



SHAKHANSHO SABZALIEV

Intern

WORK EXPERIENCE

07-09-2020 **Lounge Cafe MSK**
(Moscow-Russia) Waiter

Responsibilities: Greeting customers, taking orders, answering questions regarding the meals, and keep the tables clean. Ensure that customers are satisfied. Work with kitchen staff and the bartender if any issues arise. Provide fast and reliable service to all customers.

Key Achievements: Improved my communication, listening and problem-solving skills. Developed time-management and organizational skills.

20-11-2019 **University of Central Asia (UCA)**
(Naryn-Kyrgyzstan) Library Assistant

Responsibilities: Help users with searching, provide access to the library and work with the library database. Keep records of received and checked books and control cleanliness of the library.

Key Achievements: Improved my research, interpersonal and writing skills. Learned how to think critically and be attentive to details. Gained confidence in dealing with big amount of data.

01-06-2019 **Network Merchandising Agency (NMA)**
(Moscow-Russia) Merchandiser

Responsibilities: Organization of market shelves and sales promotions. Gathering information about market trends. Negotiating with customers, store employees and manufacturers. Completing other tasks given by the supervisor.

Key Achievements: Acquired negotiation, communication, and organizational skills. Developed personal and task management skills.

EDUCATION

2018-2023 **Computer Science BSc**
Naryn-Kyrgyzstan University of Central Asia (UCA)

2014-2018 **Professional Development Courses (English, Math, Microsoft Office)**
Dushanbe-Tajikistan SPCE

2007-2018 **High School Diploma**
Dushanbe-Tajikistan Economic Lyceum "Hilol"

 <https://github.com/shukkkur>

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ABOUT ME

I am a sophomore student, majoring in computer science. I have never worked in the field of IT, but I am doing my best to change it. Due to my experiences of working in consumer services, I have developed strong communication and interpersonal skills. Although my hard skills are not as strong as my soft skills, I compensate it with my hard work, dedication, and passion to the field of computer science.

HARD SKILLS

Python (pd, np, plt)	★	★	★	★	★
HTML, CSS, JS	★	★	★	★	★
C Language	★	★	★	★	★
Photoshop	★	★	★	★	★
Word, Excel, PP	★	★	★	★	★
English	★	★	★	★	★
Russian	★	★	★	★	★
Tajik	★	★	★	★	★

SOFT SKILLS

Communication	★	★	★	★	★
Interpersonal	★	★	★	★	★
Collaboration	★	★	★	★	★
Time Management	★	★	★	★	★
Adaptability	★	★	★	★	★
Critical thinking	★	★	★	★	★