

Self-Declaration

In terms of the offer letter and other terms of employment executed by me with Accenture Solutions Private Limited (Accenture), it is condition precedent for continuation of my employment to submit certain documents (details reiterated below) in the manner as contained therein. However, considering the Covid19 situation and certain restrictions related to social distancing issued by regulators from time to time and also for general safety and health, I understand Accenture has provided some flexibility to me for submission of mandatory documents.

For ease of understanding the mandatory documents include: Signed offer letter and Terms of Employment; PF Form; all benefits related nomination forms; mandatory declarations outlined in the next section.

Also, I need to submit certain documents like Pan Card/ Pan card acknowledgement letter, Aadhar card etc., which are necessary for the compliance with regulatory requirements by Accenture, including but not limited enrolling me for provident fund, employee pension scheme etc. I understand that considering current situations, Accenture may not be able to verify the same or cause verification of same and hence proceed with regulatory compliances basis what I have submitted. Hence, I will ensure that information and contents in the materials submitted by me are accurate and correct.

In view of the above background, I agree and acknowledge as under:

- Out of the mandatory documents, I will scan and sign the following and send to Accenture (on or before onboarding date or such other date specified by Accenture. (However, I agree that nothing waives my obligation to present the original of these documents to Accenture):
 - Offer letter & Terms of employment
- For ease of efficiency, I will upload the following on the Accenture portal (as per list below). The link to the portal is [Countdown to Accenture](#).
 - PAN card /Acknowledgement of PAN application
 - Passport size photographs
 - Mark sheets of all Semester (PG 1st & 2nd Semester /UG 1st to 6th Semester).
 - Certifications if any
 - ID proof (PAN Card/Voter ID/Driving License/Passport)
 - Aadhar card
 - Form 11
 - Form 2 Nomination Form (PF & Employee Pension Schemes)
 - Nomination Other Benefits
 - Form F (Gratuity Nomination)
 - ESIC Form
 - Night shift exemptions (Women Consent Letter)
 - Form Q/X (as the case may be)
 - ACRC form (as the case may be)

In case you are not able to access the portal, you can drop a mail to the below mail id as provided (Onboarding.Doc.ASE@accenture.com).

I understand that the offer of employment with Accenture (herein after referred to as "Company") is contingent upon:

- Submission of all mandatory documents as listed above.
- "Successful completion of the qualifying examination from your college and submission of my mark sheet copies on the day of onboarding
- Submission of all copies of original mark's sheets if internet copies provided with provisional degree certificate OR Final year/term copies of original mark's sheet if internet copies provided with convocation certificate OR Consolidated copies of original mark's sheet if internet copies provided with convocation certificate from 180 days of joining

The Company may, in its sole discretion, choose to terminate / suspend my employment or take any other necessary disciplinary action as deemed appropriate if I fail to submit the aforementioned required mandatory documents within the timeframe mentioned in this declaration"

Note:

I will report to the same location which was communicated to me during my virtual onboarding process.

I completely understand that accuracy of the information being submitted by me is critical and Accenture at this stage will act on information submitted by me. In the event there is discrepancy(ies) found in information I submit, the same needs to be corrected. Accenture would not take any responsibility for any contingencies related to the same including but not limited to issues with submission of social security contributions and other contributions to be made on my behalf.

Please note that throughout the training and assessments, Accenture expects, and I acknowledge that no unethical or unauthorized means (including but not limited to impersonation, providing misleading information or misrepresentation) of any kind will be used. A breach of this requirement will entitle Accenture to take necessary and appropriate actions. I understand that throughout the training (including the green filed trainings or like) and assessments, Accenture expects, and I acknowledge that no unethical or unauthorized means (including but not limited to impersonation, providing misleading information or misrepresentation) of any kind will be used. I further agree that a breach of this requirement will entitle Accenture to take necessary and appropriate actions.

I also undertake to provide signed originals of above documents as and when required by Accenture. (To which I understand I will be duly communicated by Accenture). This will be a condition precedent to my terms of employment.

I am hereby providing this declaration, voluntarily on **Date: 10-10-2022**

Signature *Ajay Singh Rana*

Candidate Name: Ajay Singh Rana

CID (or employee ID as applicable): C10951429