



MELBOURNE INSTITUTE OF TECHNOLOGY

Letter of Offer and Acceptance Agreement – International Student

21 January 2026

File No: MITMS126457

Name: Mr. Shubho Chowdhury

Address: 10, Viking St,
Campsie NSW 2194,
Australia

Dear Shubho,

Congratulations on receiving your Conditional Offer to study at Melbourne Institute of Technology (CRICOS Provider Code: 03245K). This document contains our Offer and the terms and conditions, together with information to help you make an informed decision.

Please ensure that you read this document carefully. Accepting this offer will create a legally binding agreement between you and the Institute.

Section 1 – Personal Details

Student ID:	MIT260241	Passport Number:	n/a
DOB:	30 November 1999	Gender:	Male
Citizenship:	Bangladesh	Country of Birth:	Bangladesh
Email address:	shubhoc47@gmail.com	Mobile:	0426110830

Section 2 – Offer Details

Provider Name:	Melbourne Institute of Technology Pty. Ltd.
CRICOS Provider code:	03245K
Teaching Location:	Melbourne Institute of Technology, Sydney Campus
Mode of Study:	On-campus
Course Code/Name:	CR04/Master of ICT Research
CRICOS Course code:	110690J
Standard duration:	2.0 Year(s) or 4 Trimesters (Full-time)
Credit:	Nil
Duration of the study period(s):	14 weeks each
Level of entry to the course:	First Year
Course commencement date:	Monday, 16 March 2026
Compulsory orientation date	Monday, 9 March 2026 (compulsory to report at 9:00 AM)
Estimated completion date:	Friday, 31 December 2027
Enrolment conditions:	Under Australian Government regulations, your student visa requires you to study full-time.
English language prerequisite:	IELTS Academic overall score 6.5 (no band less than 6.0); PTE Academic overall score 59 (no score less than 52); TOEFL iBT overall score 79-93 with minimum scores: Reading 13, Listening 12, Speaking 18, Writing 21; Cambridge CAE score of 176 (no band less than 169).
Deadline to accept your offer:	You must accept your offer by the deadline applicable to your admission category (onshore or offshore international student). See Section 8 for specific deadlines based on your admission category.
General condition of the offer:	This offer is subject to the terms and conditions of this Agreement.
Special condition of the offer:	<p>This offer is conditional upon:</p> <ul style="list-style-type: none">• Successfully meeting the GS requirements



Fee Schedule

Tuition Fees

Trimester fees: <i>Without scholarship/discount</i>	AUD \$12,900.00 (based on trimester full-time study load of .5 EFTSL/60 credit points at the 2020 annual tuition fee rate)
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Total course fees: <i>Without scholarship/discount</i>	AUD \$51,600.00 (based on yearly full-time study load of 1 EFTSL/120 credit points for two trimester tuition fee rate)
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Non-Tuition Fees

Processing Charge (Overseas student):	AUD \$300.00
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Fees due in Advance

Total fees due in advance:	AUD \$13,200.00
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Estimated cost of living:	AUD \$29,710.00 per year
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Date of Acceptance

Please ensure you meet all conditions of your Offer and accept your Offer by the date stated in section 2 of this Offer, otherwise, your Offer will expire and your application will be cancelled.

Fees disclaimer

The fees above are indicative only and subject to change prior to commencement. Tuition fees are fixed for each calendar year, 1 January to 31 December. Fees will be reviewed annually and may increase in the following year. The fees you pay in future years will be those stated in your Offer (Section 2) and will remain the same for the duration of your course or eCoe (duration) unless you change your course after starting the course identified in this Agreement or you do not complete your course in the duration stated in Section 2 of this Agreement. In such an event, the fee for the new course applies which may not be the same as that listed in your original Offer. For detailed information on fees, visit mit.edu.au/study-with-us/tuition-fees.

Tuition Fees

To accept and confirm your Offer you are required to pay the fees due listed in Section 2 of this Offer. You do have the option at your absolute discretion to pay more than 50% of your course tuition fees upfront.

