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# 1. Data Table

B - Billable, NB - Non-Billable, I - Innovation, O - Others

Search :

Emp Id	Resource		Apr-22				May-22				Jun-22				Total				Last Action Details	
			B %	NB %	I %	O %	B %	NB %	I %	O %	B %	NB %	I %	O %	B %	NB %	I %	O %	Date	Comment
UK-65130	Aakash Kesarwani		53	0	0	47	0	0	0	100	0	0	0	100	17	0	0	83	20-Jan-2022	The hours at Reconomy will go to ...
9505	Abdul Basith Moha...		100	0	0	0	100	0	0	0	0	0	0	100	66	0	0	34	29-Nov-2021	laptop assigned - 02-07-2021
2520	Abdul Hafiz Anamal...		100	0	0	0	100	0	0	0	100	0	0	0	100	0	0	0	09-Jun-2020	to be allocated to Fleecor
4321	Abhinandan Pulagam		100	0	0	0	0	0	0	100	0	0	0	100	32	0	0	68	03-Jun-2020	partly non billable
4347	Abhinav Mittapalli		0	0	0	100	0	0	0	100	0	0	0	100	0	0	0	100	24-Sep-2021	Resigned. Extended billing for Mod...
4230	Abhinav Parasa		95	0	0	5	100	0	0	0	100	0	0	0	98	0	0	2	15-Feb-2022	Resigned. KT in progress for WSI
4924	Abhinav Parlapally		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
4546	Abhishek Dubey		110	0	0	0	71	0	0	29	51	0	0	49	77	0	0	26	16-Feb-2021	Aetna Meritain
4089	Abhishek kumar		100	0	0	0	100	0	0	0	100	0	0	0	100	0	0	0		
9627	Abhishek Nikhilbhai P...		95	0	0	5	100	0	0	0	100	0	0	0	98	0	0	2		

## 1a. Emp Id

Employee ID of the particular resource will be displayed over there.

## 1b. Resource

The Name of the resource and if any Action Items available will be shown in this column.

## 1c. Each Month Formulae

**B% (Billable %):** This the Billable percentage of the resource for the month.

**Formulae:** (Total Billable Allocation per Month / Total Net Capacity of the Month) \*100

**NB% (Non-Billable %):** This the Non-Billable percentage of the resource for the month.

**Formulae:** (Total Non-Billable Allocation per Month / Total Net Capacity of the Month) \*100

**I% (Innovation %):** This the Innovation percentage of the resource for the month.

**Formulae:** (Total Innovation Allocation per Month / Total Net Capacity of the Month) \*100

**O% (Others %):** This is rest of the percentage after removing the rest three from 100%

**Formulae:** 100% - (B% + NB% + I%)

## 1d. Total

For Each of the column that is the average as in the above table three months were selected so the average of Billable for 3 Months will be Shown in Total and also same for rest of the Columns.

## 1e. Last Action Details

**Date:** This is the date the last task is assigned to the resource.

**Comments:** These are the last comments i.e., in the action items for the resource.

## 1f. Action Items

B - Billable, NB - Non-Billable, I - Innovation, O - Others

Search :

Emp Id	Resource		Apr-22				May-22				Jun-22				Total				Last Action Details	
			B %	NB %	I %	O %	B %	NB %	I %	O %	B %	NB %	I %	O %	B %	NB %	I %	O %	Date	Comment
UK-65130	Aakash Kesarwani		53	0	0	47	0	0	0	100	0	0	0	100	17	0	0	83	20-Jan-2022	The hours at Reconomy will go to ...
9505	Abdul Basith Moha...		100	0	0	0	100	0	0	0	0	0	0	100	66	0	0	34	29-Nov-2021	laptop assigned - 02-07-2021
2520	Abdul Hafiz Anamal...		100	0	0	0	100	0	0	0	100	0	0	0	100	0	0	0	09-Jun-2020	to be allocated to Fleecor
4321	Abhinandan Pulagam		100	0	0	0	0	0	0	100	0	0	0	100	32	0	0	68	03-Jun-2020	partly non billable
4347	Abhinav Mittapalli		0	0	0	100	0	0	0	100	0	0	0	100	0	0	0	100	24-Sep-2021	Resigned. Extended billing for Mod...
4230	Abhinav Parasa		95	0	0	5	100	0	0	0	100	0	0	0	98	0	0	2	15-Feb-2022	Resigned. KT in progress for WSI
4924	Abhinav Parlapally		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
4546	Abhishek Dubey		110	0	0	0	71	0	0	29	51	0	0	49	77	0	0	26	16-Feb-2021	Aetna Meritain
4089	Abhishek kumar		100	0	0	0	100	0	0	0	100	0	0	0	100	0	0	0		
9627	Abhishek Nikhilbhai P...		95	0	0	5	100	0	0	0	100	0	0	0	98	0	0	2		

By clicking on the above highlighted icon, a table populates with all the Comments and tasks assigned to the resource.

