



Shubham Meshram

Tax Executive

B.Com graduate in Finance and Accounting with 4 years as a Tax Executive, specializing in TDS, GST, and skilled in Microsoft Excel, MySQL. Pursuing MBA to further enhance business acumen. Eager to join as an immediate joiner and contribute expertise to drive organizational success.

Contact

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<https://github.com/shubhammeshram579>

Education

2022-24

Pursuing MBA first year

Dr. D. Y. Patil Vidyapeeth, Pune

2016-2019

Bachelor of commerce (B.com)

Rashtrasant Tukadoji Maharaj Nagpur University

Skills

- Microsoft Excel
- Database : MYSQL.
- GST offline tool
- Tally ERP 9
- Good communication
- Problem solving

Language

English

Hindi

Marathi

Experience

2021-2022

Figment global solutions Pvt Ltd

Tax Executive

Client base working in IDBI Bank H.O in CBD Belapur.

Completed data cleaning and data validation of existing spreadsheets to promote robust data management platform, resulting in accurate data analysis and entry.

Developed tables, views and materialized views using SQL.

2020-2021

Figment global solutions Pvt Nagpur

Tax Executive

Key Responsibilities:-

- Preparing monthly TDS remittance payment.
- Preparing GST payment and return filing monthly and quarterly.
- Preparing TDS tax audit report quarterly and yearly and GST tax audit annual report.
- Reconciliation GST 2A with purchase invoices.
- TDS return filing and GST return filing (gstr1,gstr3b,gstr7,Gstr9A & gstr9B) and correction return filing.
- Strong working experience with Excel.

2018-2020

PVRS and Associates pvt ltd Nagpur

Accounting Executive

Key Responsibilities:-

- Bookkeeping Client's data Financial accounting.
- Bank statement accounting and reconciliation.
- Maintaining vouchers, receipts, bills and payments accounting.
- Reconciliation of sundry debtors and creditors
- Updating accounts receivables and issuing invoices.
- Preparing weekly and monthly reports.
- Assisting in processing balance sheets, income statements and other financial statements.
- Filing GST and TDS returns
- Concurrent audit Bhandara urban Bank.

Certificate

1) Tally ERP 9

Interest

Playing cricket, watching movies, learning new skills