Agenda

Approval of Minutes

Minutes for 2022-07-18 meeting approved

Symposium Business (Liaison: Adrienne)

- Steering committee
  - Members
    - Michelle Craig (term ends June 30, 2023)
    - Alvarado Monge (term ends 2026)
    - Steve Wolfman (term ends 2025)
    - Sarah Heckman (term ends 2024)
    - Adrienne Decker (board representative)
  - The feel was this size is just right, no added members needed at this point
- We had discussion of a candidate to be Jr program co-chair in 2024 and Sr in 2025
  - They were approved internally (by the SC); final approval needed by board
- Request for bids from 2025 go out from John Otero this week
- There was recent messaging about the need to raise the costs; what was the feedback?
  - Informally, heard that it was well-written, explained the rationale effectively, and that members were thankful for the information
- Paper abstracts were due last friday – we are down 50 abstracts from last year's high
- Reminders that Special Sessions, Panels, Papers, and Workshops are due 8/19

ITiCSE Business (Liaison: Brett)

- Steering committee
  - Members
    - Chair: Michael Kölling (term ends mid-2025)
    - Michael Caspersen (term ends mid-2024)
    - Simon (term ends mid-2024)
    - Guido Rößling (term ends mid-2023)
    - Brett Becker (Board liaison)
  - The steering committee meets monthly, had the handoff meeting at ITiCSE 2022
  - Don't need to open a call for a new steering committee immediately, but perhaps in a few months
  - When new members are added, we will endeavor to add more diversity to the membership; three of the five are automatically added due to their roles as the board liaison, and leads for Informatics for All and ACM-Europe.
- ITiCSE 2023

- ○ Budget
    - ■ It is being put together, and will be submitted soon
    - ■ Last year the budget was approved in January (delay due to the pandemic), the current chairs are in a better position than 2022 since the format appears to be more stable.
- ● ITiCSE 2022
    - ○ ACM provided an advance to have local costs be paid locally, so banking agreement ends at the end of September (when local expenses and that account is settled). Any local money left will go back to ACM, and then we'll know where they stand in terms of bottom line.
    - ○ Budget
        - ■ The budget was a challenge to manage.
        - ■ The conference was initially scoped at 330 in person and no virtual attendees
        - ■ The in-person plan was reduced in January to 100 + committee (121 in person, double that virtually attending)
        - ■ The final numbers were ~240 in person and ~120 virtual.
        - ■ The budget was initially quite conservative, and would have had $5k left over, will have a report after all the numbers settle down, but initial projections look like the conference will end in the black.
        - ■ Many thanks to Keith Quille (supporter liaison) who brought in 7 supporters, and roughly ~22K Euros, much of which went to teachers and students to allow them to come.
    - ○ Logistics: there was a bit of an issue with the buses, but it worked out in the end

ICER Business (Liaison: Judy)

- ● Steering Committee
    - ○ Members
        - ■ Quintin Cutts (term ends 2025)
        - ■ Mark Guzdial (term ends 2023)
        - ■ Brian Dorn (term ends 2024)
        - ■ Claudia Szabo (term ends 2024)
    - ○ The SC has not met yet
    - ○ Nobody needs to be added, the SC is stable for now
- ● ICER 2022 update
    - ○ Held as a Hybrid conference
        - ■ ~100 in-person and ~40 virtual attendees
        - ■ Hard to compare to numbers from last year (since that was virtual)
    - ○ Well-organized, went well, excellent keynote speaker, no major problems
    - ○ Great conference in terms of quality of papers, sightseeing, and food
    - ○ One person reported contracting COVID, a couple of people had to leave
    - ○ Have yet to look at the evaluations, which were still being processed
    - ○ Some found it odd that conference chairs were called "site chairs"

- - - Some members of the community had concerns about reviewing, which has happened before at ICER.
      - There was a discussion about a 2-stage reviewing process (adding a response phase). This would have a major impact on timelines, and further discussion is needed
    - There needs to be clarity what needs approval (vs just information passed on) at the conference committee level, steering committee level, and board level.
  - ICER 2023 to be held in Chicago

CompEd Business (Liaison: Dan)

- Steering Committee
  - Members (and terms, *means these were extended due to COVID and the understanding that they would continue to be extended as long as needed for COVID)
    - Brett Becker (term ends 2024 - as of now*)
    - Susan Rodger (term ends 2024 - as of now*)
    - Board Liaison: Dan Garcia (term ends 2023 - as of now**) **extended as new liaison
    - Ming Zhang (term ends EoC 202x)
    - Alison Clear (term ends 2022) – need to have a call to replace this slot
    - Venkatesh Choppella (term ends EoC 202x++)
  - 6 people – four plus past and future chairs, partially because of 2 year window
- Conference timing
  - In general, could be 13 to 35 months apart, due to site having flexibility when conference runs, due to weather and other factors.
  - We had a brief discussion of running it yearly; consensus was this is hard when it roams the globe and sites need to have flexibility of putting it any week on the calendar
  - When CompEd had been scheduled for 2021, it was going to co-locate with COMPUTE (which in 2022 will be held in November). We hope to co-host with COMPUTE 2023 to attract Indian computing educators to CompEd 2023
- Plan
  - The SC will meet in September and make a decision for Dec 2023.
  - Once they decide, we need to update CfP and announce ASAP after that.
  - If they're still on the fence, they will meet again in Oct/Nov and make the final decision whether to go for 2023 or postpone another year.
  - The latest to announce (one way or another) will be Dec 1 2022 for mid-Dec 2023.
- CompEd 2025 – there are already five interested sites!

General Discussion – SIGCSE income

- Comes from the Digital library and Conferences

- Common misconception: Some believe if a conference makes a profit, it goes back to ACM, and doesn't stay with SIGCSE. That is incorrect.
- There IS money (overhead) that all of the SIGs pay based on expenses (~16% fee) that IS inside the conference budget and DOES have to go to ACM.
  - The number has not increased for over twenty years.
  - We pay the cost to ACM regardless – but we can decide how much to shelter our attendees from it by covering the costs with SIGCSE surplus
  - All conference budgets try to break even or (if lucky) make money
  - The board feels it is always better to have lower costs to encourage more people to attend (vs doubling the cost, and losing half the people) on the cost-income curve
  - Conferences with a high percentage of international attendees may be able to raise rates and not lose attendees because international attendees are already paying thousands for travel, so registration fees are a smaller piece of their overall costs

Other Items

- DEI
  - After a brief discussion, we resolved to have a much deeper discussion at our October 2022 face-to-face meeting
  - A brief analysis of SIGCSE membership, "who is our community?"
    - The data from ACM is very messy, how many from outside the US can't be determined easily. We need more time to work with that data.
- LinkedIn
  - We discussed putting LinkedIn under the portfolio of social media volunteer
- Special Projects
  - Yolanda will send the call at the end of August
- SIGCSE Awards
  - Brett sent out the call already
- New Educators Workshop at SIGCSE 2023 in-person or virtual? from Maureen
  - The Board is happy for the leaders of the New Educators to make that call.
- Face-to-face NYC October logistics discussed

Treasurer's Report

- Forwarded 7 invoices to approval
- Continuing to work with ACM to get access to financial management software
- Will have official report next time

Additional Items

- For the next meeting, conference liaisons will advise on Steering committees, meeting times, minutes, and progress

These minutes were approved 2022-10-18