RACHEL HALL

Tax Manager

Contact Information:

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Location: Dallas, TX

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PROFESSIONAL SUMMARY

Experienced accounting professional with 5+ years of progressive experience in financial reporting, analysis, and compliance. Proven track record of improving processes and delivering accurate financial information. Strong expertise in accounting principles and software applications.

TECHNICAL SKILLS

- Financial Modeling
- Dashboard Creation
- Scenario Planning
- Risk Assessment
- M&A; Analysis
- Data Analysis
- KPI Development
- Variance Analysis

SOFTWARE PROFICIENCY

- Microsoft Office
- QuickBooks
- SAP
- Financial Software
- Microsoft Excel
- PowerPoint

PROFESSIONAL EXPERIENCE

Budget Analyst | Dynamic Accounting Services | 2021 - Present
• Led financial reporting and analysis for $50M+ revenue company
• Managed month-end closing process and prepared financial statements
• Collaborated with cross-functional teams on strategic initiatives
• Implemented process improvements resulting in 20% efficiency gains
• Mentored junior staff and provided training on new procedures

Tax Accountant | Premier Business Advisors | 2020 - 2021
• Prepared monthly financial reports and variance analysis
• Processed journal entries and maintained general ledger
• Assisted with budget planning and forecasting processes
• Reconciled bank statements and credit card accounts
• Supported audit preparation and documentation

Coordinator | Prime Financial Advisors | 2020 - 2021
• Prepared monthly financial reports and variance analysis
• Processed journal entries and maintained general ledger
• Assisted with budget planning and forecasting processes
• Reconciled bank statements and credit card accounts
• Supported audit preparation and documentation

EDUCATION

Master of Science in Accounting

UCLA | 2017

GPA: 3.1/4.0

CERTIFICATIONS

• QuickBooks ProAdvisor
• Microsoft Excel Expert

ACHIEVEMENTS

{generate_achievements(experience_years)}

REFERENCES

Available upon request