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| Siddhi Patel  62 Mosedale Cresent, North York, ON, M2J 3A4 · 9057814630  Siddhi4328@gmail.com |
| To obtain a position where I can utilize my strengths and abilities to provide exceptional services. Always optimistic. |

# Experience

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| Jul 2021 – Oct 2021Intern, Paras Infotech  * Responded quickly to questions and inquiries via phone and email. * Updated customer information in database. * Worked alongside senior team members to learn related job tasks and roles. * Testing Jewelry Software and finding bugs in software. |
| May 2019Job Title, Byju’s learning app  * Organized volunteer schedules and duties to maximize productivity. * Answered phone calls and replied to inquiries or directed caller to appropriate personnel. |

# Education

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| Till: Aug 2024Advance Diploma, Seneca College Of applied arts and technology Computer Programming and Analysis |

# Skills

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| * Computer Skills * Microsoft Office Suite * Attention to Detail * Billing and Coding | * Good Communication Skills * Strong Academic Record * Flexible Schedule * Fast Learner |

# Activities

Can quickly pick up processes and procedures from team members. Like baking, playing sports and going on adventures.