

# BillTrak Suite



## **BOOST PRODUCTIVITY, DRIVE DOWN COSTS, AND MAXIMIZE SAVINGS OPPORTUNITIES**

Effectively managing the huge volume of inter-company invoices received each month is an intense challenge for today's communications service providers (CSPs).

TEOCO's BillTrak Suite is a workflow-based application that manages the end to end processing of all telecom expense invoices. BillTrak Suites' combination of invoice automation, customized workflow, automated audits coupled with circuit inventory and rate management modules make the application well suited to manage all of your telecom expense invoices and to help you save millions in network cost every year.

**TEOCO's BillTrak Suite processes over \$40 billion each year in telecom invoices** through TEOCO's license, SaaS, and outsourcing delivery options.

BillTrak's customized workflow ensures your business processes are integrated in all telecom expense management activities.

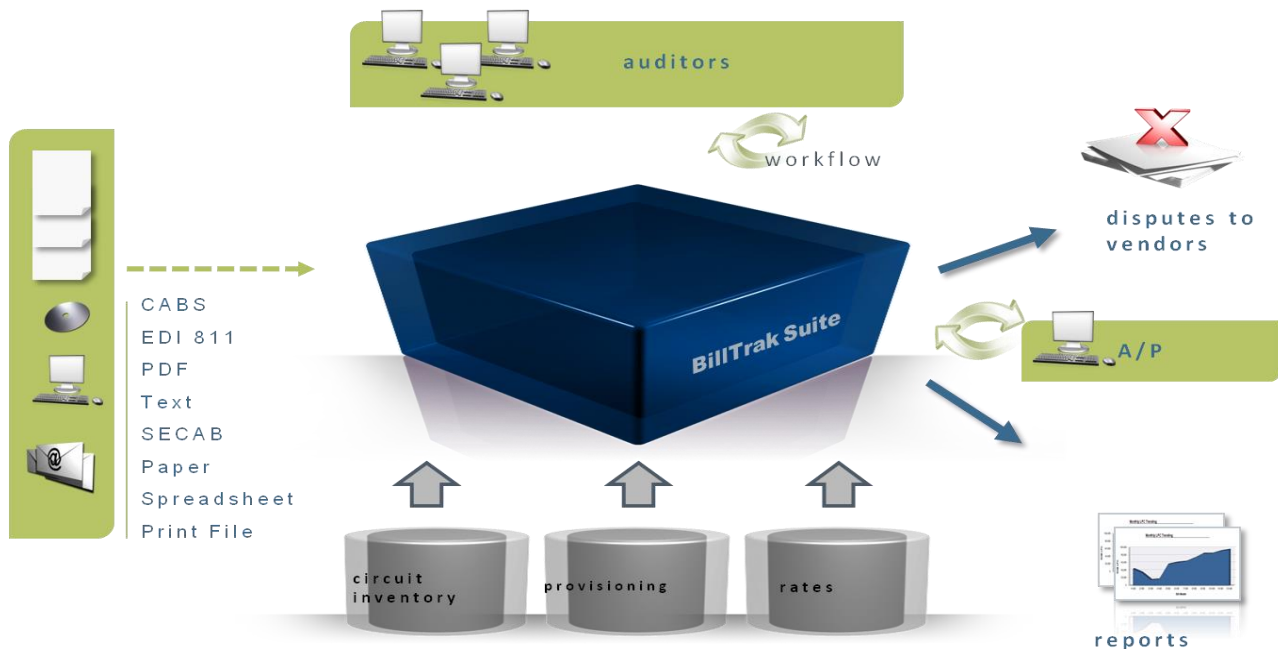
- Eliminates the tedious, costly and error-prone task of manual invoice data entry.
- Identifies over and/or under billings, and dispute and reconciliation opportunities.
- Expedites the negotiation of dispute claims resolution and the receipt of credits.
- Provides visibility into and control over nearly all aspects of your payables processing workflow.
- Automates the assignment of GL and A/P codes using your business rules with override available for exceptions.
- Provides detailed reporting for SOX Compliance.

**Making Your Cost  
Management Team  
More Effective**

**Providing Fully  
Automated Invoice  
Processing**

**Maximizing Cost  
Savings  
Opportunities**





The above diagram shows how invoices and supporting data sources feed into BillTrak Suite and where business rules are applied in the BillTrak Suite workflow

## TEOCO BillTrak Suite Features:

- Invoice Processing**  
 TEOCO recognizes the burdens that vendor management, electronic media coordination, invoice receipt and loading places on your limited resources. TEOCO will coordinate, receive and load 100% of your vendor invoices, regardless of currency or format, using our patented software process. Invoices are routed through the BillTrak Suite custom workflow based on your business rules for key functions such as auditing, account coding, approval, and payment terms.
- Inventory Management**  
 BillTrak's Inventory Management capabilities provide a detailed side by side view into your billed circuits and circuit and provisioned inventories.
- Claim Management**  
 BillTrak's claims management solution is integrated within the BillTrak Suite workflow. TEOCO automates the life cycle of your dispute claims: claims creation including the vendor specific claim forms, filing, the claims settlement process and eventual resolution. Save time and money while favorably resolving more claims.
- Auditing**  
 BillTrak's automated audits save customers millions of dollars every year. The customizable BillTrak workflow includes dozens of audits to help protect against over billing and invoice inaccuracies.
- Payment**  
 BillTrak Suite includes a custom 2 way feed with your financial system. An automated scheduled process will transmit invoice payment data from BillTrak Suite to your Account Payable system and import payment data such as check information into BillTrak Suite.
- Reporting**  
 BillTrak Suite includes over 20 standard reports to help support your analysis needs. Available reports include: detailed analytics on payment information, dispute metrics, cost analysis and trending, user productivity, and management KPIs. BillTrak Suite's reporting also gives the users the ability to create their own reports to support critical objectives such as your month end close reporting packages. Reports can be automated and scheduled to help streamline your reporting processes.