Action Items of Aakash Kesarwani					
Entry Dt	Entry By	Category	Effective Dt	Completed Dt	Comments
07-Aug-2020	Kendra Goldsand	Allocations- Billable	06-Aug-2020		@ Santander til Dec 31st, 2020
24-Sep-2020	Kendra Goldsand	Allocations- Billable	23-Sep-2020		@ Santander til Dec 31st, 2020
16-Oct-2020	Kendra Goldsand	Allocations- Billable	15-Oct-2020		Client: Santander until December 31st (37 hour work week)
11-Jan-2021	Kendra Goldsand	Allocations- Billable	11-Jan-2021		Client: Santander until Apr 2nd, 2021 (37 hour work week)
15-Jan-2021	Kendra Goldsand	Allocations- Billable	15-Jan-2021		Client: Santander until Apr 2nd, 2021 (37 hour work week)

## 1g. Grey out Area

If the Resource has left the organization or yet to Join the Organization those months data will be greyed out and no data is visible in that fields.

B - Billable, NB - Non-Billable, I - Innovation, O - Others

Search :

Emp Id	Resource		Apr-22				May-22				Jun-22				Total				Last Action Details	
			B %	NB %	I %	O %	B %	NB %	I %	O %	B %	NB %	I %	O %	B %	NB %	I %	O %	Date	Comment
3555	Gopikrishna Bijja		100	0	0	0	0	0	0	100	0	0	0	100	32	0	0	68	02-Jul-2020	Getting trained on TOSCA @ Traine...
2724	Gouri Prasad Allaka		100	0	0	0	100	0	0	0	100	0	0	0	100	0	0	0		
4727	Gourishetty Dileep		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
4332	Goutham Reddy Boja		105	0	0	0	107	0	0	0	102	0	0	0	105	0	0	0	13-Jan-2021	SOW received - will be out of bench
9700	Govind Acharya		105	0	0	0	100	0	0	0	100	0	0	0	102	0	0	0		
9691	Govindan Nallavan		100	0	0	0									100	0	0	0		
4395	Govindaraju Tangi		0	125	0	0	0	125	0	0	0	125	0	0	0	125	0	0	02-Apr-2020	@Shyam to perform NON-billable all...
UK_SUBK-4401	Graham Smith		74	0	0	26	0	0	0	100	0	0	0	100	23	0	0	77		
Canada_SUBK-1603	Grant Wilson		105	0	0	0	102	0	0	0	107	0	0	0	105	0	0	0		
US-9004	Greg Kordaleki		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		

## 2. Filters

### 2a. Type

In this type we have different options for selecting the Type

- Business Unit
- Customer
- Project

- d. Resource
- e. Primary PM

a. **Business Unit:** If we select filter as Business Unit, we can view details of the Business Units.

By selecting Type as Business Unit, a new selection populates with selection to select the Business Unit.

We can also view the data table either in Resource View or else in Business Unit Wise.

b. **Customer:** If we select Type as Customer a new selection populates where we can search for the customer.

Here for that particular customer the resources who are working will be shown below.

Emp Id	Resource	Apr-22				May-22				Jun-22				Total				Last Action Details	
		B %	NB %	I %	O %	B %	NB %	I %	O %	B %	NB %	I %	O %	B %	NB %	I %	O %	Date	Comment
4302	Akshay Bahara	50	0	0	50	25	0	0	75	25	0	0	75	31	0	0	69	04-Feb-2020	Compass Portal Support
4847	Barun Mishra	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	23-Sep-2021	will be deployed to Marchon, right ...
4524	GARIMA SHARMA	51	0	0	49	54	0	0	46	51	0	0	49	52	0	0	48	16-Feb-2021	PainScript
4074	Karthik Tulabandula	51	0	0	49	51	0	0	49	49	0	0	51	50	0	0	50	06-Feb-2019	Pilot Freight, Start date - 18th Feb ...
1973	Rajeev Sharma	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	13-Oct-2020	to be allocated to Painscript
4541	Rameshwari Kotha...	100	0	0	0	101	0	0	0	98	0	0	2	100	0	0	1	25-Feb-2021	DHA Shadow
4039	Ravi Kiran Angara	52	0	0	48	54	0	0	46	51	0	0	49	52	0	0	48	13-Oct-2020	to be allocated to Painscript
4965	Triveni Vatikonda	65	0	0	35	54	0	0	46	51	0	0	49	56	0	0	44	11-Jan-2022	will be billed in TJC from 2nd week ...
4370	Venkata Shyam Pra...	67	0	0	33	76	0	0	24	73	0	0	27	73	0	0	27	18-Sep-2020	Being tagged to Intertek project
4696	Vishal Mishra	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	23-Sep-2021	will be deployed to Marchon, right ...

c. **Project:** If we select type as Project a new selection populates where we can search for the project.

