

Sidharth Jain

Project Control Services Analyst

Results-driven Project Management Analyst with 3+ years of experience at Accenture, delivering excellence in staffing, resource planning, project control, and business operations. Proficient in tools like Power BI, Excel, JIRA. Completed PCS (Program Control Services) certification. Strong communication, analytical thinking, and cross-functional coordination. Seeking impactful roles in project/program management or operations in top-tier firms.

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📞 7300229909

🐙 github.com/sidbjain

WORK EXPERIENCE

Project Control Services Analyst

Accenture - Jaipur

07/2023 - Present

Achievements/Tasks

- Managed the end-to-end **resource allocation**, **capacity planning**, and **bench management** of over 470+ professionals across global markets, aligning technology skills with project needs to enhance productivity and billing efficiency.
- Delivered 100% accurate **project documentation** across 5+ active projects, improving **knowledge transfer**, **audit readiness**, and alignment with the **project lifecycle**.
- Coordinated **onboarding** and **offboarding** processes for 190+ employees, ensuring seamless transitions and adherence to compliance policies.
- Scheduled and managed 47+ high-level meetings per quarter for MDs and leadership across Indian locations, ensuring timely communication and **stakeholder reporting** with international clients.
- Mentored 5+ new joiners, promoting a culture of collaboration, documentation best practices, and process adherence in **high-pressure environments**.

Project Control Services Associate

Accenture - Jaipur

06/2022 - 07/2023

Achievements/Tasks

- Handled WBSE (Work Breakdown Structure Elements) **cost tracking** codes for 150+ employees, enabling timely and accurate salary submissions and **project cost allocation**.
- Optimized **staffing workflows**, reducing response time and improving **resource forecasting** efficiency by 15%.
- Processed WBSE charge codes for 100+ employees across various teams, ensuring accurate cost-to-project alignment and **headcount management**.

PERSONAL PROJECTS

ExploreWithMe (10/2021 - Present)

- Created a solo travel blogging website using HTML, CSS, JavaScript, GitHub Pages

EDUCATION

BCA

Teerthankar Mahaveer University

08/2018 - 07/2021

Courses

- Bachelor of Computer Application

Moradabad -Uttar Pradesh

SKILLS

Resource Management

Demand Management

Bench Management

JIRA (Basic)

MS Project

Microsoft Power BI

Microsoft Excel

Microsoft PowerPoint

Project Reports & Operations Management

ACHIEVEMENTS

Client Value Creation Accenture
(08/2023)

CERTIFICATES

Accenture - PCS Certified (Program Control Services) (10/2022 - Present)

Completed internal certification focused on core principles of resource management, compliance, and reporting within Accenture's global delivery model. Gained hands-on experience in real-time case handling and stakeholder coordination aligned with PMO best practices.

- Microsoft Certified: Power BI PL-300
(11/2022 - Present)

- Accenture North America - Project Management Job Simulation
(02/2024 - Present)

LANGUAGES

ENGLISH

Full Professional Proficiency

HINDI

Full Professional Proficiency

INTERESTS

Trekking

Sketching