

## **MEGAN LEE**

Accountant

Contact Information:

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Location: Las Vegas, NV

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## **PROFESSIONAL SUMMARY**

Dedicated accounting professional with 2+ years of experience in general accounting and financial reporting. Strong attention to detail and excellent organizational skills. Seeking to advance career in accounting with focus on process improvement and professional growth.

## **TECHNICAL SKILLS**

- Trend Analysis
- Dashboard Creation
- Financial Modeling
- Forecasting
- Data Analysis
- KPI Development
- Scenario Planning
- Valuation

## **SOFTWARE PROFICIENCY**

- Google Workspace
- Word
- Microsoft Office
- Python
- CRM Systems
- Tableau

## PROFESSIONAL EXPERIENCE

Financial Controller | Excellence in Finance | 2023 - Present

- Led financial reporting and analysis for \$50M+ revenue company
- Managed month-end closing process and prepared financial statements
- Collaborated with cross-functional teams on strategic initiatives
- Implemented process improvements resulting in 20% efficiency gains
- Mentored junior staff and provided training on new procedures

Tax Accountant | Big Four Accounting Firm | 2022 - 2023

- Prepared monthly financial reports and variance analysis
- Processed journal entries and maintained general ledger
- Assisted with budget planning and forecasting processes
- Reconciled bank statements and credit card accounts
- Supported audit preparation and documentation

## EDUCATION

Bachelor of Science in Economics

University of Texas at Austin | 2018

**GPA: 3.8/4.0**

## CERTIFICATIONS

- Oracle Certification

## ACHIEVEMENTS

{generate\_achievements(experience\_years)}

## REFERENCES

Available upon request