

## Team Drone Stealth Retrospective Action Plan

### Problems:

1. Test plan needs to improve.
  - a. Our test plan for the last sprint was not very well planned out. We kind of threw it together at the last second and that lowered the usefulness and quality of the test plan. The excel document was difficult to edit and defined a specific format.
2. Trello board usage needs to be more consistent.
  - a. Our Trello board usage is somewhat sporadic and we don't update it quite often enough. Sometimes we forget to update certain things.
3. Have a better metric for story points.
  - a. Our story points are all over the place.

### Solutions:

1. Test plan needs to improve.
  - a. Use a markdown document for tracking testing and review updates to that document before approving pull requests. Our team has a good record of handling markdown documents in Git, and not everyone has Excel.
2. Trello board usage needs to be more consistent.
  - a. Add a comment to the trello board for each pull request. Link to story(s) in pull request and check that all acceptance criteria are accounted for. By connecting the documents, we can force ourselves to keep them up to date.
3. Have a better metric for story points.
  - a. Define acceptance criteria before attributing points. Account for spikes while distributing work. This is not something that groups figure out in short periods of time, but we could take these easy steps to work on it.

