Community Service Award Program
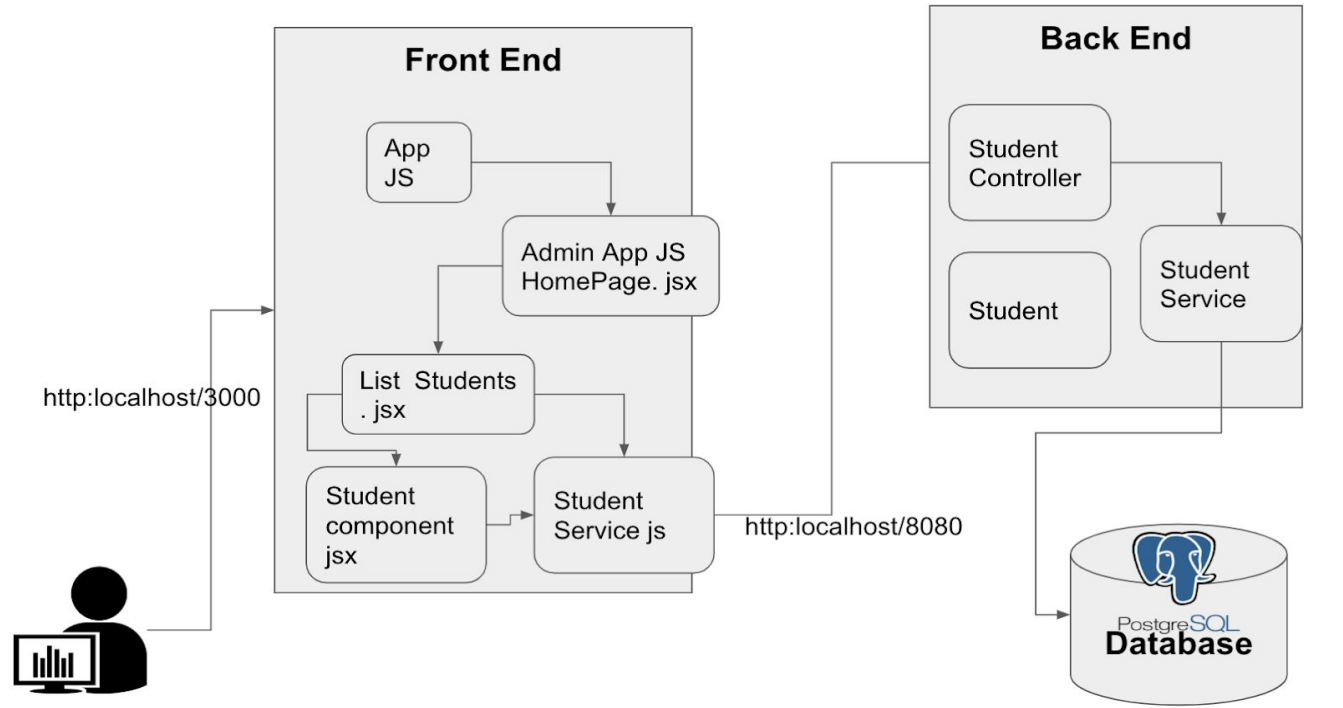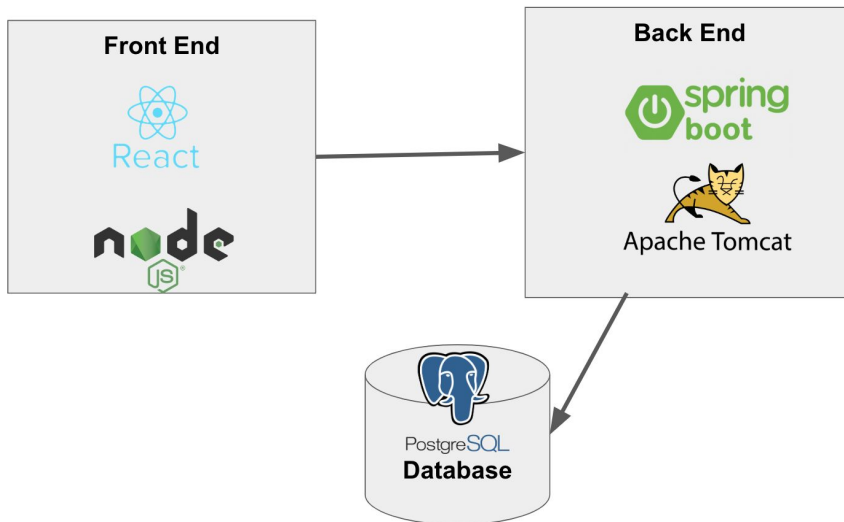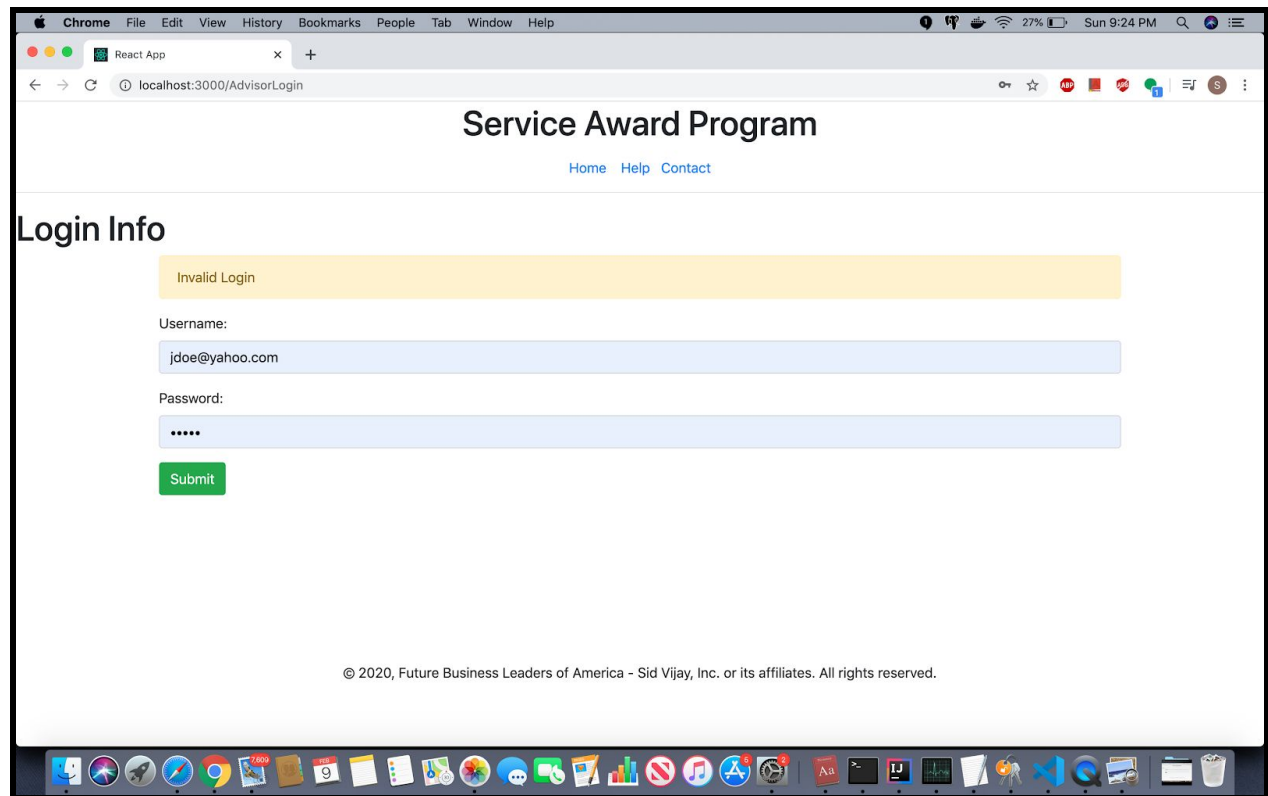
Advisor Module:

- This is the advisor login. This page validates if the username or password is incorrect.

