

EMMA JACKSON

Staff Accountant

Contact Information:

Email: emma.jackson@email.com

Phone: (401) 280-5086

Location: Arlington, TX

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PROFESSIONAL SUMMARY

Dedicated accounting professional with 2+ years of experience in general accounting and financial reporting. Strong attention to detail and excellent organizational skills. Seeking to advance career in accounting with focus on process improvement and professional growth.

TECHNICAL SKILLS

- Year-End Closing
- Cost Accounting
- General Ledger
- Tax Preparation
- Accounts Payable
- Audit Support
- SOX Compliance
- Budget Planning

SOFTWARE PROFICIENCY

- PowerPoint
- NetSuite
- Power BI
- Tax Software
- CRM Systems
- VBA

PROFESSIONAL EXPERIENCE

Audit Manager | Prime Financial Advisors | 2022 - Present

- Led financial reporting and analysis for \$50M+ revenue company
- Managed month-end closing process and prepared financial statements
- Collaborated with cross-functional teams on strategic initiatives
- Implemented process improvements resulting in 20% efficiency gains
- Mentored junior staff and provided training on new procedures

EDUCATION

Master of Accountancy

MIT | 2019

GPA: 3.6/4.0

CERTIFICATIONS

- Chartered Accountant

ACHIEVEMENTS

{generate_achievements(experience_years)}

REFERENCES

Available upon request