GEORGE DIAZ

Senior Accountant

Contact Information:

Email: george.diaz@email.com

Phone: (646) 396-7053

Location: New York, NY

LinkedIn: linkedin.com/in/georgediaz

PROFESSIONAL SUMMARY

Senior accounting professional with 7+ years of progressive experience in financial management, team leadership, and strategic planning. Proven track record of driving process improvements, reducing costs, and leading successful financial initiatives. Strong expertise in complex accounting principles and regulatory compliance.

TECHNICAL SKILLS

• Accounts Payable

• Cost Accounting

• Audit Support

• Financial Reporting

• General Ledger

• Variance Analysis

• Tax Preparation

• Journal Entries

SOFTWARE PROFICIENCY

• Oracle

• Microsoft Excel

• Database Management

• Access

• NetSuite

• QuickBooks

PROFESSIONAL EXPERIENCE

Accounting Specialist | Strategic Financial Services | 2023 - Present
• Led financial reporting and analysis for $50M+ revenue company
• Managed month-end closing process and prepared financial statements
• Collaborated with cross-functional teams on strategic initiatives
• Implemented process improvements resulting in 20% efficiency gains
• Mentored junior staff and provided training on new procedures

Tax Accountant | Premier Financial Advisors | 2020 - 2023
• Prepared monthly financial reports and variance analysis
• Processed journal entries and maintained general ledger
• Assisted with budget planning and forecasting processes
• Reconciled bank statements and credit card accounts
• Supported audit preparation and documentation

Assistant Controller | Dynamic Accounting Services | 2020 - 2023
• Prepared monthly financial reports and variance analysis
• Processed journal entries and maintained general ledger
• Assisted with budget planning and forecasting processes
• Reconciled bank statements and credit card accounts
• Supported audit preparation and documentation

EDUCATION

Master of Science in Finance
Carnegie Mellon University | 2019

GPA: 3.4/4.0

ACHIEVEMENTS

{generate_achievements(experience_years)}

REFERENCES

Available upon request