- Once logged in, the advisor homepage consists of a list of all the students with features for every one of them.
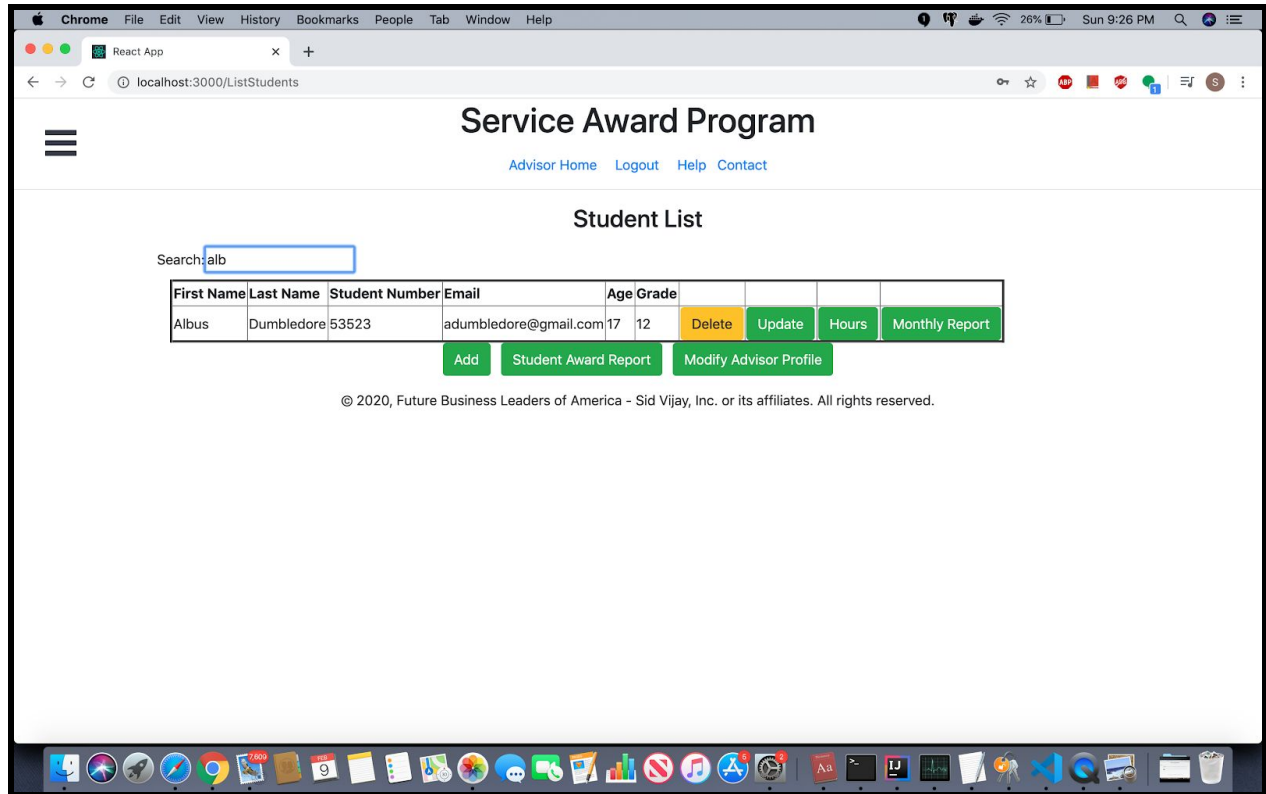
The search bar at the top of the list helps filter students by their name and is dynamic.
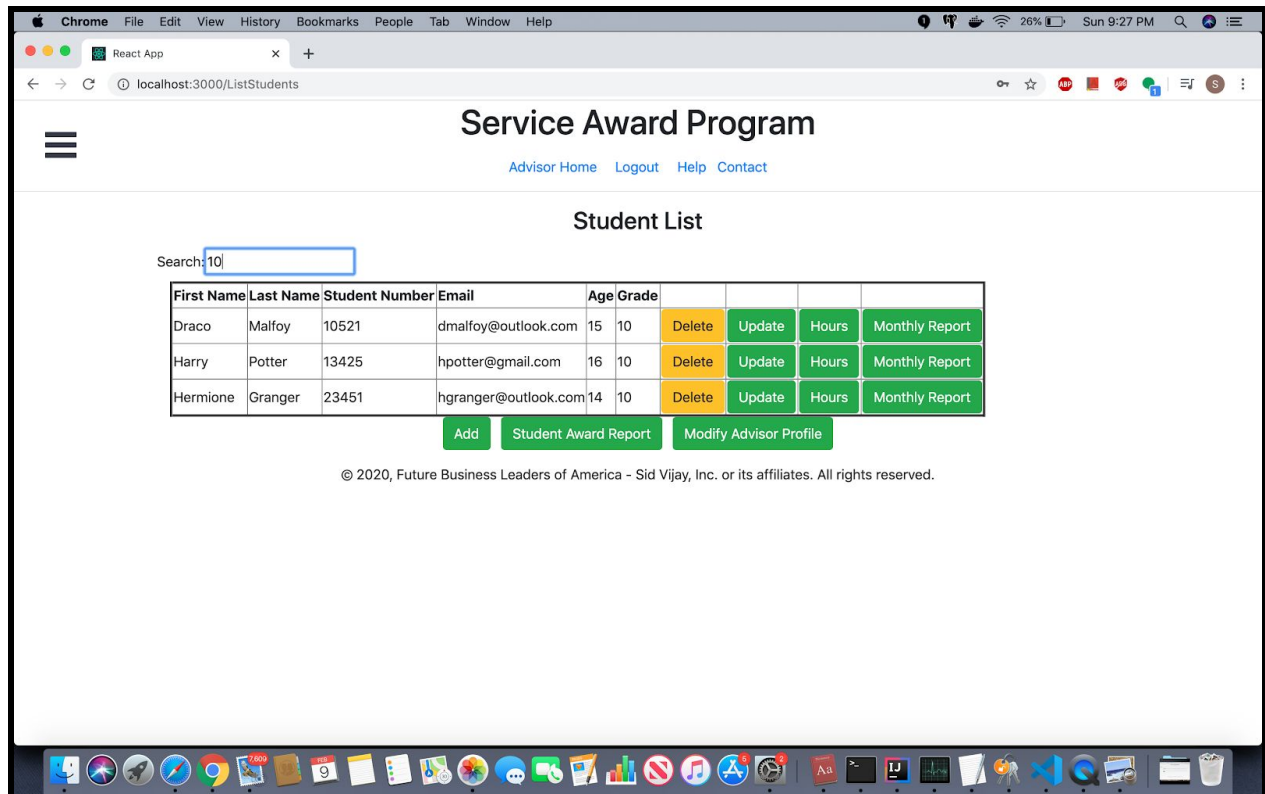
- The search bar also can filter by numbers for grade level, age, or student number.
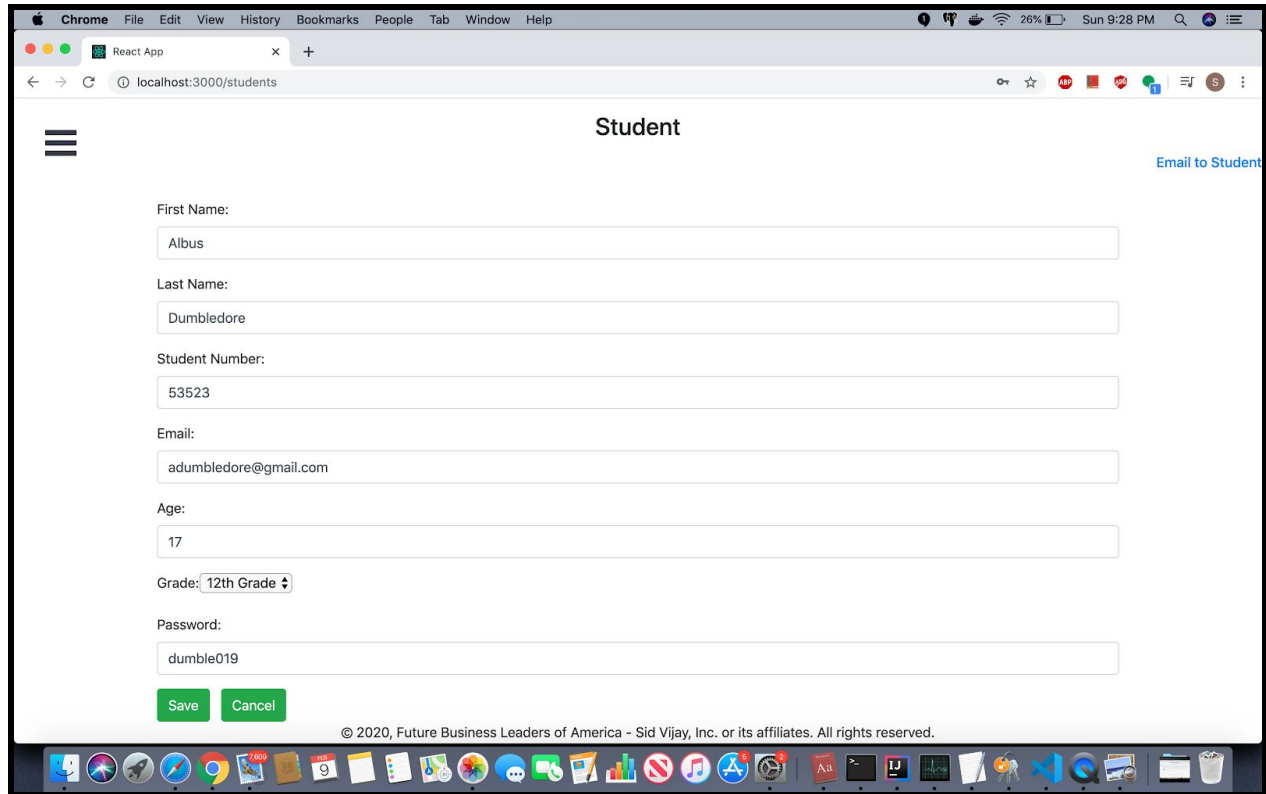
- The update feature helps the advisor change the student's credentials if necessary and allows them to reset a student's password as well.
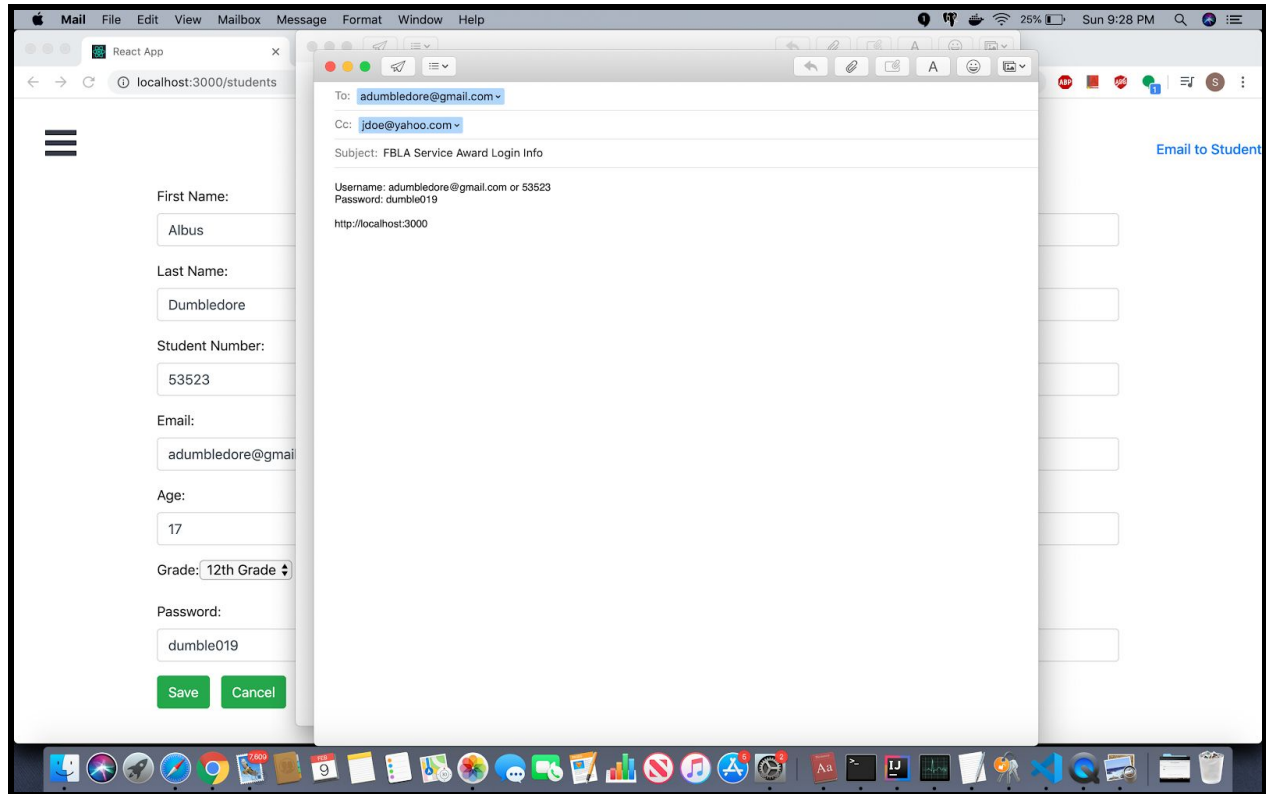
- The update students feature has an email to student feature that enables the advisor to send an email to the student of their credentials to login with.

