



# Texas Christian University Honorarium (Payment for Services) Request

This document must be completed prior to issuing payment. Submit completed form to Accounts Payable, Sadler Hall #2011, TCU Box 297011.

Mail Check: ☒

Pick Up Check ☐

Name

Walter White

Tax ID # or SSN #

International: ☐ Yes ☒ No

Permanent Address

3708 Negra Arroyo Lane

Fort Worth, TX 76129

Amount

382.250

Authorized Codes

Account

Fund

Dept

Project

Approver's Name:

Approver's Signature:

1. Attach a copy of written agreement or explain the nature and DATE OF SERVICES performed.

For SuperFrog appearances made between the dates 2023-12-01 and 2023-12-26.

2. Is this individual presently in the employ of Texas Christian University or Brite Divinity School?

YES

NO



3. Must this individual comply with instructions about when and how services are performed?



4. Is this individual trained by the University to perform the service?



5. Is the service similar to services generally performed by other University employees?



6. Is this individual assigned a University employee to assist him or her?



7. Does this individual perform the same service for the University on a frequent basis?



8. Does the University supply the tools, materials and supplies necessary to complete the assignment?



9. May this individual determine his or her own working hours?



10. Does this individual market his or her services to the general public?



After a review of the answers presented above, it may be necessary to classify the individual as an employee and issue the payment on a payroll check with applicable taxes withheld.