**Question 1**

Main point

I feel this way for a couple of reasons.

First of all…

To be more specific…

Secondly…

For example…

(As a result…)

**Question 2**

Main point

I feel this way for a couple of reasons.

First of all…

To be more specific…

Secondly…

For example…

(Consequently…)

**Question 3**

Notes

Text

* Topic
* Proposal
* Reason 1
* Reason 2

Conversation

* Man/woman agrees/disagrees
* Reason 1
  + Detail
  + Detail
* Reason 2
  + Detail
  + Detail

Speaking

The announcement is about…

It states that…

The man disagrees/agrees with the proposal.

He feels this way for two main reasons.

First of all, he states that…

Secondly, he notes that…

**Question 4**

Notes

Text

* Topic and definition
* Point 1
* Point 2

Lecture

* Example 1 and 2
* How example 1 illustrates point 1
  + Detail
  + Detail
* How example 2 illustrates point 2
  + Detail
  + Detail

Lecture

* Example
* How example illustrates point 1
  + Detail
  + Detail
* How example illustrates point 2
  + Detail
  + Detail

Speaking

The reading is about…

It states that…

The lecturer elaborates on this by providing several examples/an example.

First of all, he mentions…

Secondly, he says…

(In this way, the professor expands upon the topic of \_\_\_\_.)

**Question 5**

Notes

* What is the problem?
* Solution 1
  + Advantage
  + Disadvantage
* Solution 2
  + Advantage
  + Disadvantage

Speaking

The man’s problem is…

Two possible solutions are suggested.

First of all, the man could…

Secondly, it is mentioned that he could…

In my opinion, the man really ought to…

I feel this way for two reasons.

First…

Moreover…

**Question 6**

Notes

* Topic and definition
* Point 1
* Detail
* Detail
* Example
* Point 2
* Detail
* Detail
* Example

Speaking

The lecture is about…

The professor illustrates this concept using two main examples.

First, she talks about…

She says that…

Secondly, she speaks about…

In her opinion…