Service Award Program

Advisor Home Logout Help Contact

Albus's Activity List

Activity Date	Description	Logged Hours	Category of Service		
2020-01-10	Provided Meals	50	Community	Delete	Update
2019-12-31	Led religious project	80	Religion	Delete	Update
2019-12-29	Helped Eagle Project	7	Community	Delete	Update
2019-12-20	Church	48	Religion	Delete	Update
2019-10-30	Foster Care	10	Community	Delete	Update
2019-10-15	Picked Trash	70	Environment	Delete	Update
2019-10-02	Eagle Project	8	Environment	Delete	Update
2019-09-24	Book Arrangement	26	Community	Delete	Update
2019-09-20	Library	50	Education	Delete	Update
2019-09-05	Plant trees	13	Environment	Delete	Update
2019-08-20	Cleaned state park	6	Environment	Delete	Update

Total Hours = 368

Add Modify Profile

- The hours button shows a list of each service activity performed by the student and shows the total hours at the bottom of the list.

- The add feature at the bottom of the list provides the opportunity for the advisor to manually add a service activity for a student if they are unable to do it.
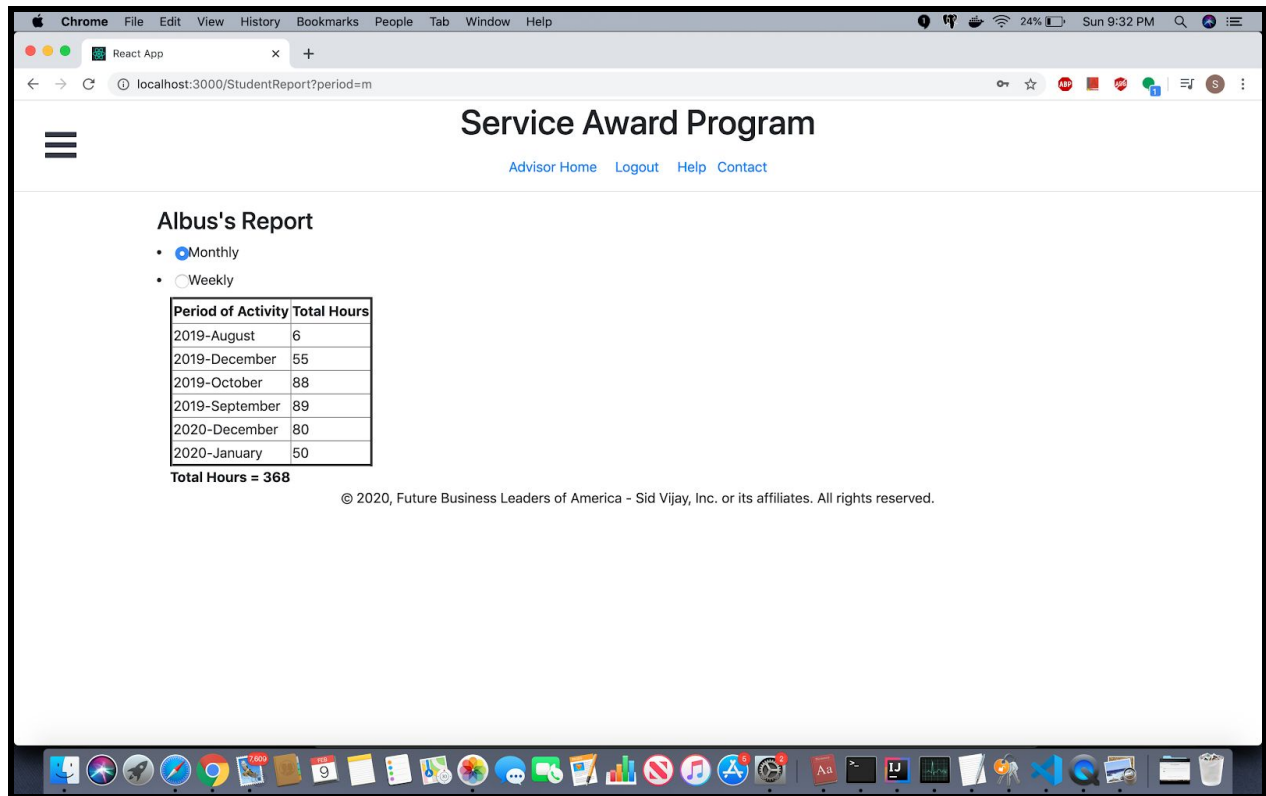
- The report feature displays a monthly report of their hours and sums the total hours for every month where the student performed service.

