

# **MICHELLE YOUNG**

Recent Graduate

Contact Information:

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Location: Omaha, NE

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## **PROFESSIONAL SUMMARY**

Dedicated accounting professional with 1+ years of experience in general accounting and financial reporting. Strong attention to detail and excellent organizational skills. Seeking to advance career in accounting with focus on process improvement and professional growth.

## **TECHNICAL SKILLS**

- Payroll Processing
- Financial Reporting
- Variance Analysis
- Audit Support
- Budget Planning
- Fixed Asset Management
- General Ledger
- Cost Accounting

## **SOFTWARE PROFICIENCY**

- Microsoft Office
- Peachtree
- SQL
- Sage
- Financial Software
- Tax Software

## **PROFESSIONAL EXPERIENCE**

Budget Analyst | Professional Accounting Partners | 2023 - Present

- Led financial reporting and analysis for \$50M+ revenue company
- Managed month-end closing process and prepared financial statements
- Collaborated with cross-functional teams on strategic initiatives
- Implemented process improvements resulting in 20% efficiency gains
- Mentored junior staff and provided training on new procedures

## **EDUCATION**

Master of Science in Accounting

University of Illinois | 2017

**GPA: 3.3/4.0**

## **CERTIFICATIONS**

- CMA

## **ACHIEVEMENTS**

{generate\_achievements(experience\_years)}

## **REFERENCES**

Available upon request