The tuition fees that you will pay in each trimester will depend on the number of credit points in which you enrol. As an international student, it is a condition of your student visa that you enrol in a full-time study load that will allow you to complete your course in the expected standard duration of study listed in Section 2 of this Agreement.

Other Charges

Some courses at Melbourne Institute of Technology (MIT) may require the student to take part in work-integrated learning (WIL) through industry placement or industry-based projects as part of a qualification. Students are encouraged to source their own internship placement, and/or projects as applicable to meet the unit and course requirements. However, MIT can assist through a third party to source such a project or placement for a fee. For detailed information on fees, visit mit.edu.au/study-with-us/tuition-fees. For detailed information on WIL, contact your Course Coordinator.

Potential eligibility for Credit

If you have completed previous tertiary studies, you may be eligible for credit or advanced standing towards a course at MIT. For detailed information on credit transfer see, mit.edu.au/about-us/governance/institute-rules-policies-and-plans/policies-procedures-and-guidelines/MITcreditTransferandRecognitionPolicyAndProcedure.

Refunds

MIT will process and pay refunds in accordance with the law (including the ESOS Act and the National Code 2018) and MIT's Overseas Student Refund Policy and Procedure, available online at <http://www.mit.edu.au/about-mit/institute-publications/policies-procedures-and-guidelines/InternationalStudentRefundPolicyandProcedure> ("Refund Policy"). MIT will pay a refund either if it is payable by law or under the Refund Policy.

What refunds may be payable

The following table (extracted from the Refund Policy) describes refunds that may be payable in accordance with the Refund Policy. The meaning of capitalized words is set out in the Refund Policy.

Refund Policy Clause	Situation	Default Day (if applicable)	Refund Calculation
5.1.1	The Student has been refused a Student Visa and the Student does not start the Course at the agreed location on the agreed starting day.	The agreed starting day for the Course	<p>Refund amount is calculated in accordance with the legislative instrument made under section 47E(4) of the ESOS Act ("legislative instrument").</p> <p><i>By way of guidance, in this instance the refund amount is the Course Fees minus the lesser of:</i></p> <p>(a) 5% of the Course Fees received by the Institute before the Default Day; and/or</p> <p>(b) \$500.</p>
5.1.1	The Student has been refused a Student Visa and the Student withdraws from the Course at the agreed location.	The day on which the Student withdraws from the Course	<p>Refund amount is calculated in accordance with the legislative instrument.</p> <p><i>By way of guidance, in this instance the refund amount is the Course Fees minus the lesser of:</i></p> <p>(a) 5% of the Course Fees received by the Institute before the Default Day; and/or</p> <p>(b) \$500.</p>
5.1.1	The Student has been refused a Student Visa and the Student fails to pay an amount that the Student was liable to pay the Institute, directly or indirectly, in order to undertake the Course at the agreed location.	The day on which the Institute refuses to provide, or continue providing, the Course to the Student	<p>Refund amount is calculated in accordance with the legislative instrument.</p> <p><i>By way of guidance, the refund amount is:</i></p> <p><i>Weekly Tuition Fee x Weeks in Default Period</i></p>
5.2.1	The Student withdraws from the Course (and a Student Visa has not been refused) more than 10 weeks before the agreed starting day for the Course.		<p>If the Institute has received Tuition Fees for one Study Period, the refund amount is 50% of the Tuition Fees received.</p> <p>If the Institute has received Tuition Fees for two or more study periods, the refund amount is:</p> <ul style="list-style-type: none"> • 50% of the Tuition Fees for the first study period; and • 80% of the Tuition Fees received for each subsequent study period.
5.2.1	The Student withdraws from the Course (and a Student Visa has not been refused) between 10 weeks and one week before the agreed starting day for the Course.		<p>If the Institute has received Tuition Fees for one Study Period, the refund amount is 20% of the Tuition Fees received.</p> <p>If the Institute has received Tuition Fees for two or more study periods the refund amount is:</p> <ul style="list-style-type: none"> • 20% of the Tuition Fees for the first study period; and • 50% of the Tuition Fees received for each subsequent study period.

5.2.1	The Student withdraws from the Course (and a Student Visa has not been refused) less than one week before the agreed starting day for the Course.		No refund of Tuition Fees.
5.2.2	The Student is on a packaged program comprising an ELICOS course and a Principal Course and the Student withdraws after commencement of the ELICOS course and before the agreed starting day for the Principal Course (and a Student Visa has not been refused)		No refund of Tuition Fees
5.3	The Student fails to commence the Course on the agreed starting day for the Course (without withdrawal or Deferment and a Student Visa has not been refused)		No refund of Tuition Fees
5.4.3	Termination of the Student's enrolment due to unsatisfactory academic progress		<p>Refund amount = Weekly Tuition Fee x Weeks in Default Period</p> <p>Where:</p> <p>"Weeks in Default Period" means the number of calendar days from the date of termination to the end of the Study Period(s) for which the Institute has received payment of Tuition Fees from or in relation to the Student, divided by 7, then rounded up to the nearest whole number.</p>
5.5	The Student withdraws from the Course following the agreed starting day for the Course (and a Student Visa has not been refused)		No refund of Tuition Fees
5.6.1	Grant of Australian Permanent Residence to the Student (subject to satisfactory evidence) prior to the agreed starting day for the Course		Refund of all Course Fees received by the Institute less any Application Fee and Administration Fees.
5.6.2	Grant of Australian Permanent Residence to the Student (subject to satisfactory evidence) on or after the agreed starting day for the Course		No refund for the Study Period in which Australian Permanent Residence is granted.
5.7.1	Deferment of Course for late Student Visa approval (subject to satisfactory evidence), if deferment is granted or obtained more than two weeks after the agreed starting day for the Course		Tuition fees to be credited towards the Study Period in which the Student commences study.
5.7.2	Other deferment of Course		<ul style="list-style-type: none"> • No refund of Tuition Fees. • No credit of any Unspent Tuition Fees for the Study Period in which deferment is granted or obtained. • Tuition Fees paid for any future Study Period(s) will be credited towards a future Study Period.

5.8	Variation to enrolment in Unit(s) between one week before the commencement of a Study Period and the Census Date inclusive, excluding ELICOS (Overseas Student only)		<ul style="list-style-type: none"> ● No refund of Tuition Fees ● Unspent Tuition Fees for the original Unit(s) will be credited towards substitute or subsequent Unit(s). For this purpose: <p style="text-align: center;">Unspent Tuition Fees = Weekly Tuition Fee x Weeks of Variation</p> <p style="text-align: center;">Where:</p> <p style="text-align: center;">“Weeks of Variation” means the number of calendar days from the variation date to the end of the Study Period to which the variation relates, divided by 7, then rounded up to the nearest whole number.</p>
5.8	Variation to enrolment in Unit(s) after the Census Date, excluding ELICOS (Overseas Student only)		<ul style="list-style-type: none"> ● No refund of Tuition Fees ● No credit of Tuition Fees towards any substitute or subsequent Unit(s).
Clauses 5.10.2 and 5.10.3	Provider Default (if refund is payable)	The agreed start day or the day on which the Course ceases to be provided (as applicable)	Refund amount is calculated in accordance with the applicable legislative instrument. <i>By way of guidance, in this instance the refund amount is: Weekly Tuition Fee x Weeks in Default Period</i>
Clause 5.10.4	Confirmation of enrolment not provided to Overseas Student who has entered into a Student Agreement, before the agreed starting day for the Course		Refund of all Course Fees minus the Application Fee.

Process for Claiming Refunds

A Student must make an application for a refund except in cases of visa refusal or provider default (including failure to issue a COE). In accordance with the Refund Policy, a refund application must:

- a. be made in writing on the prescribed form published by the Institute (“Refund Application Form (International Students)");
- b. set out the reasons for the application;
- c. be accompanied by supporting documents; and
- d. be submitted to the Office of Student Administration and Experience (OSAE).

Except in cases where the Student is deceased, refund applications will not be processed where the signature on the Refund Application Form (International Students) does not match the Student's signature as shown on other documents provided by the Student for admission to the Institute.

