

# **STEPHANIE BROWN**

Staff Accountant

Contact Information:

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Phone: (498) 147-1747

Location: Long Beach, CA

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## **PROFESSIONAL SUMMARY**

Experienced accounting professional with 4+ years of progressive experience in financial reporting, analysis, and compliance. Proven track record of improving processes and delivering accurate financial information. Strong expertise in accounting principles and software applications.

## **TECHNICAL SKILLS**

- Cost Accounting
- Variance Analysis
- Accounts Payable
- Payroll Processing
- Journal Entries
- General Ledger
- Bank Reconciliation
- Financial Reporting

## **SOFTWARE PROFICIENCY**

- VBA
- Python
- Word
- ERP Systems
- CRM Systems
- PowerPoint

## **PROFESSIONAL EXPERIENCE**

Risk Analyst | Investment Partners LLC | 2021 - Present

- Led financial reporting and analysis for \$50M+ revenue company
- Managed month-end closing process and prepared financial statements
- Collaborated with cross-functional teams on strategic initiatives
- Implemented process improvements resulting in 20% efficiency gains
- Mentored junior staff and provided training on new procedures

CFO | Excellence in Accounting | 2020 - 2021

- Prepared monthly financial reports and variance analysis
- Processed journal entries and maintained general ledger
- Assisted with budget planning and forecasting processes
- Reconciled bank statements and credit card accounts
- Supported audit preparation and documentation

## **EDUCATION**

Master of Accountancy

Columbia University | 2017

**GPA: 3.2/4.0**

## **CERTIFICATIONS**

- SAP Certification
- Microsoft Excel Expert
- CGA

## **ACHIEVEMENTS**

{generate\_achievements(experience\_years)}

## **REFERENCES**

Available upon request