Service Award Program

Advisor Home   Logout   Help   Contact

Albus's Report

- ○ Monthly
- ● Weekly

Period of Activity	Total Hours
2019-August 3	6
2019-December 3	48
2019-December 5	7
2019-October 1	8
2019-October 3	70
2019-October 5	10
2019-September 1	13
2019-September 3	50
2019-September 4	26
2020-December 5	80
2020-January 2	50

Total Hours = 368
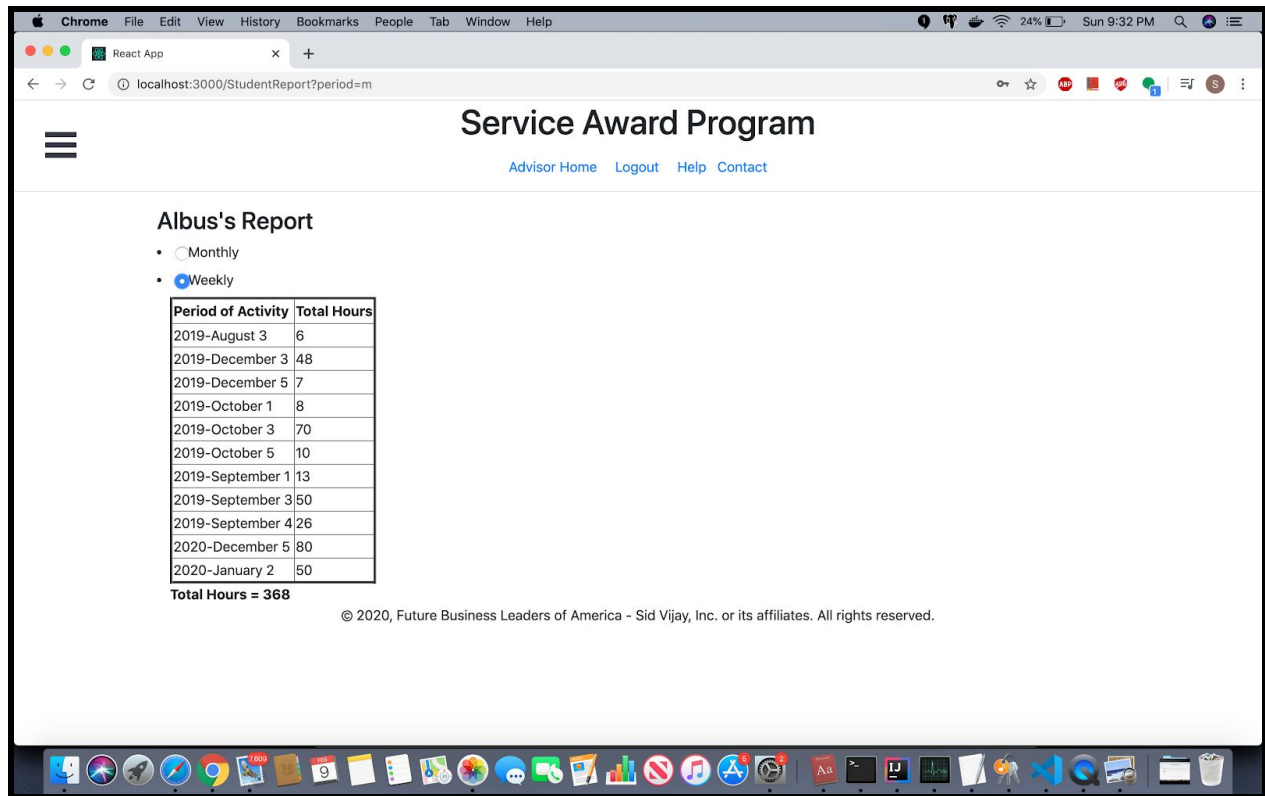
- The advisor is also able to generate a report for every week the student performed service.

Service Award Program

Advisor Home Logout Help Contact

Student Report

Group Students by Award Category: CSA Service ▾

| First Name	Last Name	Total Hours	Award
Albus	Dumbledore	368	CSA Service
Draco	Malfoy	424	CSA Service
James	Potter	427	CSA Service
Lily	Potter	284	CSA Service
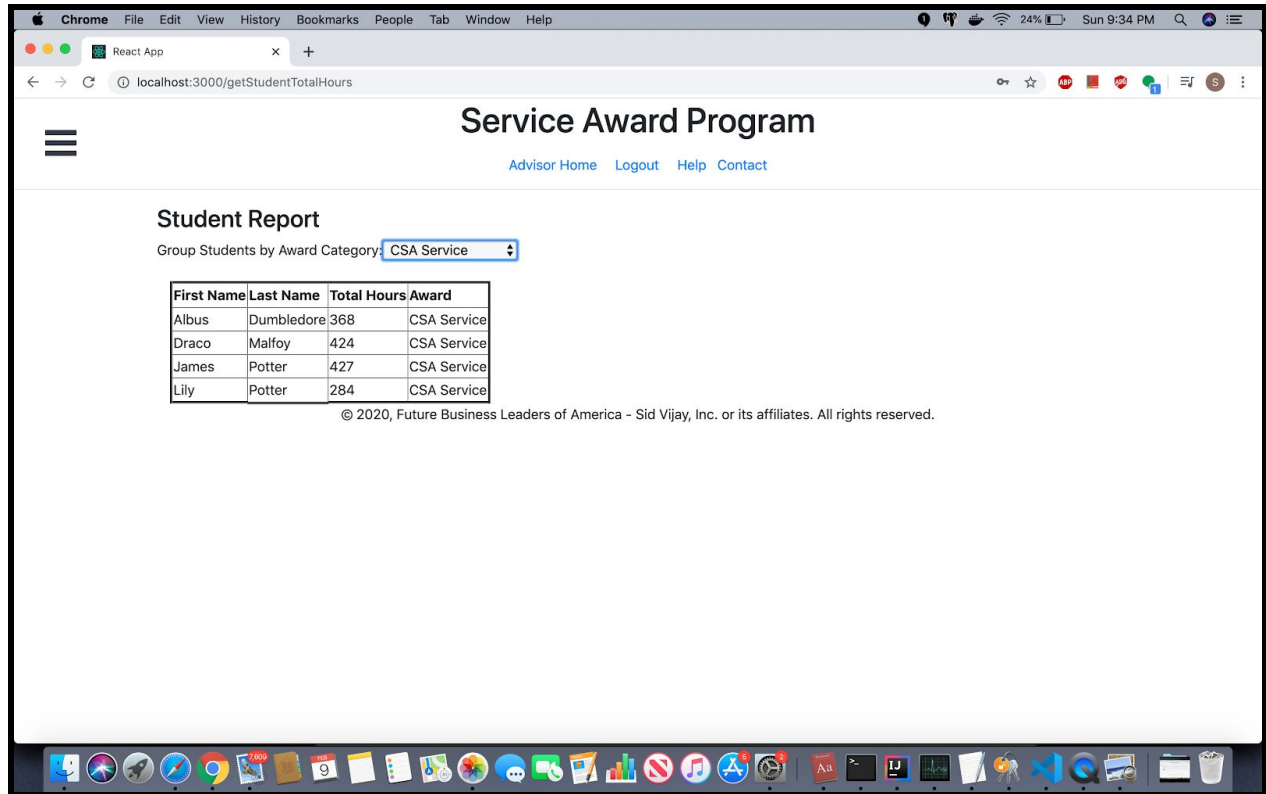
- The service award category displays every student who earned a specific award and the advisor can filter out students based on a specific award.
