

22<sup>nd</sup> March 2023

**Office Timings During Ramadan**

This is to notify you all that Ropstam will be observing the following office timings during the Holy month of Ramadan, which is likely to begin on 23<sup>rd</sup> March 2023, depending on the sighting of the new moon.

**Working Hours:** During the month of Ramadan, the following two options for working hours will be observed, Subject to employee, operational, and business needs and convenience.

- **Monday to Friday**                      **8:00 AM to 3:00 PM**
- **Monday to Friday**                      **9:00 AM to 4:00 PM**

On behalf of **Ropstam Management**, we would like to wish you all a very blessed Ramadan to you and your families!

  
**Manager Operation**  
ROPSTAM SOLUTIONS PVT. LTD.  
**Amjad Mahmood**  
**Manager Operations**

**Disclaimer:** These timings will not be applicable to Remote / (USA / CANADA / AUSTRALIA) client based/contracted employees.