For details about the tasks cf. document Work to be done - tasks explanation

Task group	Task	Deliverable(s)	Place and Format(s)	Deadline v1	Deadline vf
Project launch					
Workbase	1	Written synthesis of the project idea	Business analysis document - appendix 1	Workshop 2	Validation meeting
		Modelisation of the project ecosystem	Business analysis document - appendix 2	Workshop 2	Validation meeting
		Innovation project canvas	Business analysis document - appendix 3		Workshop 2
		Collaborative tools	Demo during workshop	Workshop 2	Continous improvement until final delivery
		Organisation of pre-studies	Specific Document - mail to tutors		Workshop 2
Pre-study (business & techno)	Tasks 2-11	Business analysis document // 1 task = 1 chapter	Business analysis document	Validation meeting	Continous improvement until s7 validation meeting
		Formal presentation of the project (20 min)	Presentation, ppt - moodle		Validation meeting
		Project planification	Specific Document, RACI - mail to tutors	Validation meeting	Continous update until final sprint
Moodle deliveries : Business analysis document - Friday (11 or 18 october) before validation meeting 14:00 / Presentation ppt - Monday (14 or 21 october) of validation meeting 14:00					
Producing a PoC, a business plan, a pitch & an impact study					
Techno & Functional	12	Global view of the project,	Business analysis document	Tech & BP advancement meeting 1	Continous improvement until final delivery
	13	Product back-log, planification	Gitlab	Tech & BP advancement meeting 1	Continous improvement until final delivery
	14	Analysis: interface design	Technical analysis document & demo	Tech & BP advancement meeting 1	Continous improvement until final delivery
	15	Analysis – software achitecture, zooms on important elements of the project (algorhythms, smart objects, etc.)	Technical analysis document & demo	Tech advancement meeting 1 // nb. certains aspects may need to be validated during the business/functional meeting	Continous improvement until final delivery
	16	DB Conception	Technical analysis document	Tech advancement meeting 1	Continous improvement until final delivery
	17	DB content for tests & the demo	Dataset	Sprint 1	Continous improvement until final delivery
	18	Sprint back-log (s1, s2,...)	Gitlab	Sprint 1	Final sprint
	19	Sprint job (s1, s2,...)	Source code gitlab	Sprint 1	Final sprint
	20	Sprint review (s1, s2,...)	Demo & Specific document	Sprint 1	Final sprint
Business plan	Tasks 21-24	Back-office document // 1 task = 1 chapter	Business analysis document	s7 validation meeting	Continous improvement until final delivery
Impact study	Tasks 25-28	Back-office document // 1 task = 1 chapter	Business analysis document	s7 validation meeting	Continous improvement until final delivery
Mid-project presentation					
Mid-project presentation		Project presentation video	Video - MS Streams (to be confirmed)		s7 validation meeting
		Formal presentation of the project (20 min)	Presentation, ppt		s7 validation meeting
Moodle deliveries : Business & technical analysis documents - Friday (17 or 24 january) before s7 validation meeting 14:00 / Presentation ppt and video - Monday (20 or 27 january) of validation meeting 14:00					
Moodle deliveries : Business & technical analysis documents - Friday (17 april) before final presentation meeting 14:00 / Presentation ppt and video - Monday (20 april) of final presentation 14:00					
Continous project and product management					
Planification, advancement control et adjustement of team organisation		Global planning (deadlines & objectives)	Specific document - mail to tutors	Validation meeting	Continous update until final sprint
		Collaborative work tool(s)	Demo	Validation meeting	Continous update until final sprint
		General organization chart	Specific document - mail to tutors	Validation meeting	Continous update until final sprint
		RACI matrix by iteration	Specific document - mail to tutors	Validation meeting	Continous update until final sprint
		Minutes of meetings	Specific document - mail to tutors	Validation meeting	Continous update until final sprint
Coherence of different aspects of the project		Written analysis	Business analysis document - appendix 4		Final delivery
Prototype vs v1		Written analysis	Business analysis document - appendix 5		Final delivery
Final presentation					
End of project presentation		Project presentation video	Video		Final delivery
		Formal presentation of the project (20 min)	Presentation, ppt		Final delivery
		Demo	Demo, code - gitlab		Final delivery
		Business & technical analysis documents	Documents - moodle		Final delivery
Moodle deliveries : Business & technical analysis documents - Friday (17 april) before final presentation meeting 14:00 / Presentation ppt and video - Monday (20 april) of final presentation 14:00					