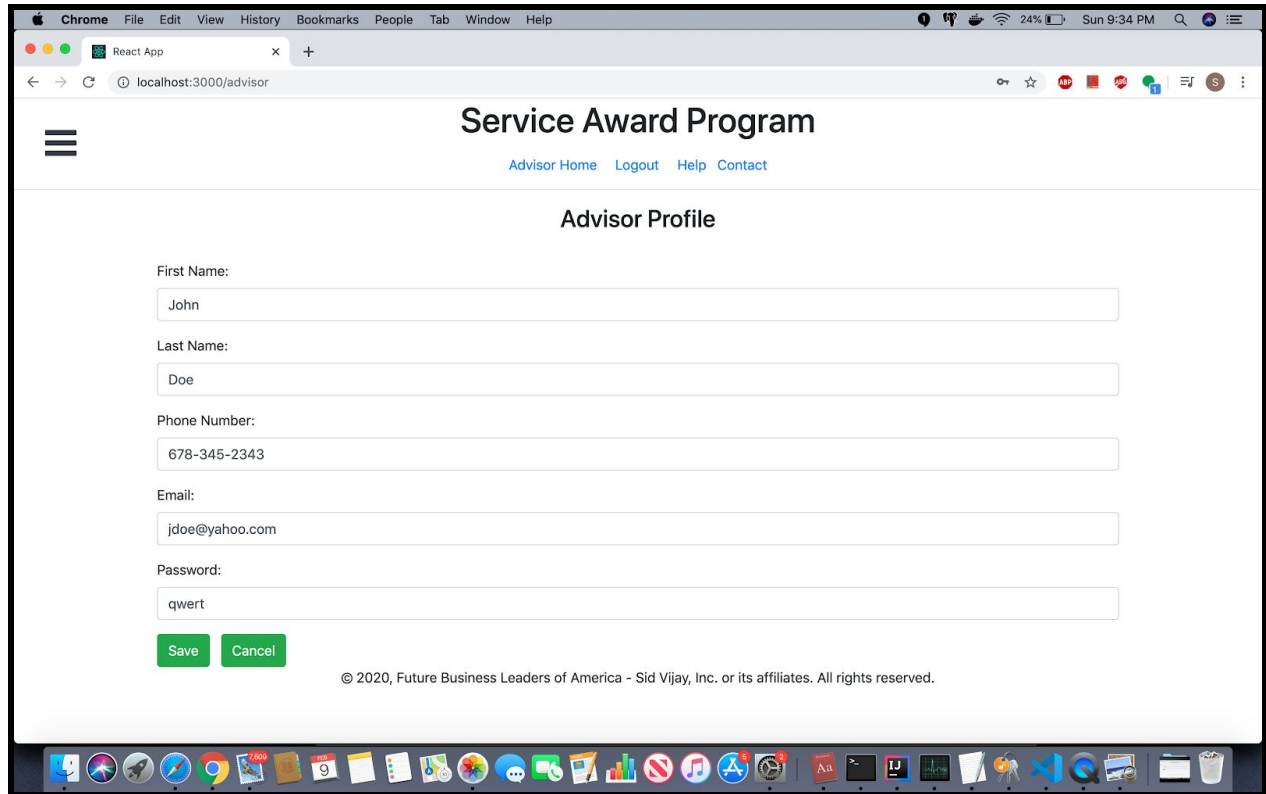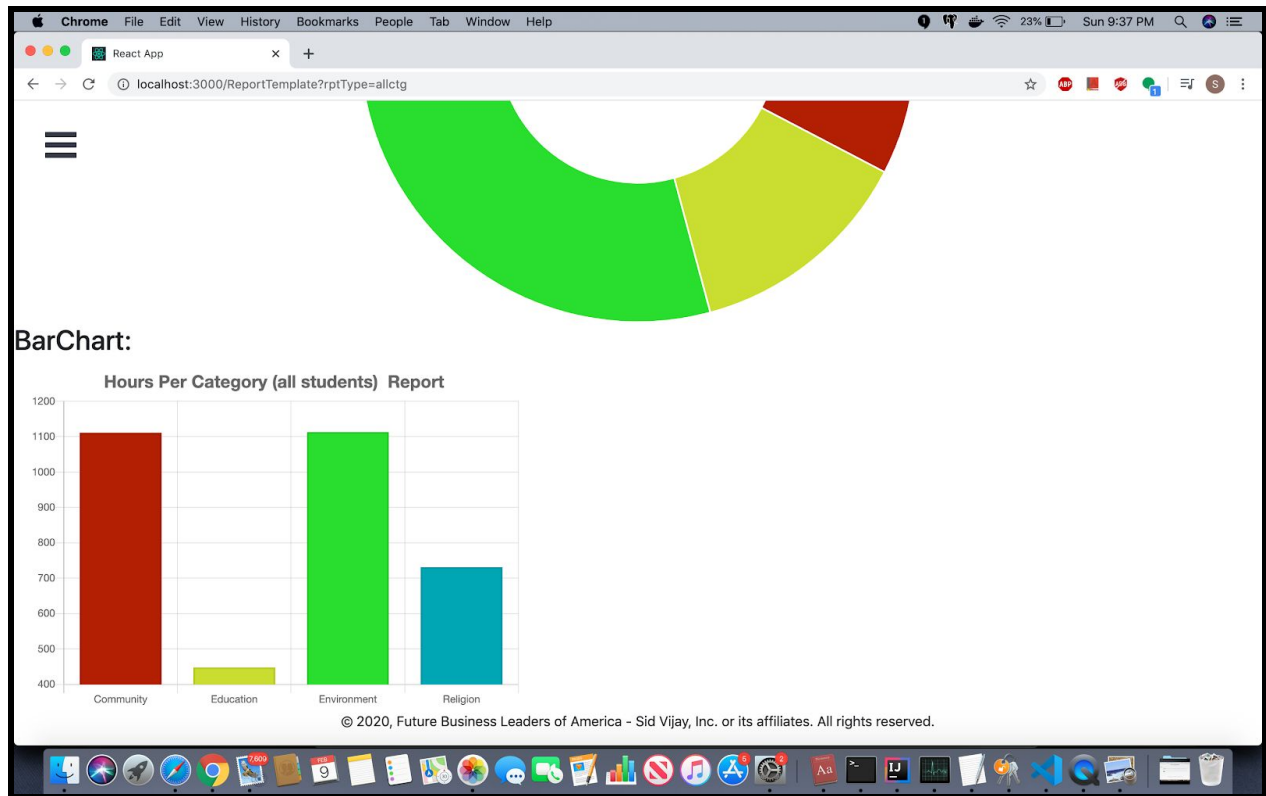
- The advisor can modify his profile and change his password by clicking on the modify advisor profile button.
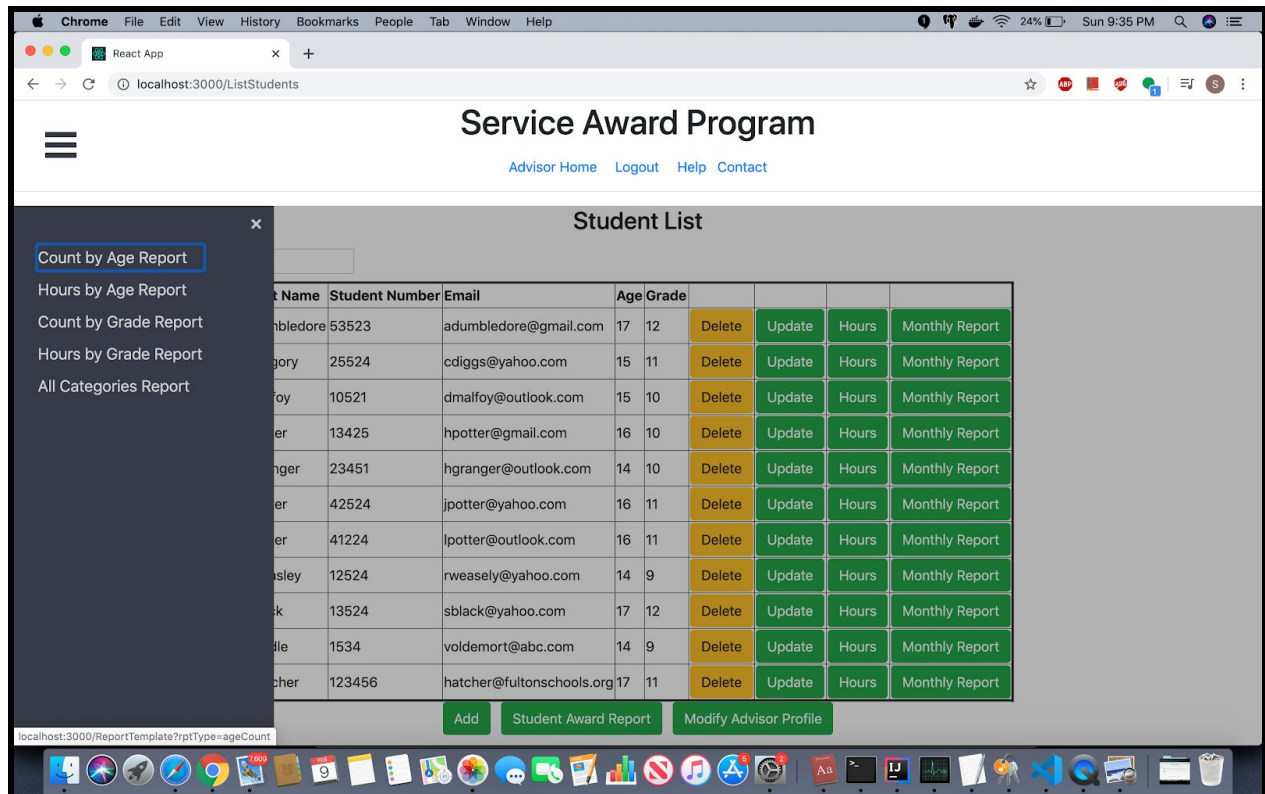
- The advisor is also able to view reports by clicking on the dropdown in the top left corner.
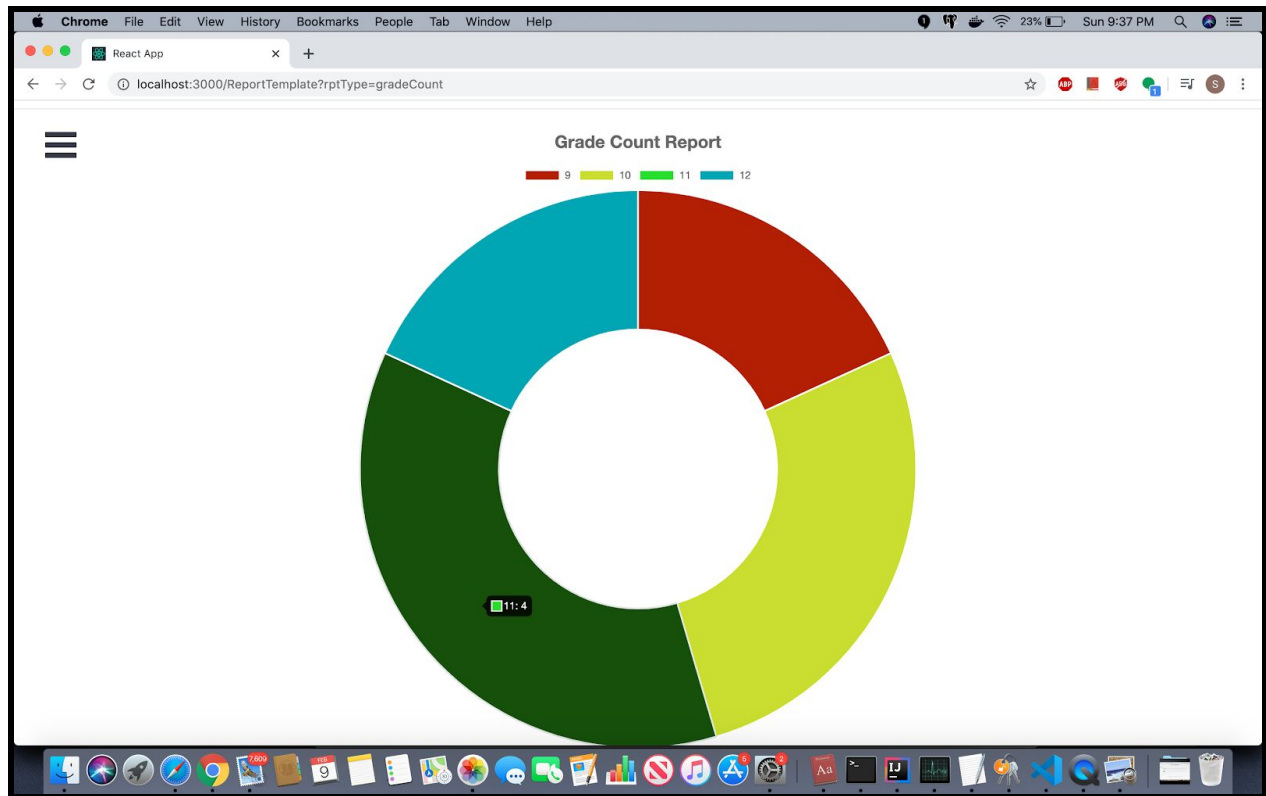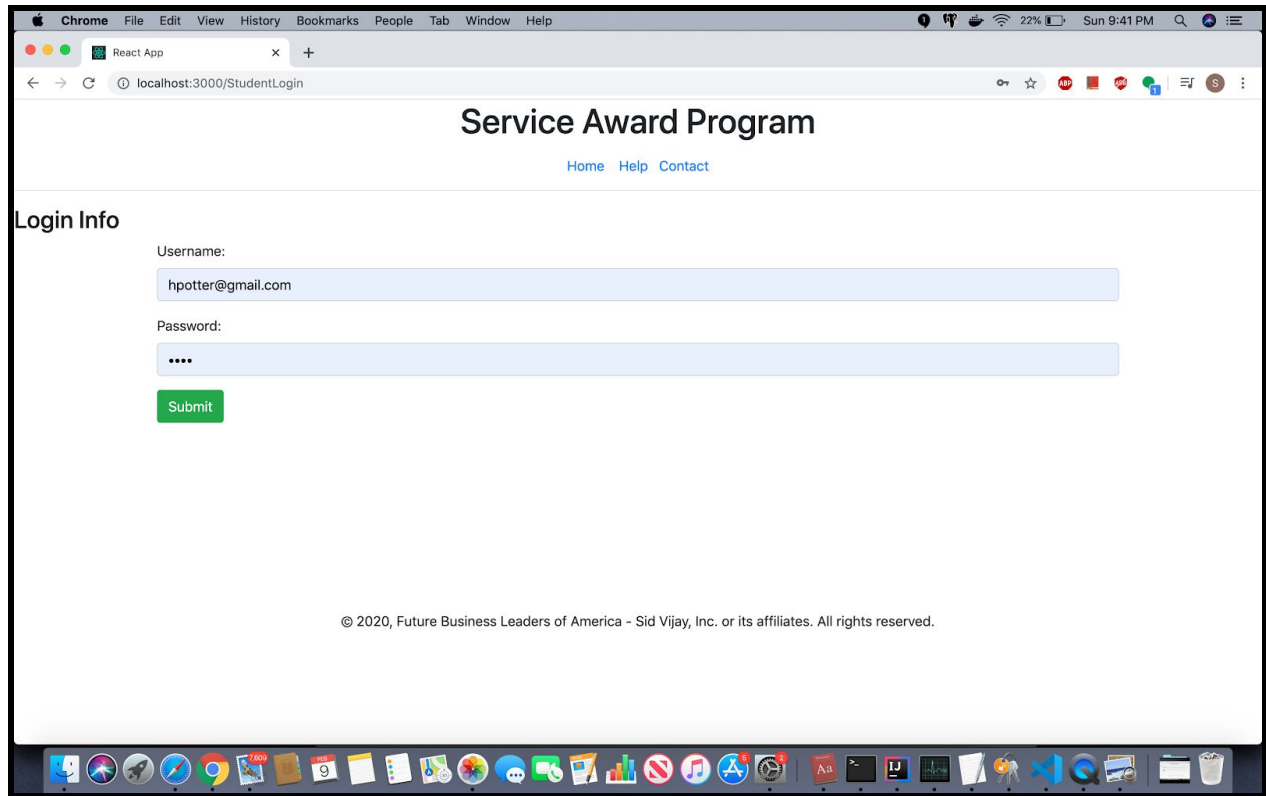
- These reports display a donut chart in which the specific data can be removed to display the information.

