

## **SHUVO ROY**

- **01704349695**
- rsuvo5061@gmail.com
- Boro-kamolabari, Kumorirhat,Aditmari, Lalmonirhat

### **LANGUAGE**

- English
- Bangla

## **TRAINING**

COMPUTER DIGITAL
GOVERNMENT & ECONOMY

Duration: 3 month (60 Hours)

Institute: EDGE

## **HOBBY**

- **✓** Chess
- ✓ Cricket
- ✓ Football

### CAREER OBJECTIVE

"I believe that every problem holds an opportunity. I am eager to work with new ideas, expand my learning boundaries, and bring meaningful change. I seek a workplace where my curiosity and creativity are truly valued."

### PROFESSIONAL EXPERIENCE

**1.** Content Developer: (February 01: 2025 - To be continuing)

#### **Description:**

- Creating content on Microsoft Excel.
- > Crating content on Microsoft Word.
- Crating content on Microsoft PowerPoint.

### **Duties/Responsibilities:**

- > Coordinating team brand and communication.
- ➤ Monitor and report on effectiveness of marketing communications.
- ➤ Prepare professional branding plan and motivate branding team.
- ➤ Writing and presenting reports to senior management.

## EDUCATIONAL QUALIFICATION

#### **Higher Secondary Certificate (HSC)**

Passing Year : 2018

Result : GPA 4.00 Out of 5.00

#### **Secondary School Certificate (SSC)**

Board : DINAJPUR

Passing Year : 2016

Result : GPA 3.22 Out of 5.00

## **Personal Information:**

Father's Name : KRISHNA KANTA ROY

Mother's Name : SHAPLA RANI ROY

Date of Birth : 20/02/2000

Gender : Male

Blood Group : (A+)

Marital Status : Unmarried

NID : 5114958563

Religion : Hindhu

Nationality : Bangladeshi (By Birth)

Permanent Address : Village :Boro-Kamolabary,

Post Office : khumrirhat,

Police Station: aditmary.

District : lalmonirhat.

# Certification

I verify that all information stated in this resume is true and complete to the best of my knowledge.



Signature

Date: