

User Guide

1. How to run the calendar

1. The application works on MacOS10.13 or later, Windows10 1709 or later, any distro Linux with kernel 4.0 or newer. Make sure your computer runs one of them.
2. The application only works flawlessly on Google Chrome latest version. If you haven't installed yet, please click [here](#) to install.
3. Open the application by clicking [here](#)

2. How to use the calendar

Once you clicked and jumped into calendar, it will have a interface with current month displayed.

You can do:

- **Navigate between the months**
 - Left click the left arrow to go to the next month
 - Left click the right arrow to go to the previous month
- **Add an event**
 - To add an event, choose a day block, left click an empty area, and a form box will pop up(required)
 - Feel free to fill anything in title blank but only limited in 20 English letters.(required)
 - Fill the event start time and end time by left clicking spin box up/down buttons or manually type the time digits.(required)
 - There are 3 categories work, home, school to choose to specify what kind of event are you adding. (optional)
 - There are 3 priority low, medium, high to choose to specify the priority level of the event are you adding. (optional)
 - The description blank is for your adding some notes for the event you are adding.(optional)
- **Check your event**
 - To check an event you've added, left click the event title or time that you want to check. A box will popup.
 - It will present your event title, start time, end time, description, priority and categories in order.
 - To close and continue use, click button "Close".
- **Delete an event**
 - To delete an event you've added, left click the pencil shape button. A box will pop up.
 - If you are regret and don't want delete this event, left click button "Cancel".(optional)
 - Click the button "Delete".
- **Edit an event**

- To edit an event you've added, left click the pencil shape button. A box will pop up.
- Change the form and make it what you want.
- If you are regret and don't want edit this event, left click button "Cancel".(optional)
- Click the button "Edit".