

Ref No: GNCPS/ICC/2023-24/Circular-01

Date: 17/July/2023

**Circular**

An Internal Complaints Committee (ICC) of Guru Nanak College of Pharmaceutical Sciences, Dehradun is hereby reconstituted in pursuance of the UGC (Prevention, Prohibition & Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution) Regulation 2015. This Committee is comprising of following members:

Sr. No.	Name	Position
1.	Dr. Nidhi Chatterjee	Chairperson
2.	Ms. Rohita	Member Secretary
3.	Ms. Bhawna Bora	Member

The ICC will discharge its duties and function, as per the provisions as prescribed in the aforesaid act. The tenure of the Committee will be for a period of three year from the date of issue of this office Order.

Dr. Mohit Gupta  
Principal - Guru Nanak College of Pharmaceutical Sciences

Copy to:

1. Account department
2. Examination department
3. Digital department
4. Dr. Nidhi Chatterjee, Chairperson -ICC
5. Ms. Rohita, Member Secretary -ICC
6. Ms. Bhawna Bora Member -ICC

Website: [www.gncdehradun.com](http://www.gncdehradun.com)

Jhajra, Chakrata Road,  
Dehradun, Uttarakhand 248007

Ref No: GNCPS/ICC/2023-24/Circular-02

Date: 20/July/2023

### Circular

All the members of Internal Complaints Committee of Guru Nanak College of Pharmaceutical Sciences, Dehradun are hereby informed that a meeting is proposed to discuss matters related to its action plans for the odd semester 2023-24.

You are requested to attend the meeting as per the following details:

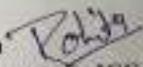
Date: 26<sup>th</sup> July, 2023

Time: 2:30 pm

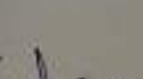
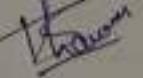
Venue: CEO office - GNCPS Campus

#### Agenda of the Meeting:

1. Discussion about the functioning of the committee.
2. Awareness about ICC, posters and notices.
3. Any other point by the permission of the chair.

Ms. Rohita   
Member Secretary, ICC

#### Copy to:

1. Account department 
2. Examination department 
3. Digital department 
4. Ms. Bhawna Bora Member -ICC 

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RefNo: GNCPS/ICC/2023-24/MOM-01

Date: 26/July/2023

### Minutes of Meeting – ICC

The meeting of Internal Complaints Committee of Guru Nanak College of Pharmaceutical Sciences, Dehradun was held on 26<sup>th</sup> July, 2023 at 2-30pm in the CEO office - GNCPS Campus.

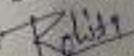
The following members were present in the meeting:

Sr. No.	Name	Position
1.	Dr. Nidhi Chatterjee	Chairperson
2.	Ms. Rohita	Member Secretary
3.	Ms. Bhawna Bora	Student member

#### Action taken against agenda points:

1. The chairperson of the committee, Dr. Nidhi Chatterjee welcomed all the members of the committee. She explained background of the formation of the Internal Complaint Committee (ICC), objectives, functions, and responsibilities of the committee.
2. The chairperson insisted that in order to create awareness and continuous sensitization among the women employees, it is necessary to place posters/notices defining sexual harassment at prominent places in the campus.
3. The committee has also discussed the major pointers of Sexual Harassment of Women at Workplace Act, 2013 and UGC Sexual Harassment regulations, 2015.

The meeting ended with vote of thanks to the Chair.

Ms. Rohita  
  
Member Secretary, ICC

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