- The report feature also provides a bar graph to display the information about the total students.

Student Module:

- The student must enter either their email or their student number for the username and their password to login.

Service Award Program

Student Home   Logout   Help   Contact

Harry Potter's Activity List

Activity Date	Description	Logged Hours	Category of Service		
2019-12-27	Plant trees	8	Environment	Delete	Update
2019-10-04	Book Arrangement	2	Community	Delete	Update
2019-09-03	Eagle Project	8	Environment	Delete	Update
2019-08-30	Foster Care	1	Community	Delete	Update
2019-08-22	Library	3	Education	Delete	Update
2019-08-20	Cleaned state park	2	Environment	Delete	Update

Total Hours = 24

Add   Modify Profile

- The student home page consists of their all of their hours activities that they can edit or delete.

- The student is able to enter more submissions if they complete more service activities.
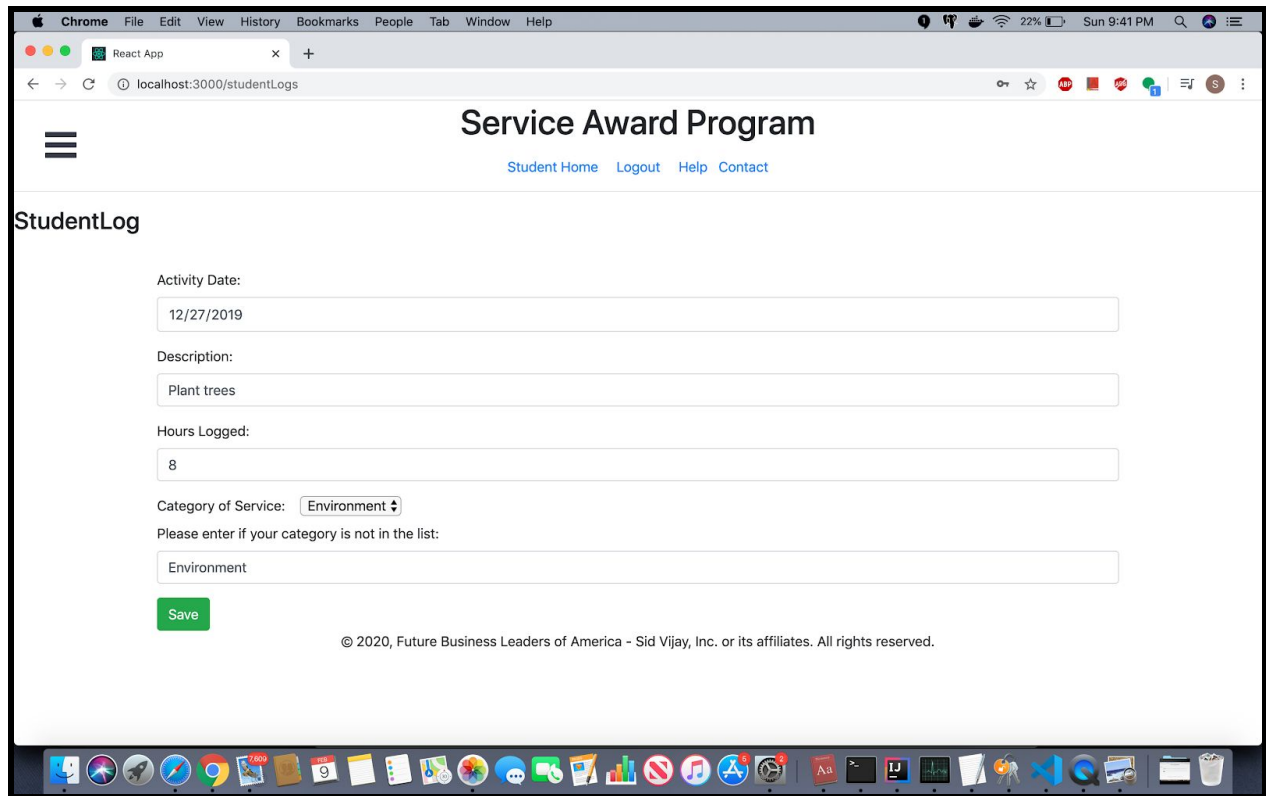
- The student is also able to update other service activities if they need to.

- The student can modify their credentials or change their password by clicking on the modify profile button.
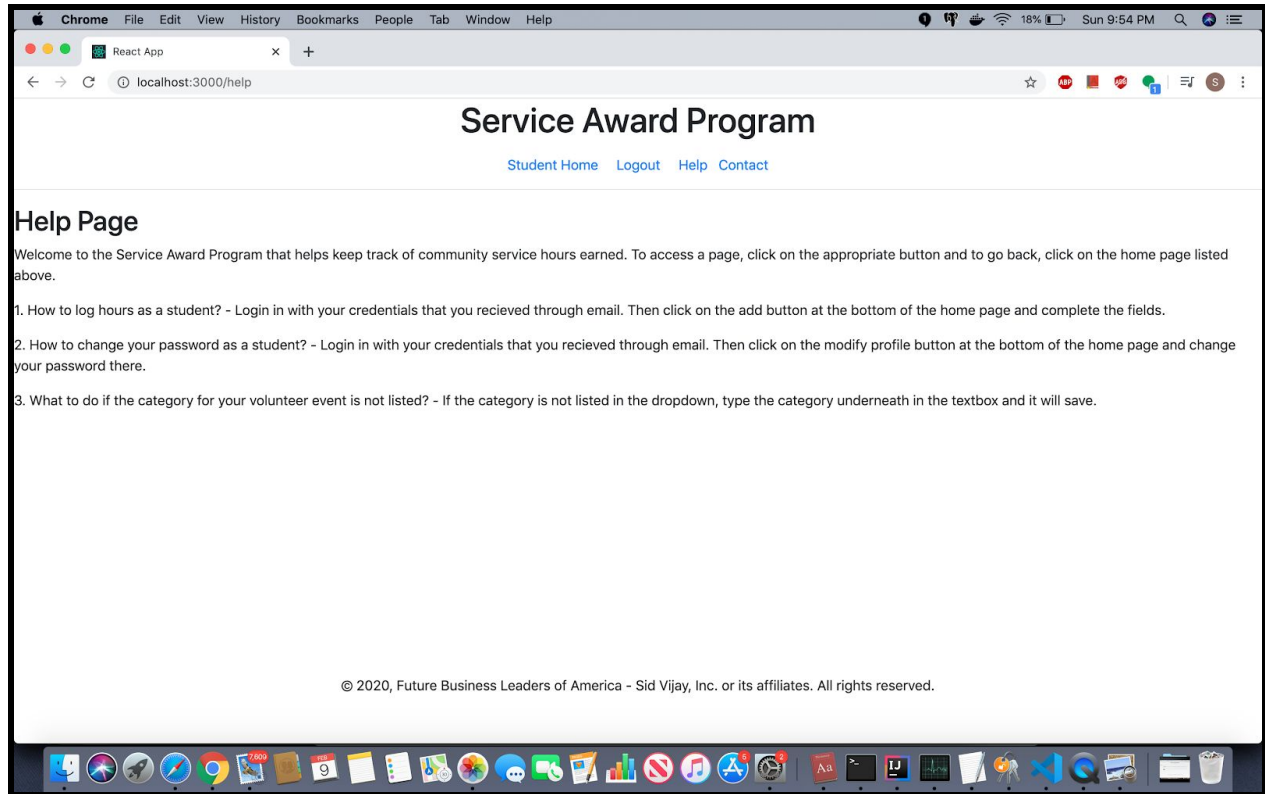
- If a blank entry is submitted, the system validates and requires the completion of the fields.

