# Costco Wholesale Delivery Receipt

## HAND DELIVERED PACKAGES

Fax or Email to Attention: Bob Martin

Email: bobmartin@marketingexchange.com

PO #: **PO-NUM** **(LOCATION)**

Item #: **SKU-NUM**  QTY: **XX**

Item Description:  **YY $ZZ Gift Cards**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TIME of Delivery: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Delivered By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Name of Courier)

(Costco Manager Information)

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please Note: Costco Wholesale cannot take financial responsibility for payment of hand delivered packages unless the appropriate Costco personnel receives the package and completes this form. Form must be faxed/ emailed to the Costco buyer listed at the top within 48 hours of delivery.