



HR STANDARD FORM  
SAIPEM ABUDHABI BRANCH  
MONTHLY TIMESHEET

Form No.: SASHA-HR-018-E

Rev. No.: 01

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MONTHLY TIMESHEET

Oct-25

(Month/Year)

Badge No : 2012317 (INDMAN)

Employee Name : REHMAN RAJA

Position : STOREKEEPER

Department : WAREHOUSE

Weekly Working Hours : 48 HRS.

Hiring Company : SAIPEM ABUDHABI BRANCH

Cost Center : 667118

Work Location : MINA PORT, ABUDHABI

			SUN							SUN							SUN							SUN									
JOB NO.	DESCR.	TOTAL	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
54995093494	SEND H&G PROJ.	32.00																						8.0	8.0						8.0	8.0	
59928094493	C12	48.00								8.0	8.0							8.0	8.0										8.0	8.0			
59928094502	BAUTINO-1	32.00						8.0	8.0																		8.0	8.0					
033742CCCCOIC55	H&G PROJ.	43.00										8.0								8.0		8.0	8.0		1.0	2.0						8.0	
044351CCAHDHIFRE	MHU 2400	24.00	8.0	8.0	8.0																												
047387CCCCOIC05	PFM TO NP	8.00											8.0																				
SB033739CCCCOIC40	INNOVO	24.00													8.0	8.0	8.0																
59928094439	S45	8.00				8.0																											
VACATION (V)/ LEAVE(S)	44400	-																															
Presence Days (P)		0																															
SICK LEAVE (S)		0																															
VACATION (V)		0																															
MISSION DAYS (M)		0																															
MISSION IN EUROPE (ME)		0																															
MISSION OFFSHORE (MO)		0																															
UNPAID DAYS (U)		0																															
TRAVEL DAYS (T)		0																															
TOTAL WORKING HOURS	219		8.0	8.0	8.0	8.0	-	8.0	8.0	8.0	8.0	8.0	8.0	-	8.0	8.0	8.0	8.0	8.0	8.0	-	8.0	8.0	8.0	9.0	10.0	8.0	-	8.0	8.0	8.0	8.0	
TOTAL NORMAL HOURS	216		8.0	8.0	8.0	8.0	-	8.0	8.0	8.0	8.0	8.0	8.0	-	8.0	8.0	8.0	8.0	8.0	8.0	-	8.0	8.0	8.0	8.0	8.0	8.0	-	8.0	8.0	8.0	8.0	
TOTAL OVERTIME WEEKDAYS			0	0	0	0	-	0	0	0	0	0	0	-	0	0	0	0	0	0	-	0	0	0	1	2	0	-	0	0	0	0	
TOTAL OVERTIME WEEKDAYS			8	8	8	8	-	-	-	8	8	8	8	-	8	-	8	8	8	8	-	8	-	8	7	6	8	-	8	-	8	8	-

Employee's Signature

Immediate Supervisor

Approved By Line / Department / Project Manager

Verified By HR Manager

Name & Signature

Name & Signature

Name & Signature

Name & Signature