

SARAH SCOTT

Staff Accountant

Contact Information:

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Phone: (927) 857-7141

Location: San Antonio, TX

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PROFESSIONAL SUMMARY

Experienced accounting professional with 3+ years of progressive experience in financial reporting, analysis, and compliance. Proven track record of improving processes and delivering accurate financial information. Strong expertise in accounting principles and software applications.

TECHNICAL SKILLS

- Variance Analysis
- Budget Planning
- Cost Accounting
- General Ledger
- Month-End Closing
- Fixed Asset Management
- Tax Preparation
- Bank Reconciliation

SOFTWARE PROFICIENCY

- Payroll Software
- Financial Software
- CRM Systems
- Access
- SQL
- Tableau

PROFESSIONAL EXPERIENCE

Senior Accountant | Advanced Financial Group | 2021 - Present

- Led financial reporting and analysis for \$50M+ revenue company
- Managed month-end closing process and prepared financial statements
- Collaborated with cross-functional teams on strategic initiatives
- Implemented process improvements resulting in 20% efficiency gains
- Mentored junior staff and provided training on new procedures

EDUCATION

Bachelor of Science in Economics

Georgetown University | 2023

GPA: 3.5/4.0

CERTIFICATIONS

- Oracle Certification

ACHIEVEMENTS

{generate_achievements(experience_years)}

REFERENCES

Available upon request