

# **SAMANTHA WILLIAMS**

Recent Graduate

Contact Information:

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Location: Las Vegas, NV

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## **PROFESSIONAL SUMMARY**

Dedicated accounting professional with 1+ years of experience in general accounting and financial reporting. Strong attention to detail and excellent organizational skills. Seeking to advance career in accounting with focus on process improvement and professional growth.

## **TECHNICAL SKILLS**

- Audit Support
- Financial Reporting
- Year-End Closing
- Accounts Payable
- SOX Compliance
- Month-End Closing
- Bank Reconciliation
- Variance Analysis

## **SOFTWARE PROFICIENCY**

- SQL
- Adobe Acrobat
- Microsoft Office
- VBA
- NetSuite
- CRM Systems

## **PROFESSIONAL EXPERIENCE**

Budget Analyst | TechFlow Solutions | 2023 - Present

- Led financial reporting and analysis for \$50M+ revenue company
- Managed month-end closing process and prepared financial statements
- Collaborated with cross-functional teams on strategic initiatives
- Implemented process improvements resulting in 20% efficiency gains
- Mentored junior staff and provided training on new procedures

## **EDUCATION**

Master of Science in Finance

Stanford University | 2021

**GPA: 3.2/4.0**

## **ACHIEVEMENTS**

{generate\_achievements(experience\_years)}

## **REFERENCES**

Available upon request