

# Sidharth Jain

## Project Control Services Analyst

Results-driven Project Management Analyst with 3+ years of experience at Accenture, delivering excellence in staffing, resource planning, project control, and business operations. Proficient in tools like Power BI, Excel, JIRA. Completed PCS (Program Control Services) certification. Strong communication, analytical thinking, and cross-functional coordination. Seeking impactful roles in project/program management or operations in top-tier firms.

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📞 7300229909

🐙 github.com/sidbjain

## WORK EXPERIENCE

### Project Control Services Analyst Accenture - Jaipur

07/2023 - Present

#### Achievements/Tasks

- Managed the end-to-end **resource allocation**, **capacity planning**, and **bench management** of over 470+ professionals across global markets, aligning technology skills with project needs to enhance productivity and billing efficiency.
- Delivered 100% accurate **project documentation** across 5+ active projects, improving **knowledge transfer** and alignment with the **project lifecycle**.
- Coordinated **onboarding** and **offboarding** processes for 190+ employees, ensuring seamless transitions and adherence to compliance policies.
- Scheduled and managed 47+ high-level meetings per quarter for MDs and leadership across Indian locations, ensuring timely communication and **stakeholder reporting** with international clients.
- Mentored 5+ new joiners, promoting a culture of collaboration, documentation best practices, and process adherence in **high-pressure environments**.

### Project Control Services Associate Accenture - Jaipur

06/2022 - 07/2023

#### Achievements/Tasks

- Handled WBSE (Work Breakdown Structure Elements) **cost tracking** codes for 150+ employees, enabling timely and accurate salary submissions and **project cost allocation**.
- Optimized **staffing workflows**, reducing response time and improving **resource forecasting** efficiency by 15%.
- Processed WBSE charge codes for 100+ employees across various teams, ensuring accurate cost-to-project alignment and **headcount management**.

## PERSONAL PROJECTS

### ExploreWithMe (10/2021 - Present)

- Created a solo travel blogging website using HTML, CSS, JavaScript, GitHub Pages

### Portfolio (05/2025 - Present)

- Built a live portfolio to present hands-on projects in Excel-based reporting, Power BI visualization, and SAP staffing tools using real-world data.

## EDUCATION

### BCA

#### Teerthankar Mahaveer University

08/2018 - 07/2021

#### Courses

- Bachelor of Computer Application

Moradabad -Uttar Pradesh

## SKILLS

Resource Management  
Demand Management  
Bench Management  
JIRA (Basic)  
MS Project  
Microsoft Power BI  
Microsoft Excel  
Microsoft PowerPoint  
Project Reports & Operations Management

## ACHIEVEMENTS

Client Value Creation Accenture  
(08/2023)

## CERTIFICATES

Accenture - PCS Certified (Program Control Services) (10/2022 - Present)

*Completed internal certification focused on core principles of resource management, compliance, and reporting within Accenture's global delivery model. Gained hands-on experience in real-time case handling and stakeholder coordination aligned with PMO best practices.*

Agile Scrum Master Certification  
(05/2025 - Present)

- Microsoft Certified: Power BI PL-300  
(11/2022 - Present)

- Accenture North America - Project Management Job Simulation  
(02/2024 - Present)

## LANGUAGES

ENGLISH

*Full Professional Proficiency*

HINDI

*Full Professional Proficiency*

## INTERESTS

Trekking

Sketching