Who will receive the refund

In accordance with the Refund Policy, refunds will be paid to the Student, unless:

- a. the Student is registered with an approved sponsor who has paid the tuition fees on behalf of the Student; or
- b. the Student gives a written direction to pay the refund to another person or organisation and provides documentary evidence to substantiate that the other person or organisation paid the Tuition Fees; or
- c. the Student is deceased (in which case payment will be made to the Student's legal personal representative).

Payment of Refunds

If a Provider Default occurs and a refund is payable by the Institute to the Student, the refund will be paid to the Student within 14 days of the applicable Default Day.

If there has been a refusal of a Student Visa and a refund is payable at law or under the Refund Policy, then the Institute will pay the refund within 4 weeks after the applicable Default Day.

Otherwise, the Institute will pay the refund in accordance with the Refund Policy, within 4 weeks after receipt of the completed and signed Refund Application Form (International Students) together with supporting documents. The date of the notification of the application for refund is the date on which the completed and signed Refund Application Form (International Students) together with appropriate supporting documents is received by the Institute.



If a Student has made payment with a credit card, any refund will be credited to the original credit card if the initial payment was made within the previous 12 months, otherwise, the refund will be processed by an alternative payment method.

A refund calculation statement will be prepared and forwarded to the Student and all refunds will be calculated and paid in Australian dollars. The Institute is not responsible for fluctuations in exchange rates.

ESOS Framework and Tuition protection

The Tuition Protection Service (TPS) is designed to help you if the Institute is unable to fully deliver the Course. The TPS ensures that you are able to either complete your studies in another Course or with another education provider or receive a refund of unspent tuition fees. See the following links for information about the TPS:

- <https://tps.gov.au/StaticContent/Get/StudentStudyInAustralia>
- <https://tps.gov.au>
- <https://docs.education.gov.au/node/39586>

Consumer Protection

This written agreement, and the right to make complaints and seek appeals of decisions and action under various processes, does not affect the rights of the student to take action under the *Australian Consumer Law* if the *Australian Consumer Law* applies.

Complaints and Appeals

You may access MIT's complaints and appeals processes to resolve complaints and disputes that may arise from your studies or time with MIT. MIT's complaints and appeals processes include the following policies and procedures which can be found at:

- for general matters: [Student Complaints and Grievances Policy and Procedure](#)
- for academic matters: [Academic Appeals Policy and Procedure](#)
- for matters concerning unlawful discrimination, sexual harassment, and bullying: [Equal Opportunity Policy and Procedure](#)

In summary, and as required by the National Code, our complaints and appeals processes:

- include a process for you to lodge a formal complaint or appeal if a matter cannot be resolved informally;
- requires MIT to commence assessment of your complaint or appeal within 10 working days and to conduct the assessment in a professional, fair and transparent manner;
- allow you the opportunity to formally present your case and be accompanied by a support person;
- ensure that you are notified in writing of the outcome of the internal appeal including the reasons for the outcome; and
- in the event the matter is not resolved, advise you of your right to access external complaint handling and appeals processes.

General Information

1. For general information on MIT's policies and procedures, visit <http://www.mit.edu.au/about-us/governance/institute-rules-policies-and-plans/policies-procedures-and-guidelines>. In particular: policies on changes to or withdrawal from offers, acceptance, and enrolment, visit <http://www.mit.edu.au/about-mit/institute-publications/policies-procedures-and-guidelines/MIT-Enrolment-Policy-and-procedure>
2. Course information including admission requirements, course content and assessment methods
3. Campus information, including facilities, equipment, and learning resources:
 - o <http://www.mit.edu.au/students/student-services>
 - o <http://www.mit.edu.au/students/Information-Technology-Resources>
 - o <http://www.mit.edu.au/students/student-services/about-mit-student-engagement-programs>
 - o <http://www.mit.edu.au/students/student-services/international-student-services>
4. Information on living in Australia including accommodation options and indicative costs of living:
 - o <http://mit.edu.au/future-students/application-and-admission/international-students/important-information>
 - o <http://www.mit.edu.au/future-students/student-life/living-sydney>

Section 3 - Payment options:

All payments must be received with your student ID number listed on page 1 of this Offer. You must return your signed acceptance of this Agreement before or at the same time that you make your Fee payment as listed in Section 2. Payment must be made in Australian dollars for the amount indicated at 'Total fee due in advance' in (section 2) of this Agreement.

