Resume Database System Requirements

Tech Development Deadlines*	
Milestone Item	**Due Date**
Front End Design	
User Login Page	**26th May**
Search Page`	**26th May**
Resume Upload Page	**30th May**
Results Page	**30th May**
Backend Systems	
Login - User Login Functionality	**26th May**
Search - Search Bar and Filters	**26th May**
Resume - Resume Uploading Capabilities	**30th May**
Results - Applicant Results	**30th May**
Testing	**1st June**

*The deadlines for each of these deliverables is at 10 pm Eastern Time during our nightly calls.

Problem: Potomac Law Group currently does <u>not</u> have a resume database system. They *manually* upload and store each resume as they receive it for interested job applicants. They also have no system to track current lawyers' resumes and organize specific lawyers' qualifications and attributes.

Solution: Develop a WordPress site with a resume database will allow 2-3 users at Potomac Law Group to easily search lawyers by the attributes below and quickly find the resumes they need (no more than 2 clicks) for <u>**both**</u> *current lawyers working at the firm* and *lawyers who have applied* to work at the firm.
- A searchable database of attorney applicants and potential hires
- Must have capability to process, query and store resumes for the current 75 lawyers, as well as 100s of new resumes that are expected to be received yearly
- The system will be spread over multiple pages:
  - Login Page - a user of the system will firstly have to login to have access to the system.

- ■ Search Page - this will be the landing page after login page. This page will contain a **full text search bar function** (i.e. similar to google search) and
- ■ Results Page - after the user hits the "search" button on the "Search Page", the results page will appear detailing data rows and attributes, with a link to a copy of a resume.
- ■ Upload Form Page- a link to this page will be found on the search page. The user will use this page to upload new applicants to the system.
  - ○ **Filters** for resumes with the following attributes/categories (i.e. similar to the filters on Amazon.com):
    - ■ Areas of practice (specialty) → Drexel to ask Client for
    - ■ State of Residency → Drexel can provide
    - ■ Education (Law School) → Drexel can provide
    - ■ State of Bar membership; → Drexel can provide
    - ■ Law School graduation year
    - ■ Applicant or current hire
      Other preferable attributes:
    - ■ Geographic Location → Drexel can provide
    - ■ Years of Practice (derived from Law School Graduation Year i.e. if the lawyer graduated from law school in 2000, they now have 18 years of practice experience)
  - ○ Design and Color Scheme
    - ■ Design similar to their external facing website: https://www.potomaclaw.com/
    - ■ Colors can be orange and light gray
- ● Resume database back-end must preferably be accessible through the cloud
- ● Firm size has increased 50% year over year the past 7 years since inception, so scalability of system must be taken into account.
- ● The database needs to be capable of being easy and quickly updated for a non-technical user