

Housing Standards

1. Rent and Parking

Rent will be paid on time without exception. Checks are due on the 25th day of the prior month. All checks will be made out to “Sigma Phi Epsilon California Alpha Housing” and given to the Vice President of Finance to deposit. If the rent is not paid on time, the outstanding amount will be increased 5% per day late (maximum payment is \$100) If a brother knows that he will not be able to pay his rent on time, he should let the Vice President of Finance and/or the Chaplain know.

Brothers are given first priority for the purchase of parking spaces at the house in order of seniority along with consideration of need. The fraternity takes no responsibility for property damage or theft that occurs to cars parked at the house. Costs of parking will be collected with rent.

2. Cleanliness

Weekly upkeep, maintenance, and cleaning tasks will be delegated to each brother living in the house on a weekly basis by the Housing Manager, who will be appointed by the Vice President of Residential Learning Community. Some brothers may be assigned a monthly task in lieu of a weekly task. For brothers cleaning weekly, failure to complete the cleaning task and have a member of the executive board or standards board sign off on completion will result in a fine. A brother cleaning monthly will face a fine for failing to complete his cleaning task by 11:59pm on the last day of the month. Fines for failing to complete cleaning are described in the bylaws.

Additionally, each brother *may* be responsible for his own dishes and glassware and will receive a \$10 fine if he is caught leaving out dirty dishes/trash/personal items in common areas (including the kitchen and balconies), which will be defined as any room/space that is not a bedroom. If the brother needs to soak the dishes, he must sign a note indicating that he has left a dish out in the sink. If it is not cleaned up by the time the cleaning crew comes to clean, the offender will receive a \$10 fine. Repeat offenders will be brought before standards board. Common dishes may be provided, and any dishes left uncleaned in the sink may be thrown away by the VP RLC or Chaplain.

If any personal items are left out in the common rooms (including bathrooms), they will be moved to the lost/found. After Monday meetings every week the entire lost/found box *may* be thrown out or given away if items have not been claimed.

3. Maintenance of Facility and Property

In the case that a brother breaks or destroys any property or part of the house due

to foreseeable circumstances (as determined by the Standards Board), he is fully responsible for paying for 150% of the costs to repair or replace it. If it is unclear whether he is at fault or not, it will be brought before the Standards Board to decide. The purpose of paying the 150% would be to further discourage people from destroying property and also to pay for the time required to make the repair or replacement.

In order to prevent the sprinkler system from being triggered and causing extreme water damage, there will be no ball-playing nor smoking of any kind in the house. Additionally, if any brother pulls a fire alarm for any reason other than an emergency, he will be brought before Standards Board.

The basement will be used only as a storage space.

4. Quiet Hours

In order to allow brothers to pursue their studies and respect the interests of neighbors, the Housing Manager will enforce quiet hours. The hours are as follows:

Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.
11 PM- 8 AM	11 PM- 8 AM	11 PM- 8 AM	12 AM- 8 AM	1 AM- 8 AM	1 AM- 8 AM	11 PM- 8 AM

During midterms, RRR week, and finals week, these hours will be adjusted by the VP RLC to support the needs of brothers. If a brother who is disturbing others (this includes music/tv/games/friends/piano playing/etc) is warned twice by a member of Standards Board or Executive Board in one instance and still does not comply, he will be asked to come before the Standards Board.

5. Alcohol/firearms/drugs

Alcohol will not be permitted on the South deck (2nd floor) at any time. During events at which alcohol is served to non-brothers, no decks will be available for use.

The house will follow a strict No Keg policy in accordance with the national fraternity's bylaws. As well, if a brother purchases alcohol and brings it into the chapter facility, it must be kept in his bedroom or the refrigerator. This includes both full and emptied alcohol containers.

The study room on the first floor will remain substance free at all times.

There will be no possession of any firearms in the house.

There will be no use or possession of illegal drugs in the house. Additionally, there will be no use of illegal substances on the balconies or in any part of the house. Smoking of tobacco will be restricted to the northwest balcony. Drug paraphernalia will not be allowed in the chapter facility.

The consumption of alcohol in common rooms must be accompanied by the closing of drapes, shades, blinds, etc. Alcohol consumption of any kind will not be allowed on the second floor balcony.

Any and all infractions of Section 5 will result in a mandatory appearance before the Standards Board.

6. House Events

Any social event with 50 or more persons cannot occur without approval from the Vice President of Programming, President, and Vice President Residential Learning Community. These events must be registered with the IFC and a fire permit will be acquired from the fire department. Furthermore the event must be registered with the university through the Interfraternity Council. IFC rules will be followed at all house events. When planning the event, the executive board should take proper risk management as suggested in the Party Set Up guidelines.