Please tick the payment method below.

Sponsored Student:

Attach a financial letter of guarantee if your fees are paid by Melbourne Institute of Technology recognised sponsor to the value of AUD\$.

- Bank Transfer: Please complete the 'Annexure to Telex Transfer / Wire Transfer Application' attached to the last page of this Agreement.
- Bank Draft: Original bank draft must be couriered to MIT immediately.
- Direct Credit (Pre-paid fees only): BSB: 063 001
A/C: 1066 3635
A/C Name: Melbourne Institute of Technology
Bank: Commonwealth Bank of Australia

Section 4 - Transition to Higher Education / ELICOS

International Student Handbook

The International Student Handbook is designed to prepare your journey to Australia and help you settle after arrival. This guide is available at mit.edu.au/about-mit/institute-publications/policies-procedures-and-guidelines/MITSydneyStudentHandbook.

Orientation

Orientation is designed to help you make a successful transition to academic life at MIT. It consists of information on academic and personal support services available at MIT including but not limited to: registration, enrolments, requirements for academic progress and information sessions on accommodation, employment, study skills, work visa, health and safety and campus tour.

Please refer to your Letter of Offer for Orientation program dates. For detailed information on Orientation and the documents, you may be required to bring for your enrolment, see mit.edu.au/students/Orientation.

Section 5 - Overseas Student Health cover (OSHC)

If you are applying to study as a Student Visa holder, the Australian Department of Home Affairs requires that you have Overseas Student Health Cover (OSHC) for the entire duration of your Student Visa. You must NOT arrive before your OSHC start date. Melbourne Institute of Technology's preferred OSHC provider is Allianz. The OSHC amount included in your Offer is estimated based on your expected Student Visa duration. If you do not require the Institute to arrange your OSHC, please provide evidence of your existing OSHC or your eligibility for a Norwegian/Swedish/Belgian exemption.

Section 6 – General Terms and Conditions of Offer Acceptance

6.1 Student obligation

- a. I acknowledge the information I have provided in my Application and in this Agreement is true and correct and that any false information provided may lead to the cancellation of my enrolment at any time. MIT will notify Government agencies of the change/s of my enrolment which may result in the cancellation of my Student visa.
- b. I understand and agree that information provided in this Agreement and collected during my enrolment is for meeting MIT's obligations under the ESOS Act and the National Code, to ensure student compliance with Student visa conditions and the obligations under Australian immigration laws and to enable MIT to provide its higher education services to me. The authority to collect this information is contained in the ESOS Act, the Education Services for Overseas Students Regulations 2001 and the National Code. Information collected about me on this form and during my enrolment can be provided, in certain circumstances, to the Australian Government and designated authorities, such as the Secretary of the Department of Education and Training, Department of Home Affairs and Tuition Protection Service. The circumstances include: if I do not begin the Course when expected, I withdraw from the Course, my studies are terminated before completion of my Course or I breach a prescribed condition of my Student visa, and in the event of a provider default. In other instances, information collected on this form or during my enrolment can be disclosed without my consent where authorised or required by law.
- c. I understand and agree that before I can enrol in the Course, I must satisfy any conditions as outlined in Section 2. I understand and agree that I have the obligation to satisfy all of these conditions and if they are not fully satisfied on or before the starting date of the Course, I cannot commence the Course and MIT may, as its discretion, terminate this Agreement.
- d. I have read, understood and agree to MIT's Privacy Policy available at <http://www.mit.edu.au/privacy>.
- e. I agree with MIT releasing personal information relevant to my application, Student visa documentation and initial Course enrolment to MIT's overseas representatives whom I have authorised to act on my behalf and to MIT's preferred OSHC provider.
- f. I agree that MIT may disclose my personal information to overseas recipients (such as education agents), and understand that MIT does not take steps to ensure that such overseas recipients comply with the Australian Privacy Principles and MIT will not be responsible for any failure by an overseas recipient to comply with Australian privacy laws, and having been so informed, I consent to my personal information being disclosed to overseas recipients in such circumstances.
- g. In the event of non-payment of fees, I consent to MIT disclosing my personal information to a debt collection agency for the purpose of recovering the outstanding fees.
- h. I understand that I am required to comply with MIT's policies and procedures and acknowledge that these have been made available for me to read at <http://www.mit.edu.au/about-us/governance/institute-rules-policies-and-plans/policies-procedures-and-guidelines>. I agree to abide by MIT's policies and procedures as amended from time to time.
- i. I acknowledge that it is a condition of my Student visa that I must maintain Overseas Student Health Cover (OSHC) whilst studying in Australia.
- j. I acknowledge that my offer is conditional upon successful completion of MIT's final Visa Assessment. I agree with MIT checking my

