EXCEL

* Excel is a spread sheet program
* Organizes data in columns and rows
* It runs on windows, mac OS, android and IOS
* Released in 1985
* Developed by Microsoft excel
* Work area = rows & columns
* Rows = numerical order
* Column = alphabetical order
* One sheet has 16,384 columns (XFD)
* One sheet has 10,48,576 rows
* Cell = row + column
* Name box = displays cell name
* Excel structure is made of two pieces “Ribbon” and “Sheet”

Excel uses:

* Analysis, budgeting, financial modeling, data entry, data analysis, data management, accounting, visuals & graphs

Platform:

* Office 360 ( online browser)