



GITA VARSHINI KANTHARUBAN

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PROFESSIONAL SUMMARY

A highly motivated and results-driven individual with a solid academic background, seeking immediate opportunities to apply and further develop my skills in a professional environment. Eager to contribute my knowledge and dedication to support the success of a reputable organization.

CORE QUALIFICATIONS

- Financial Analysis: Proficient in analyzing financial data, identifying trends, and providing insights for decision-making
- Accounting Principles: Sound understanding of accounting principles, financial reporting, and auditing procedures
- MS Office Suite: Proficient in using Microsoft Excel, Word, and PowerPoint to create reports and presentations
- Problem-Solving: Adept at analyzing challenges and developing solutions to improve financial processes
- Adaptability: Quick learner with the ability to adapt new technologies and work in dynamic environments

CERTIFICATIONS

Summer 2018

Workshop, Finance and Stock Markets, In My Captain, India

- Stimulated knowledge of how to invest in the Stock Market
- Collected and evaluated data to check on the best profit-giving stocks

PROFESSIONAL EXPERIENCE

05/2023 - Current

Crew Member - Part time

McDonald's, Monks Cross | York, North Yorkshire

- Implemented taking orders and issuing the appropriate order to the relevant customers
- Enriched knowledge of dealing with customers and keeping the workplace clean
- Mediated development on time management

10/2022 - 02/2023

Warehouse Operative - Part Time

Pavers Ltd | York, North Yorkshire

- Extended knowledge of maintaining the warehouse in an orderly manner
- Understood warehouse product placement, enabling efficient picking and packing services
- Ordered and maintained stock, ensuring a high level of accuracy

04/2021 - 04/2022

Articled Assistant

Srinivasan and Shankar | Chennai, India

- Prepared Financial Statements for more than 40-50 companies and also worked on several Reconciliation Statements
- Implemented several Forms such as AOC-4 and MGT-7 or 7A
- Updated entries on the TALLY ERP and ZOHO Books for about 100 companies from the relevant Financial Statements
- Enhanced knowledge of the income tax portal and the GST portal on a wider range

10/2020 - 03/2021

Articled Assistant

Vakil Search | Chennai, India

- Was a part of the Accounting team, developing the income tax portal (direct taxation) and GST portal (indirect taxation)
- Updated entries on ZOHO Books from the relevant Financial Statements
- Was able to handle 80-100 clients at the same time (filed returns on the GST portal as well as the income tax portal)

EDUCATION

09/2022 - Current

University of York | York, YOR, United Kingdom

Master of Science: Accounting and Financial Management

07/2017 - 03/2020

MOP Vaishnav College For Women | Chennai, India , India

and had an opportunity to track the daily fluctuation of the Stocks

- Obtained real-life insight into the financial sector

Summer 2019

Internship, Accountancy and Financial Services, Taxation, In Venugopal Auditing Firm, India

- As a part of the Accountancy and Financial Services, coordinated with many small-scale and large-scale companies

- Prepared the Financial Statements, checking on their eligibility for registration and many more

- Overcame the eligibility criteria and put the companies in their related heads in means of taxation

Summer 2023

Diploma, Amplify Trading - Level 5

Diploma in Trading and Financial Markets Analysis

- Expanded knowledge of how to trade in the Amplify Trading Portal, played roles like both the buyer and the seller

- Gained knowledge of core topics such as Finance Accelerator Simulation, Asset Management - Portfolios in Practice, Investment Bank – Sales & Trading, Algorithmic Trading, Quant Trading, DARE Oil Trading Simulation and Mandara Oil Trading Simulation

Bachelor of Commerce: Accounting and Finance

- Result: 1st class with distinction
- Mastered strong numeracy and project management skills, business and commercial awareness
- Earned the highest mark in major modules such as Marketing Management and Financial Management

12/2018 - 05/2019

The Institute of Chartered Accountant of India | Chennai, India , India

Intermediate: Chartered Accountant

06/2016 - 03/2017

Sacred Heart Matriculation Higher Secondary School | Chennai, India , India

Higher Secondary Education: Commerce, Business Mathematics, Economics and Accountancy

- Achieved first-class grade
- Modules Completed: Accountancy, Economics, Commerce, and Business Mathematics
- Attained the highest marks in Accountancy, Economics, and Business Mathematics

06/2014 - 03/2015

Sacred Heart Matriculation Higher Secondary School | Chennai, India, India

Secondary Education: Science, Social Science and Mathematics

- Managed to get first-class grades