- Student visa status via the Department of Home Affairs' Visa Entitlement Verification Online for Organisations (VEVO) system.
- k. I understand that a study period for my Course is a trimester. Each trimester is 14 weeks in length (including exam period).
 - l. I acknowledge that I have read and understood the description of the Course, teaching and assessment methods, facilities, classroom equipment, learning resources and have exercised my independent judgement in enrolling in the Course. MIT does not warrant that enrolment in or completion of the Course by me will enable me to obtain any particular employment or to remain in Australia upon completion of the Course.
 - m. I acknowledge that any unit credit noted in section 2 of this Agreement is not guaranteed and will be subject to final approval by the relevant Course Coordinator.
 - n. I understand that tuition fees do not cover the cost of books, materials, field trips, Work Integrated Learning (WIL) projects or internship placements and associated fees or other study related expenses and living expenses unless otherwise specified.
 - o. I am responsible for all education and other living expenses of any person/s who accompanies me to Australia. I understand that all school aged dependents accompanying me to Australia must attend school and are required to pay full fees whether they are enrolled in a government or non-government school.
 - p. I agree I must attend the Orientation and enrolment program at the Institute which precedes the Course commencement date.
 - q. I agree I must commence the Course at the teaching location (see Section 2) by the Course commencement date (see Section 2), attend all classes, Course related information sessions, supervised study sessions and assessment sessions and undertake all assessments during my Course and complete the Course within the expected duration of study (see Section 2) unless MIT has approved a deferral or enrolment variation.
 - r. I acknowledge that I will receive correspondence relating to my enrolment, fee payment or any study related issues through my AMS account or via my MIT student email account or phone number and I will access the account on a regular basis.
 - s. If I have received sponsorship for my studies I shall give permission to MIT to provide my sponsor with information about my academic progress, examination results, and a broad outline of any health or other issues affecting my academic studies.
 - t. I understand that I must re-enrol each trimester on a full-time basis to complete my Course within the expected duration stated in my CoE (subject to any deferral of enrolment or variation of studies approved by MIT) and in accordance with MIT's Enrolment Policy and Procedure available at <http://www.mit.edu.au/about-mit/institute-publications/policies-procedures-and-guidelines/MIT-Enrolment-Policy-and-procedure>.
 - u. I may request a deferral of enrolment or variation of studies in accordance with MIT's Enrolment Policy and Procedure and MIT will determine whether or not to grant my request in accordance with the policy.
 - v. I am not eligible to transfer to another registered provider without MIT's consent until I have completed 6 months of my principal course of study, and MIT will consider such a request in accordance with its Student Transfer Policy and Procedure available at <http://www.mit.edu.au/about-mit/institute-publications/policies-procedures-and-guidelines/MIT-Student-Transfer-Policy-Procedure>.
 - w. I acknowledge that I have read, understood and agree to MIT's Overseas Student Refund Policy and Procedure, available online at <http://www.mit.edu.au/about-mit/institute-publications/policies-procedures-and-guidelines/InternationalStudentRefundPolicyandProcedure>
 - x. I agree that the Overseas Student Refund Policy and Procedure form part of this Agreement.
 - y. I acknowledge that it is my responsibility to keep a copy of this Agreement and receipts of any payments of tuition fees and non-tuition fees.

6.2 Student Visa Obligation

- a. I agree that I must hold a valid student visa and comply with all the conditions on my Student visa whilst studying at MIT.
- b. The continuation of the Course is dependent on my compliance with my Student visa conditions which include:
 - i. Making satisfactory academic progress; <http://www.mit.edu.au/about-mit/institute-publications/policies-procedures-and-guidelines/student-academic-progress-policy-and-procedure>
 - ii. Maintaining Overseas Student Health Cover (OSHC);
 - iii. Notifying MIT of my contact details, including my residential address in Australia within 7 days of arriving in Australia, my mobile number, email address, emergency contact, and any changes to these contact details within 7 days of the change; and
 - iv. Maintaining my enrolment in this Course.

6.3 Student Obligation – payment of Tuition Fees and other Charges

- a. I understand that I must pay in full my tuition fees and any non-tuition fees as set out in my Offer (Section 2) (applicable to commencing students).
- b. I understand that I must pay in full and on time, my tuition fees for each study period for the Course as set out in the invoice available through my student portal, AMS or send through mail/email.
- c. I understand that if I fail to pay my trimester fee on time as set out in my invoice (applicable to continuing student only), I may incur a financial penalty of up to \$450 each trimester.
- d. I understand that a study outcome reassessment may incur a fee of \$50 (where applicable) and a deferral of study does not incur a fee.
- e. I understand that a change of course may incur a fee of \$100 (where applicable).
- f. I understand that a change of campus location may incur a fee of \$200 (where applicable).
- g. I understand that a request for an official academic transcript may incur a fee of \$12 and for priority processing up to \$25 plus postage and handling charges (where applicable).
- h. I understand that if I fail a unit, full tuition fees will be payable for any repeat or alternative unit of study that I undertake.
- i. I understand that I will incur a late payment penalty for each late payment if I fail to pay my tuition fees by the due date shown on my invoice, which must be paid at the same time as my outstanding tuition fees.
- j. I understand that if I fail to pay my outstanding tuition fees and any outstanding non-tuition fees and any penalty (if applicable),



my enrolment may be terminated and I will also remain liable for the outstanding debt.

k. I understand that my tuition fees do not cover the cost of books, materials, field trips, work-integrated learning projects, internship placements and associated fees or living expenses.

6.4 The Institute Obligation

- a. MIT shall use all reasonable efforts to provide the Course as advertised but may at its sole discretion alter any part of the Course, including but not limited to a practical training requirement, and may postpone or cancel the Course.
- b. MIT will advise you in writing if the Course cannot commence or ceases before you can complete the Course. In these circumstances, you will be offered a place in an alternative course or refunded any unspent tuition fees.
- c. MIT does not guarantee that every unit will be offered in any particular teaching period and that units are subject to change by MIT from time to time.
- d. MIT is obliged to notify Government agencies of any change to your enrolment.
- e. MIT is obliged to notify Government agencies if it refuses to offer the Course to the student because of one or more of the following:
 - i. student failure to pay the tuition fees;
 - ii. the student breaches a Student visa condition; or
 - iii. student misbehaviour.

