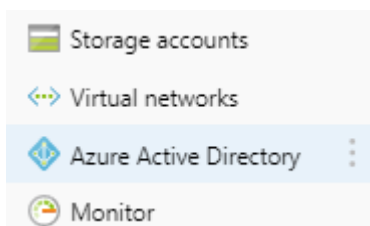# Create Azure AD Directory (Portal)

(LAB-103-09-01)

A dedicated and trusted instance of Azure AD that's automatically created when your organization signs up for a Microsoft cloud service subscription, such as Microsoft Azure, Microsoft Intune, or Office 365. An Azure tenant represents a single organization.

Each Azure AD tenant is distinct and separate from other Azure AD tenants and has its own representation of work and school identities. You also need to create one if you don't want your application mixing with your organization's tenant, allowing you to keep things isolated. Or, you may just want to create a tenant for testing purposes.

Step 1: Check the default Azure Active Directory

1. Go to the left side, select the **Azure Active Directory**

2. Go to the **overview** blade, check your default directory (it's ending with **<your-domain-name>. onmicrosoft.com**)

Step 2: Create an Azure Active Directory tenant

1. Browse to the [Azure portal](#) and sign in with an account.

2. Select the **+ Create a resource** and search for **Azure Active Directory**.

3. Select **Azure Active Directory** in the search results.

4. Select **Create**.

5. Provide the below information:

    a. **Organization name:**   Name of your organisation

    b. **Initial domain name:**   Your domain name

    Note: Your initial domain is part of onmicrosoft.com

    c. **Location:**   Leave it with default

6. Select **Create**. Your directory is created.

Step 3: How to check the Current directory

1. Use the **Directory switcher** to go to your new directory. It can take few hours for everything to show up properly.

2. It will show you your current directory
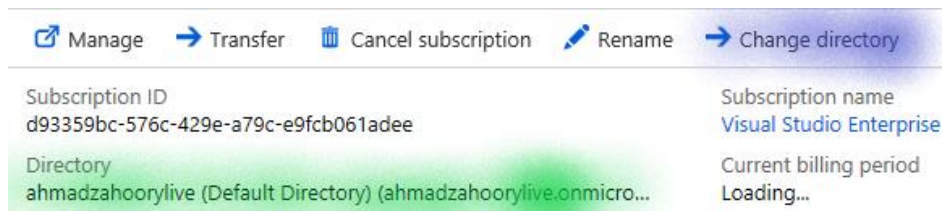

3. In case you need to switch back to another directory, select the respective directory as shown below
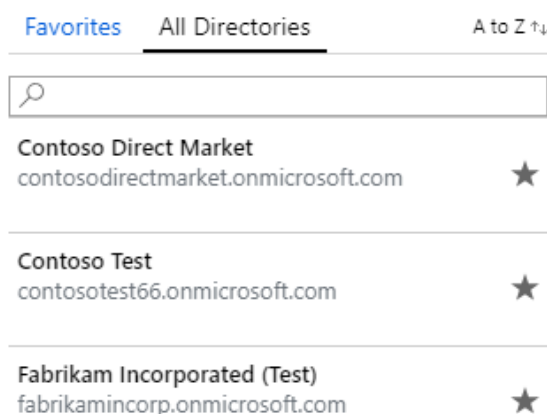
Step 4: How to change the Azure AD subscription

1. Select the **All services** and search for **Subscriptions**.

2. Select **Subscriptions** in the search results.

3. Select the **Subscriptions**, you want to move another Azure AD
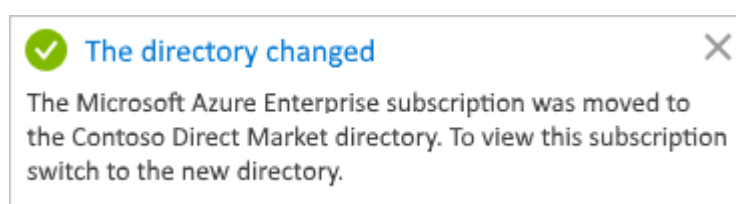
4. Select **Change directory**.

   Note: You can also see the current directory mapped with the subscription.

5. Review any warnings that appear, and then select the directory you want to change
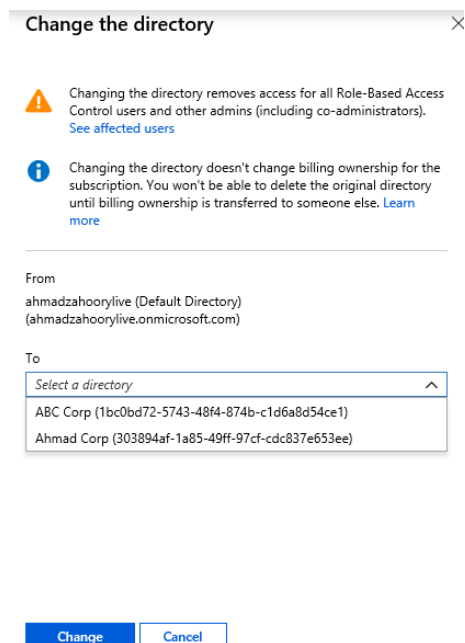
6. Select **Change**.

   The directory is changed for the subscription and you get a success message.

7. To verify the changes, follow the step 1 to 3 of Step 4. You should see the new directory mapped to the subscription.

   Note: It may take some time for showing the changes