



POONAM SINGH

Master of Commerce (M.Com)


ABOUT ME


Date of Birth- Sep 24, 2002

Age- 22

Gender -Female

CONTACT

 Qr.NO-5/D, Street-62
Sector-6, Bhilai (C.G.)

 +91-9131756383

 poonamsingh51173@gmail.com

COMPUTER

SKILLS

- ✓ MS Office Suite
- ✓ Internet
- ✓ Online Work.

CAREER OBJECTIVE

To pursue a challenging career in leading and progressive research Organization offering opportunities for utilizing my skills towards the Growth of the organization.

EXPERIENCE

- ✓ 1 year worked Experience in UTI Infrastructure Technology And Services Limited as Accountant and Banking related work.
- ✓ 3 Month worked Experience in Augtech Nextwealth IT Services Private Limited as Process Executive Data.

ACADEMIC BACKGROUND

2022-2024	Master of Commerce (M.Com) Hemchand Yadav Vishwavidyalaya, Durg
2022-2023	Post Graduate Diploma in Computer Application (PGDCA) Dr. CV Raman University, Bilaspur
2019-2022	Bachelor of Commerce (B.Com) Hemchand Yadav Vishwavidyalaya, Durg
2018-2019	Senior Secondary Level (12 th Commerce) Chhattisgarh Board of Secondary Education
2016-2017	SSC (10 th) Chhattisgarh Board of Secondary Education

SKILLS

- ✓ Adaptive Nature and Quick Learner
- ✓ Hard working to get the Goal.
- ✓ Commercial awareness and financial knowledge
- ✓ Analytical and problem-solving

DECLARATION

I am hereby confirming that all the information provided above is true to the best of my knowledge

Date:

Place: Bhilai

POONAM SINGH