



e-Admit Card

REGISTRATION NUMBER: 1302005449
NAME: SHYAMA PROSAD
BARUA
COURSE: MCA



Shyama Prosad Barua

Signature of candidate

S.No	Sem	Subject Code	EC Code	Exam Login ID	Date	Duration	Block	Seat	Invigilator
1	1	MCA1030	CWB02	1302005449MCA1030	28-Mar-2019	08:30 AM to 11:30 AM	CWB02A	31	
2	4	MCA4040	CWB02	1302005449MCA4040	31-Mar-2019	03:30 PM to 06:30 PM	CWB02A	106	

EC Code	Address
CWB02	Regent Education and Research Foundation, Bara Kanthalia, Sewli Telini para, Barrakpore, Kolkata - 700121

Important Instructions

1. e-Admit Card is valid only when Physical copy produced along with the Photo ID Card of the University.
2. You are allowed to appear only those papers which are shown above.
3. You are required to contact only the HELPDESK at smuhelpdesk@smudde.edu.in if there is a mismatch in the subjects or electives printed on the e-admit card.
4. **You cannot login into Examination Tool after 10 MINUTES of the commencement of Examination. Kindly be in examination hall at least 10 minutes before start of your examination.**
5. You cannot exit from examination hall until completion of the examination. Once you leave the examination hall for any reason (even if only to answer a call of nature), you are not permitted to return and continue the examination.
6. **Possession of Mobile Phone even in SWITCH OFF mode will be treated as MALPRACTICE and invites strictest punishment. Do not bring Mobile Phones to the centre as there is no arrangement for safekeeping.**
7. You are not allowed to carry calculators, statistical table, scientific table, laptop computer or any object or device or gadget that would be of unfair assistance. Calculator, Statistical tables, annuity tables etc are available in the Examination tool which can be used for calculations.
8. You should sit strictly as per the seating arrangement provided by the University at the examination center.
9. The list of ROOM NUMBER /LAB NUMBER and the corresponding BLOCK NUMBER will be put up at the entrance of your examination centre. **For each paper you are required to report at least 30 minutes before the commencement of the examination to identify your room/lab number.**
10. In all Multiple Choice Questions (MCQs), each question will have only one correct or most appropriate answer. The answer must be indicated by selecting the appropriate button in the Examination tool.
11. Descriptive answers must be typed in the Examination tool.
12. Ensure that your room invigilator signs in the space provided in your e-admit card for each paper and you sign in the attendance sheet.
13. **You cannot leave the examination hall without giving Bio-Metric attendance and if you fail to do so, you will be considered as ABSENT for the examination.**
14. You are required to follow all the guidelines and instructions of the university and also those to be given in the examination by the invigilator or Chief Superintendent or the University Representative from time to time and their decision in all matters pertaining to the conduct of the examination will be final and binding and cannot be challenged under any circumstances.
15. Use of unfair means, disobedience of instructions, arguing or threatening the examination officials, cheating etc will be treated as MALPRACTICE.
16. If you see any kind of error or warning or any message on the test screen, please do not click any OK or CANCEL button. Inform the Invigilator immediately.
17. Please go through all the important instructions given at the start of the examinations.
18. **For any issues faced during the exam, please write to smu.controllerde@smudde.edu.in with heading of the mail as "Disruption in the exam" and also mention the complete incident details with your registration number.**

Spread the joy of learning. Refer your friends
 Login to Student Myzone portal in www.smude.edu.in and update your profile (Address for correspondence) to receive study materials and certificates on time.
 SMU Helpdesk: 1800-266-7777 (9 AM to 7 PM)
MOBILE PHONES ARE BANNED IN EXAMINATION HALL