Section 7 – Termination of Agreement

- a. MIT may terminate this Agreement upon 7 days written notice to me if I fail to comply with any of the terms of this Agreement. Examples of when I will be in breach of this Agreement include, but are not limited to:
 - i. failing to satisfy requirements for entry into the Course;
 - ii. providing information that is fraudulent, materially incorrect or incomplete, that is misleading or deceptive, or that is likely to mislead or deceive MIT;
 - iii. failing to pay MIT any amount as and when it is due and payable;
 - iv. failing to comply with any applicable MIT policies and procedures; or
 - v. a breach of a condition on my Student visa.
- b. MIT may, at its absolute discretion, rather than terminating this Agreement for a breach of its terms, take alternative action including deferring or suspending my enrolment or implementing disciplinary action.
- c. I may terminate this Agreement upon 7 days written notice to MIT, but my right to any refund of fees will be determined in accordance with the law, this Agreement and MIT's Overseas Student Refund Policy and Procedure.
- d. MIT may provide notice in writing to me in hard copy or electronic form and may use my last known contact details.
- e. This written agreement, and the right to make complaints and seek appeals of decisions and action under various processes, does not affect my right to take action under the *Australian Consumer Law* if the *Australian Consumer Law* applies.
- f. This Agreement is governed by the laws of the Teaching Location (see Section 2). I submit to the exclusive jurisdiction of the courts and tribunals of the Teaching Location.



Section 8 – Offer and acceptance authorisation

Your offer must be accepted in the manner set out below by the deadline specified in the "Deadline to accept your offer" in Section 2.

Deadlines:

Offshore students: Accept your offer 8 weeks before the orientation date.

Onshore students: Accept your offer 2 weeks before the orientation date.

- Complete, sign and date this Section – Offer and acceptance authorisation of this Agreement and return all pages to your agent or upload on application portal if you applied online at apply.mit.edu.au.
- Provide the documents referred to in the Special Conditions in section 2 of the Offer (if any) to the Institute in the required manner and form.

Melbourne Institute of Technology Australia

This Agreement has been issued based on the information provided by you at the time of application. MIT reserves the right to withdraw an Offer if the information provided proves to be fraudulent or misleading.

Student Declaration

I acknowledge that I have read and understood and agree to be bound by this Agreement and hereby accept the offer made by the Institute. I understand that I can only use this signed Agreement in conjunction with a Melbourne Institute of Technology Australia issued Confirmation of Enrolment (eCoE) when applying for my Student visa.

Student Name: Mr. Shubho Chowdhury
Student ID: MIT260241
Student Signature: _____
Date Signed (DD/MM/YYYY): _____

We look forward to having you study with the Melbourne Institute of Technology and once again offer our congratulations on your successful application.

Yours sincerely,

Sushma Gurung
MIT Authorised Officer

Checklist

- Have you answered all the applicable questions?
- Have you met all the conditions listed in Section 2?
- Have you paid the required fees due listed in Section 2 and attached your proof of payment?
- Have you provided a copy of your passport (if not already provided) and attached a copy of your passport biodata page?
- If you hold a valid Australian Visa have you attached a copy of your visa?
- Have you provided evidence of OHSC (if applicable)?

Sending your acceptance

Return all pages of the completed and signed Agreement along with required documentation via email to acceptance@mit.edu.au.

Your Offer contained in this Agreement will not be valid after the Deadline date to accept your Offer in Section 2. If you would like to defer your Offer to the following trimester, you must contact MIT's Admissions and Marketing Department at (+61) 03 8600 6700 before the Deadline date to accept your Offer in Section 2.



Annexure to Telex Transfer/Wire Transfer Application

(to be submitted to the bank together with Telex Transfer application)

Student: Please fill in this form and give it to your bank when applying for the telex transfer of funds for **M.I.T. Fees**

Remitting Bank: Please ensure that the '**Compulsory Remittance Information**' is transmitted (**MT103 Field 70**)

Date:		
Currency Amount: AUD: In words:		
(Please add \$15 to cover bank charges in Australia)		
Beneficiary Details	Account Name: Account Number: Bank: Bank Address: SWIFT code:	Melbourne Institute of Technology 063001 10663635 Commonwealth Bank Flinders & Elizabeth Streets Melbourne Australia CTBAAU2S
Compulsory Remittance Information	Bank – MT103 Field 70 (Student to fill in Student ID Number listed on page 1)	
Additional Remittance Information (Student to fill in full name)	
Sender (Name of the sender if the sender is not the student)	

Once the telex transfer has been processed, the student/sender is to send the **bank advice for telex transfer** to email finance@mit.edu.au or fax no.
613 9010 0999