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July 27, 2030

Darshan Gowdar
Recruitment Specialist
Austen Tech

123 Anywhere St., Any City

Dear Mr. Gowdar:

A cover letter is a three-or four-paragraph document to an employer explaining your interest in a specific job. It's a one-page letter that is usually attached to your resume. This letter should also highlight your fitness for the advertised role.

Writing a cover letter as a mid-career professional is a bit different. But first, start with how you found out about the career opening and why you're interested in the job position. Be specific: use the correct names and titles.

As you write this letter, use clear and readable words. You want to come across as professional and approachable, but not overly formal.

Next, provide examples of why you're the right person for the job.

- Don't hesitate to use bullet points and include numbers that showcase your achievements.
- Rather than simply describe what you've done in previous jobs, show the recruiter or hiring manager what you can bring to the role.
- Express your passion and excitement to be part of the company and the team.

Finally, provide your contact information and how you prefer to be reached. Offer to meet with the reader at their earliest convenience. Thank them for their time and attention, and let them know that you look forward to hearing from them soon.

Before you send your cover letter, read your draft out loud to quickly spot errors and wordy sentences. You can also ask a friend to review your cover letter. Good luck on your job search.

Yours sincerely,

KETAN SHAMANTH

Resume Section: Experience/Summary

- **Software Engineer & Lead** | [Company Name] | [City, State] | [Dates of Employment]
  - **Led and mentored** offshore development teams, conducted code reviews, and performed **thorough unit testing** using JUnit and integration testing with Mockito.
  - **Developed, designed, and maintained** high-quality back-end cloud-native applications using **Java** and the **Spring Framework** adhering to **Agile** and **Continuous Delivery** best practices.
  - **Applied Test-Driven Development (TDD)** techniques to build **RESTful APIs** within the **Microservices** architecture framework.
  - **Designed and implemented** RESTful APIs using **Swagger**, creating **sequence diagrams** and **component diagrams** to ensure adherence to design principles and architecture.
  - **Implemented effective remediation strategies** to eliminate cybersecurity vulnerabilities in access management applications and **AWS Cloud infrastructure**.
  - **Leveraged DevOps** methodologies and tools like **Maven, Jenkins, Git, and Azure DevOps** with **Terraform** to build scalable and cost-effective infrastructure solutions.
  - **Translated user stories and requirements** into technical tasks, provided development estimates, and built strong professional relationships with stakeholders.
  - **Integrated systems** using **JBoss Fuse / Apache Camel** following Java Enterprise Edition (JEE) standards.

Additional Tips:

- **Keywords:** Use keywords from the job description throughout your resume, especially in the Experience/Summary section and Skills section.
- **Quantify your achievements:** Whenever possible, use numbers and data to quantify your accomplishments. For example, "Reduced development time by 15% by implementing a new CI/CD pipeline."
- **Skills Section:** Create a dedicated "Skills" section to list your technical skills, such as programming languages, frameworks, tools, and technologies.
- **ATS-Friendly Format:** Use a clean and professional resume format that is easy for ATS to read. Avoid fancy fonts, images, or tables.

Important Note:

- This is just a template, and you should adapt it to your specific skills and experience.
- Tailor your resume for each job application by carefully reviewing the job description and highlighting the most relevant skills and experience.

By following these tips and tailoring your resume to each job application, you can significantly increase your chances of passing ATS and landing your dream job.

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How can I write the resume to increase chances for passing ats for senior software engineer and leading a vertical

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Here's how you can adapt the provided job description to your resume to increase your chances of passing ATS for a Senior Software Engineer and Leadership role:

Resume Section: Experience/Summary

Senior Software Engineer & Lead | [Company Name] | [City, State] | [Dates of Employment]

- Led the transfer of technical insights to a newly formed Java developer team, resulting in a seamless and efficient process.

- Created a Java utility test suite that streamlined project-wide processes, reducing manual effort by 5% resulting in significant time and cost savings.
- Optimized SQL queries for efficient data retrieval and storage.
- Effectively communicated complex technical information, collaborating with clients and cross-functional team members, enabling them to make informed decisions and achieve project objectives.
- Formulated a Knowledge Enabled Database (KEDB) for the team, serving as a repository of application information, enabling fast issue resolution and efficient fixes.

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Additional Tips for Senior Software Engineer & Lead:

- **Leadership and mentorship:** Highlight your experience leading and mentoring teams, including providing technical guidance, coaching, and feedback.
- **Technical expertise:** Emphasize your deep technical expertise and ability to solve complex problems.
- **Communication and collaboration:** Emphasize your strong communication and collaboration skills, including your ability to work with stakeholders, manage expectations, and build consensus.
- **Project management:** Highlight your experience managing projects, including setting timelines, tracking progress, and ensuring on-time delivery.
- **Continuous learning:** Demonstrate your commitment to continuous learning and staying up-to-date on the latest technologies and trends.

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Can U help em with the requesting roles and responsibilities here in resume

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Certainly, here's how we can frame the responsibilities and roles mentioned in the image to enhance your resume for ATS and human reviewers:

Resume Section: Experience/Summary

[Job Title] | [Company Name] | [City, State] | [Dates of Employment]

- **Developed and delivered** high-quality software features for the merchant lookup API in the Hadoop environment for a financial services giant, resulting in improved functionality and system maintenance.
- **Built comprehensive test coverage** procedures and test suite using JUnit, resulting in a substantial reduction in reported bugs and minimizing system errors.

- **Delivered high-quality features** that met customer expectations within tight timelines in an agile environment and sprint model, resulting in successful feature adoption and customer retention.
- **Released code bundles** to interfacing teams with minimal downtime, ensuring seamless integration with other systems, reducing technical issues, and monitoring system performance.

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Remember:

- If your role involved leadership or mentorship, be sure to highlight those responsibilities as well.
- If you have any other relevant accomplishments or skills, feel free to include them in your resume.

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Can U help me here? I worked on building several utilities to compare a new product for future phased rollout across worldwide audience

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Certainly, let's incorporate the information about building utilities for comparing a new product for phased rollout into your resume summary. Here's how we can adapt it:

Resume Section: Experience/Summary

[Job Title] | [Company Name] | [City, State] | [Dates of Employment]

- **Developed robust Java APIs and SOAP/Restful web services** that validated, cleansed, and enriched global customers' postal addresses, resulting in improved accuracy and user experience.
- **Built powerful Java utilities** using HTML, Java, and multithreading to assess large customer data against different products, **resulting in improved customer address quality and reduced data errors and contributing to the successful phased rollout of a new product across worldwide audience.**
- **Conducted in-depth assessments** of third-party data quality products for address standardization, resulting in the implementation of refined processes for input XML data parsing and data quality management.
- **Successfully deployed applications** in Unix/Linux environment and performed software updates for products on the application server, ensuring smooth system operation and minimizing downtime.

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