Here by selecting the project name those resources of the project will be displayed in the table.

**Allocation Dashboard**

My Workspace

**Search Filters**

Type : Project    Project \* : (P) PainScript: Mana    Country \* : << ALL >>    Res. Type : << ALL >>

Month : Apr-2022    Duration : 3    Measures \* : << ALL >>    Filter By : << | > ≥

**B** - Billable, **NB** - Non-Billable, **I** - Innovation, **O** - Others

Search :

Emp Id	Resource	Apr-22				May-22				Jun-22				Total				Last Action Details	
		B %	NB %	I %	O %	B %	NB %	I %	O %	B %	NB %	I %	O %	B %	NB %	I %	O %	Date	Comment
4302	Akshay Balhara	50	0	0	50	25	0	0	75	25	0	0	75	31	0	0	69	04-Feb-2020	Compass Portal Support
4847	Barun Mishra	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	23-Sep-2021	will be deployed to Marchon, right ...
4074	Karthik Tulabandula	51	0	0	49	51	0	0	49	49	0	0	51	50	0	0	50	06-Feb-2019	Pilot Freight, Start date - 18th Feb ...
4541	Rameshwari Kotha...	50	0	0	50	51	0	0	49	49	0	0	51	50	0	0	50	25-Feb-2021	DHA Shadow
4370	Venkata Shyam Pra...	50	0	0	50	51	0	0	49	49	0	0	51	50	0	0	50	18-Sep-2020	Being tagged to Intertek project
4696	Vishal Mishra	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	23-Sep-2021	will be deployed to Marchon, right ...
4574	Vrushali Hippargi	50	0	0	50	51	0	0	49	49	0	0	51	50	0	0	50	25-Feb-2021	DHA Shadow
	<b>Total</b>	<b>62</b>	<b>0</b>	<b>0</b>	<b>50</b>	<b>67</b>	<b>0</b>	<b>0</b>	<b>54</b>	<b>54</b>	<b>0</b>	<b>0</b>	<b>56</b>	<b>58</b>	<b>0</b>	<b>0</b>	<b>53</b>		

- d. Resource: If We select Type as Resource a new selection populates where we can search for the resource. Here by selecting the resource name those details of the resource will be populated in the table below.

**Allocation Dashboard**

My Workspace

**Search Filters**

Type : Resource    Resource \* : Pavan Sai Ram Thun    Country \* : << ALL >>    Res. Type : << ALL >>

Month : Apr-2022    Duration : 3    Measures \* : << ALL >>    Filter By : << | > ≥

**B** - Billable, **NB** - Non-Billable, **I** - Innovation, **O** - Others

Search :

Emp Id	Resource	Apr-22				May-22				Jun-22				Total				Last Action Details	
		B %	NB %	I %	O %	B %	NB %	I %	O %	B %	NB %	I %	O %	B %	NB %	I %	O %	Date	Comment
5056	Pavan Sai Ram Thum...	0	75	0	25	0	0	0	100	0	0	0	100	0	24	0	76		
	<b>Total</b>	<b>0</b>	<b>75</b>	<b>0</b>	<b>25</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100</b>	<b>0</b>	<b>24</b>	<b>0</b>	<b>76</b>		

- e. Primary PM: f We select Type as Primary PM a new selection populates where we can search for the Primary PM. Here by selecting the Primary PM those resources who are assigned to that Primary PM will be displayed.

**Search Filters**

Type : Primary PM

Primary PM \* : Venkata Satya Ravi I

Country \* : << ALL >>

Res. Type : << ALL >>

Month : Apr-2022

Duration : 3

Measures \* : << ALL >>

Filter By : << | >>

**Search**

B - Billable, NB - Non-Billable, I - Innovation, O - Others

Search :

Emp Id	Resource	Apr-22				May-22				Jun-22				Total				Last Action Details	
		B %	NB %	I %	O %	B %	NB %	I %	O %	B %	NB %	I %	O %	B %	NB %	I %	O %	Date	Comment
US_SUBK-5203	Balaji Govindarajan																		
US_SUBK-5227	Hima Malla	99	0	0	1	101	0	0	0	103	0	0	0	101	0	0	0		
US_SUBK-1569	Kalyan Battipati	98	0	0	2	101	0	0	0	103	0	0	0	101	0	0	1		
US-20577	Lakshmi Indu Priya P...	100	0	0	0	101	0	0	0	103	0	0	0	102	0	0	0		
US_SUBK-2024	Madhu Vuppala	99	0	0	1	101	0	0	0	103	0	0	0	101	0	0	0		
US-10000	Narayana Makina	99	0	0	1	101	0	0	0	103	0	0	0	101	0	0	0	09-Jun-2020	will be considered for fleetcor Prolif...
US-20715	Pavan Kumar Koora	99	0	0	1	101	0	0	0	103	0	0	0	101	0	0	0		
US_SUBK-5204	Pooja Pathakamudi																		
US_SUBK-1570	Prasad Rao Boddepalli	99	0	0	1	101	0	0	0	103	0	0	0	101	0	0	0		
US-74738	Radhika Gupta	95	0	0	5	100	0	0	0	82	0	0	18	92	0	0	8	12-Jan-2022	Working with Prameela to have res...
US-20841	Rammadh Nalluri	208	0	0	0	202	0	0	0	216	0	0	0	209	0	0	0	24-Jun-2020	identified for generic app support ...
US-570	Sai Marasani	99	0	0	1	101	0	0	0	103	0	0	0	101	0	0	0		

## 2b. Country

Here we can select the Country based on that selection those projects in those locations will be shown in the table below.

Here either we can select the single country or can select Multiple Countries.

**Allocation Dashboard**

My Workspace

**Search Filters**

Type : Business Unit

BU \* : Digital Experience, I

Country \* : << ALL >>

Res. Type : << ALL >>

Month : Apr-2022

Duration : 3

Measures \* : << ALL >>

View By : Resource

**Search**

## 2c. Res. Type

Here we can select the resources whether they were Full Time Employees or Contractors.

Based on that selection resource data will be populated.

**Allocation Dashboard**

My Workspace

**Search Filters**

Type : Business Unit

BU \* : Digital Experience, I

Country \* : << ALL >>

Res. Type : << ALL >>

Month : Apr-2022

Duration : 3

Measures \* : << ALL >>

View By : FTE

**Search**

## 2d. Month and Duration

Here we can select from which Month data needs to be populated and duration of months the data needs to be populated can also be selected based on Month and Duration those many Months data will be shown in the Table.

**Allocation Dashboard**

My Workspace

**Search Filters**

Type : Business Unit BU \* : Digital Experience, C Country \* : << ALL >> Res. Type : << ALL >>

Month : Apr-2022 Duration : 3 Measures \* : << ALL >> View By : Resource

Filter By : Year 2022

Jan Feb Mar

Apr May June

July Aug Sep

Oct Nov Dec

Search

## 2e. Measures

Here We can select the Measures and Only Measures that are selected those data will be shown in the table.

We have only selected Measures as Billable then only the Billable data will be shown in the table.

**Allocation Dashboard**

My Workspace

**Search Filters**

Type : Business Unit BU \* : Digital Experience, C Country \* : << ALL >> Res. Type : << ALL >>

Month : Apr-2022 Duration : 3 Measures \* : << ALL >> View By : Resource

Filter By : << | > >

Search

Measures \*

- << ALL >>
- Billable Utilization
- Non-Billable Utilization
- Innovation
- Others

**Allocation Dashboard**

My Workspace

**Search Filters**

Type : Business Unit BU \* : Digital Experience, I Country \* : << ALL >> Res. Type : << ALL >>

Month : Apr-2022 Duration : 3 Measures \* : Billable Utilization View By : Resource

Filter By : << | > >

Search

B - Billable, NB - Non-Billable, I - Innovation, O - Others

Search :

Emp id	Resource	Apr-22	May-22	Jun-22	Total	Last Action Details
		B %	B %	B %	B %	Date Comment
UK-65130	Aakash Kesarwani	53	0	0	17	20-Jan-2022 The hours at Reconomy will go to ...
9505	Abdul Basith Moha...	100	100	0	66	29-Nov-2021 laptop assigned - 02-07-2021
2520	Abdul Hafiz Anamal...	100	100	100	100	09-Jun-2020 to be allocated to Fleecor
4321	Abhinandan Pulagam	100	0	0	32	03-Jun-2020 partly non billable
4347	Abhinav Mittapalli	0	0	0	0	24-Sep-2021 Resigned. Extended billing for Mod...
4230	Abhinav Parasa	95	100	100	98	15-Feb-2022 Resigned. KT in progress for WSI
4924	Abhinav Parlapally	0	0	0	0	
4546	Abhishek Dubey	110	71	51	77	16-Feb-2021 Aetna Meritain
4089	Abhishek kumar	100	100	100	100	
9627	Abhishek Nikhilbhai P...	95	100	100	98	

## 2f. Filters

Here By Selecting the type and filtering those data in that or above that range will be shown in the data table below.

## Allocation Dashboard

My Workspace

### Search Filters

Type	Business Unit	BU *	Digital Experience, I	Country *	<< ALL >>	Res. Type	<< ALL >>
Month	Apr-2022	Duration	3	Measures *	<< ALL >>	View By	Resource
Filter By	Bill:						

Search