

Command	Chromebook	PC	Mac
Create new workbook	Control+N	Control+N	Command+N
Open workbook	Control+O	Control+O	Command+O
Save workbook	Control+S	Control+S	Command+S
Close workbook	Control+W	Control+W	Command+W
Undo	Control+Z	Control+Z	Command+Z
Redo	Control+Y	Control+Y	Command+Y
Copy	Control+C	Control+C	Command+C
Cut	Control+X	Control+X	Command+X
Paste	Control+V	Control+V	Command+V
Paste values only	Control+Shift+V	Control+Shift+V	Command+Shift+G
Find	Control+Shift+F	Control+F	Command+F
Find and replace	Control+H	Control+H	Command+Shift+F
Insert link	Control+K	Control+K	Command+K
Bold	Control+B	Control+B	Command+B
Italicize	Control+I	Control+I	Command+N
Underline	Control+U	Control+U	Command+U
Zoom in	Control+Plus (+)	Control+Plus (+)	Option+Command+Plus (+)
Zoom out	Control+Minus (-)	Control+Minus (-)	Option+Command+Minus (-)
Select column	Control+Spacebar	Control+Spacebar	Command+Spacebar
Select row	Shift+Spacebar	Control+Y	Up Arrow+Spacebar
Select all cells	Control+A	Control+A	Command+A
Edit the current cell	Enter	F2	F2
Comment on a cell	Ctrl + Alt + m	Alt+I+M	Option+Command+M
Insert column to the left	Ctrl + Alt + = (with columns selected) Alt + i, then c	Alt+Shift+I, then C	⌘ + Option + = (with columns selected) Ctrl + Option + i, then c
Insert column to the right	Alt + i, then o	Alt+Shift+I, then O	Ctrl + Option + i, then o
Insert row above	Ctrl + Alt + = (with rows selected) Alt + i, then r	Alt+Shift+I, then R	⌘ + Option + = (with rows selected) Ctrl + Option + i, then r
Insert row below	Alt + i, then w	Alt+Shift+I, then W	Ctrl + Option + i, then b