accounting processes, consistently maintaining organized accounting files, and managing archival and storage procedures.
- ✓ Preparing and analyzing diverse financial statements and conveying the findings to senior leadership.

### Pricewaterhouse Coopers (PwC)-China Auditor (Internship)

*July 2020-August 2020*

Job responsibilities:

- ✓ Performed financial, operational and compliance audits, including audit execution, identifying and defining issues, including developing appropriate recommendations.
- ✓ Effective communication with management, co-source partner, external auditor and the various operations. Conducted the accounting simulation manual bookkeeping practice training.
- ✓ Responsible for sorting out and preparing audit papers for several companies; Participated in special projects and assignments as necessary.
- ✓ Organized, analyzed, identified and summarized audit evidence together with team members to form an appropriate audit opinion and completed an audit report.

## EXTRA CURRICULUM ACTIVITIES

### Student Union Guangzhou college of Commerce Secretariat

*October 2018- May 2021*

Job responsibilities:

- ✓ Planned and organized social activities and culture events every month; Management of 50+students and the club funds
- ✓ Ensured a varied, exciting, and dynamic activity plan is implemented for students
- ✓ Produced and distribute activity programmes; Completed society recruitment activities, e.g. Organized the student union renewal meeting, which was attended by more than 80 people

**Awards:** School Scholarships for three consecutive years

### Member, Qianmo Public Service Team

- ✓ Participated in the promotion and sale of specialty products, writing declaration documents, and making accounting statements in public welfare projects for poverty alleviation, etc.
- ✓ Composed meeting minutes and working log; solved Excel and Word issues for all team members
- ✓ Engaged with potential clients and contribute to client meetings; Presented to the team and other internal stakeholders.

**Awards:** Article published in Academic paper "Business News", The 6th International "Internet +" Competition, Winning Prize, Guangzhou Youth Entrepreneurship and Innovation Competition, Best Popularity Award, E-commerce Challenge

## **CERTIFICATIONS**

---

Has passed the first four ACCA examinations and self-studying the Financial Management (F9) now

## **LANGUAGE & SKILLS**

---

**Languages:** English(Fluent), Chinese Mandarin(Native)

**Skills:** Microsoft Office/Excel/PowerPoint, Responsibility, Team-working, Adaptability, Communication, Leadership, Time-management.