

Husman Zaman

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PROFILE

I am a hardworking, reliable, and motivated person who has experience and knowledge with different people having different skills, religions, and ethnicities. I am good at managing my time to complete tasks outside of the time that it is given to complete. I like to plan everything before I start a task, so I have good organization skills too. I work hard to achieve the best results. I am a self-motivated person who enjoys working within a team and helping others. I have great strengths in Communicating and I can work under pressure whilst managing my time effectively.

EDUCATION & QUALIFICATIONS

2021 – Present - Manchester Metropolitan University (BSc Accounting & Finance)

2019 - 2021 - Connell Co-op college - Level 3 Diploma (BTEC Business) - D*D*D*

2014 - 2018 - Manchester Communication Academy - 8 GCSE with grades 9-4

WORK EXPERIENCE

Duty Manager Starbucks | Part time | Manchester Airport

May 2023 to Present

- Managing cash positions, inventory, and supplies throughout the store.
- Preparing food and beverage orders for customers and ensuring their satisfaction
- Training, developing, and coaching store partners in company policies and procedures.
- Planning, communicating, and delegating appropriate tasks and goals to the store team.
- Training new employees on how to work effectively in
- Ensuring that the store is well maintained and clean.
- opportunities for improvement

Mobile Patrol Officer | part time

Mar 2023 to Oct 2023

- Perform site checks on different company or project locations.
- Complete mobile surveillance on company grounds They should be able to alarm the respective authorities in case problems happen on site.
- As a mobile patrol officer, I helped control vehicular traffic around the company's premises.

Showsec security | part time

Oct 2022 to Oct 2023

- Observing signs of crime or disorder and investigating disturbances.
- Protecting company's property and staff by maintaining a safe and secure environment
- Acting lawfully in direct defense of life or property
- Crowd Management
- Identifying security loopholes significantly reduces potential risks. Reducing thefts by increasing vigilance, especially on customers leaving the premises.

Royal mail | part time

Nov 2021 to Jan 2022

- Sorting out packages
- Moving and sorting mail by department, category, date, address, barcode, and other criteria.
- Operating sorting machines, postage meters, and other administrative technology.
- Segregating different types of mail, such as letters, parcels, and packages.
- Dispatching mail and preparing mail for distribution and delivery.
- As a mail sorter skill, you develop to succeed in a role as a mail sorter. A mail sorter is a professional responsible for unloading mail for other mail professionals to process shipment and delivery. I used to sort the mail manually according to its postage type or destination and often used processing machines to sort bulky mail.

Dominos - Assistant manager | Part time

Sep 2018 to May 2023

- The main responsibilities for this job role were to run the shift smoothly, making sure I had enough stock and staff members to handle the rush hours. This also made me work under pressure, as I had a labour target and a service target during the shift.
- Working at Domino's, I gained a lot of experience that was weak before. I have achieved many skills, such as working under staff, which was very hard, but I could have managed by giving job roles to every staff member. Another achievement was that my management skills improved, as I could communicate with my area manager just in case something went wrong.

ADDITIONAL INFORMATION

Technical skills: Advanced in Microsoft Office including Excel to create spreadsheets and calculations and Sage.

Hobbies: I enjoy playing football and going to the gym.

Languages: English, Italian and Urdu

Driving: Full clean UK driving license