GURU KASHI UNIVERSITY

Diploma in Computer Applications

The goal of Guru Kashi University's one-year Diploma in Computer Application program is to give students real-world experience and instruction in computer usage and application. This diploma is intended for people who want to improve their IT abilities for use in a variety of professional settings.

- **Computer Fundamentals**: Knowing the fundamentals of hardware, software, and computer processes.

- **Operating Systems:** Instruction covering the installation, configuration, and troubleshooting of the main operating systems.

- **Office Productivity Software:** Expertise with word processors, spreadsheets, and presentation tools, among other software programs.

- **Programming Basics:** Introduction to programming languages and techniques for creating basic software applications is provided by Programming Basics.

- **Database Management:** The principles of designing, maintaining, and querying databases with programs like SQL or Microsoft Access.

- **Web development:** Fundamental knowledge of HTML, CSS, and basic web design concepts, as well as experience building and maintaining websites.

- **Practical Experience:** Getting hands-on training through internships or projects to put theory into practice in real-world situations

With a solid foundation in computer applications, students will be prepared to handle a variety of IT responsibilities and make valuable contributions to workplaces that depend heavily on technology