

# Abby Lincoln

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789 Langdon Street, Madison, WI 53706

## **EDUCATION**

### **University of Wisconsin-Madison**

Bachelor of Science, December 20xx

Major: Economics with Mathematical Emphasis

Major GPA: 3.5/4.0, Cumulative GPA: 3.2/4.0

## **FINANCE EXPERIENCE**

### **US Bank, Minneapolis, MN**

Investments Intern, May 20xx – August 20xx

- Performed qualitative and quantitative analysis on long and short equity mutual funds for the Investments team
- Collaborated with upper management to determine which funds gained approval for the bank's investment platform
- Conducted investments research for the Global Work Group, a collaboration of money managers and investment analysts that publishes research on foreign investments
- Built an advanced Excel tool used for the processing, analysis, and presentation of large pools of returns and performance data (The tool is currently utilized by portfolio managers to assess asset allocations.)

## **CUSTOMER SERVICE EXPERIENCE**

### **Maple Bluff Country Club, Madison, WI**

Golf Shop Assistant, May – August 20xx, 20xx

- Manage the operations of a golf course with up to 250 guests per day
- Generate updates for golf course's marketing database to enhance marketing strategies
- Facilitate cash and credit card transactions totaling up to \$15,000 per day utilizing the golf shop's payment processing software

### **Southeast Recreational Facility (SERF), Madison, WI**

Student Worker, September 20xx-May 20xx

- Accurately compiled data on member usage that was utilized to create more effective hours and user features
- Enhanced verbal communication skills by interacting with members, colleagues, vendors, and managers

## **ACTIVITIES AND COMMUNITY SERVICE**

### **Habitat for Humanity, Volunteer, Madison, WI, September 20xx-Current**

- Strengthened teamwork skills while building homes for low income families

### **Fantasy Sports and Finance Club, Member, Madison WI, September 20xx-Current**

- Plan a networking trip for 30 students to 8 Fortune 500 companies in Minneapolis
- Discuss the status of different stocks and the state of the economy