Other Features of the Program:

Service Award Program

Student Home   Logout   Help   Contact

Help Page

Welcome to the Service Award Program that helps keep track of community service hours earned. To access a page, click on the appropriate button and to go back, click on the home page listed above.

1. How to log hours as a student? - Login in with your credentials that you recieved through email. Then click on the add button at the bottom of the home page and complete the fields.

2. How to change your password as a student? - Login in with your credentials that you recieved through email. Then click on the modify profile button at the bottom of the home page and change your password there.

3. What to do if the category for your volunteer event is not listed? - If the category is not listed in the dropdown, type the category underneath in the textbox and it will save.
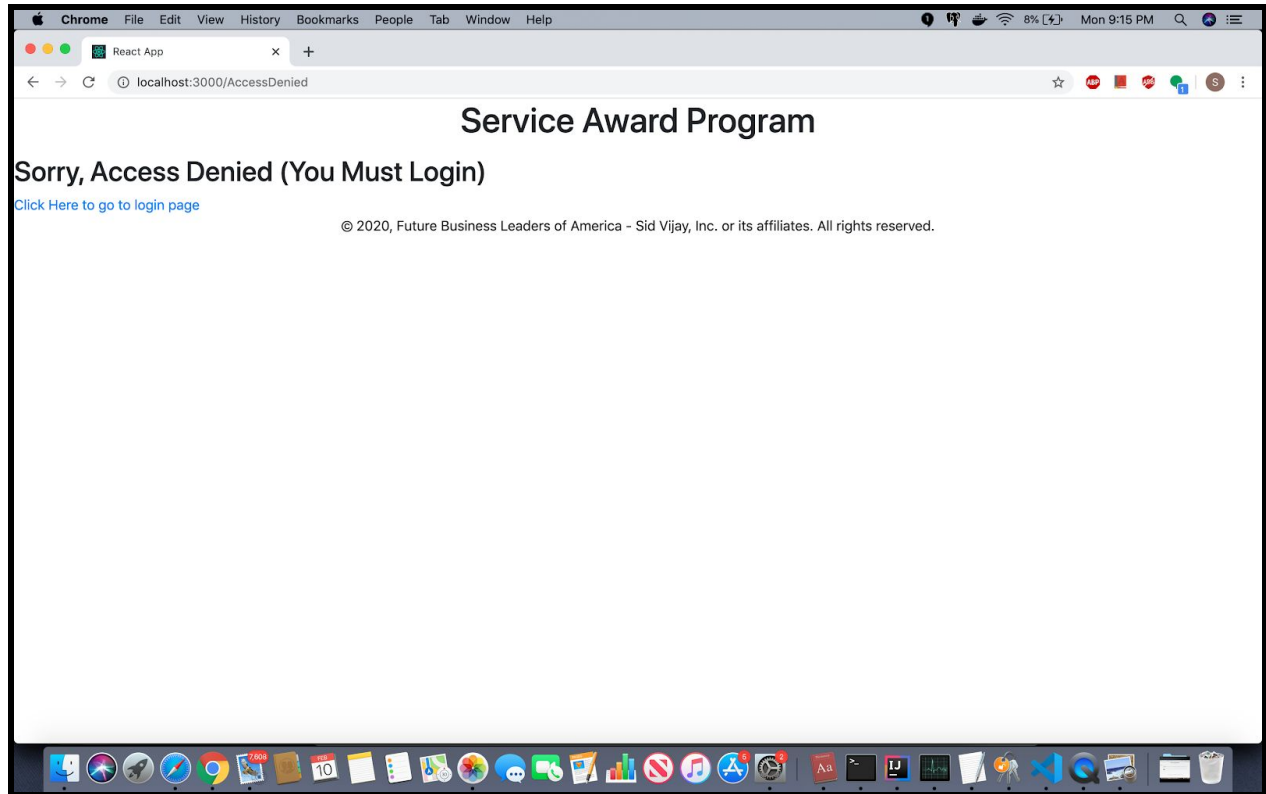
- The program has a common question and answer help page if the user is having trouble using some features of the application.
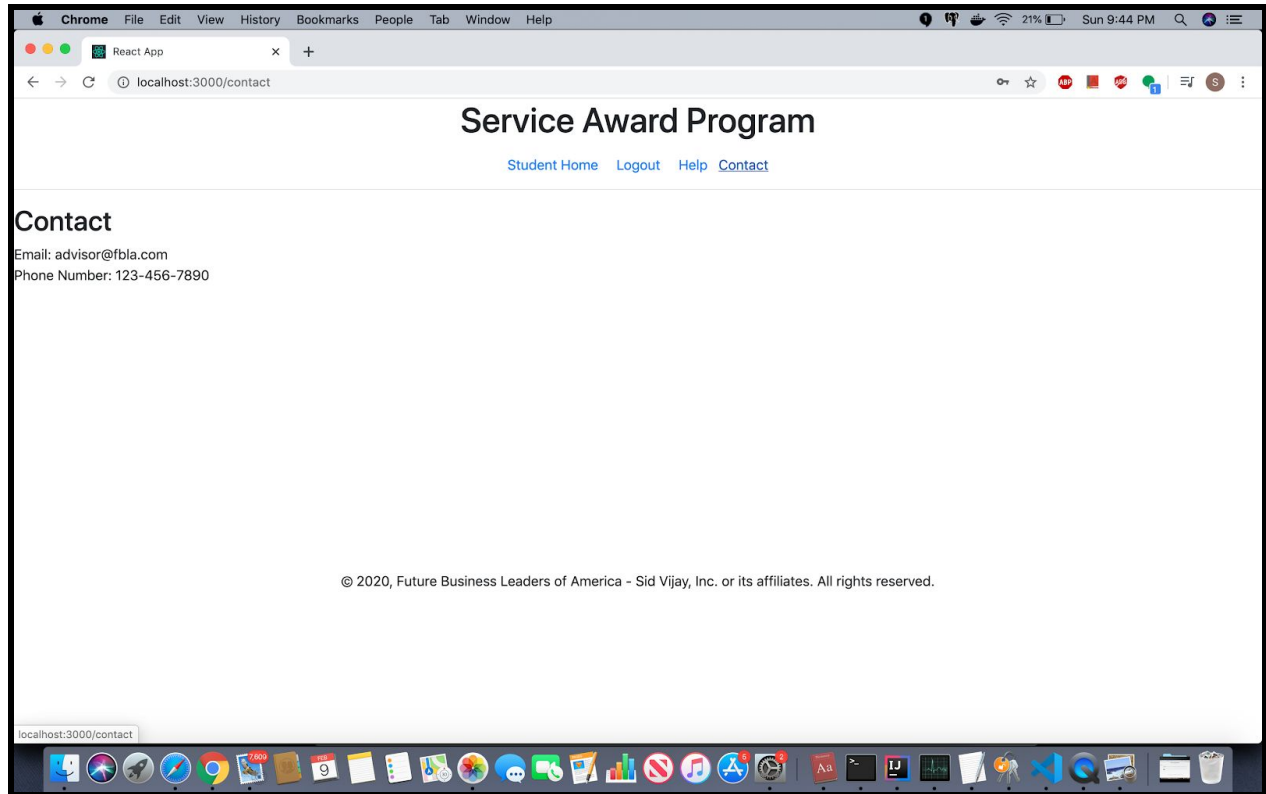
- The application also includes a contact page that the user can use to contact someone if they are having trouble with the application or have any other questions.

- The program also has a security feature in which the user must first login before being able to access the account's information. The screenshot above is what occurs when the user tries to enter the url for the data without logging in.