

# Admin User Manul

In the admin part, shown below, the administrator can manage the users of the platform.

**Administrator**

Name or surname E-mail Role

Name	Surname	Email	Profile	Status
Alexandra	Navarrete González	alexandra.navarrete@upf.edu	Grammar tool content provider	Active
Annika	Mittelstädt	a.mittelstaedt01@stud.uni-goettingen.de	Platform Administrator	Active
Annika	Mittelstädt	a.mittelstaedt01@gmail.com	Atlas tool content provider	Active
Annika2	Mittelstadt2	annimit@freenet.de	Atlas tool content provider	Active
Asli	Özkul	asliozkl@gmail.com	Grammar tool content provider	Active
Bea	Provauser	beatricegiustolisi@live.it	Testing tool user	Active
Bea	Provaeditor	beatricegiustolisi@gmail.com	Testing tool editor	Active
Beatrice	Giustolisi	beatrice.giustolisi@unimib.it	Platform Administrator	Active
Burcu	Saral	burcu.saral@boun.edu.tr	Grammar tool content provider	Active
Carlo	Geraci	carlo.geraci76@gmail.com	Simple user	Active
Carluccio	Geraci	carlogeraci@inwind.it	Simple user	Active


+ Add user Edit user Remove user

## Search a user


The administrator can search for a user through the search bar located on the top left.

The administrator can use 3 search modes:

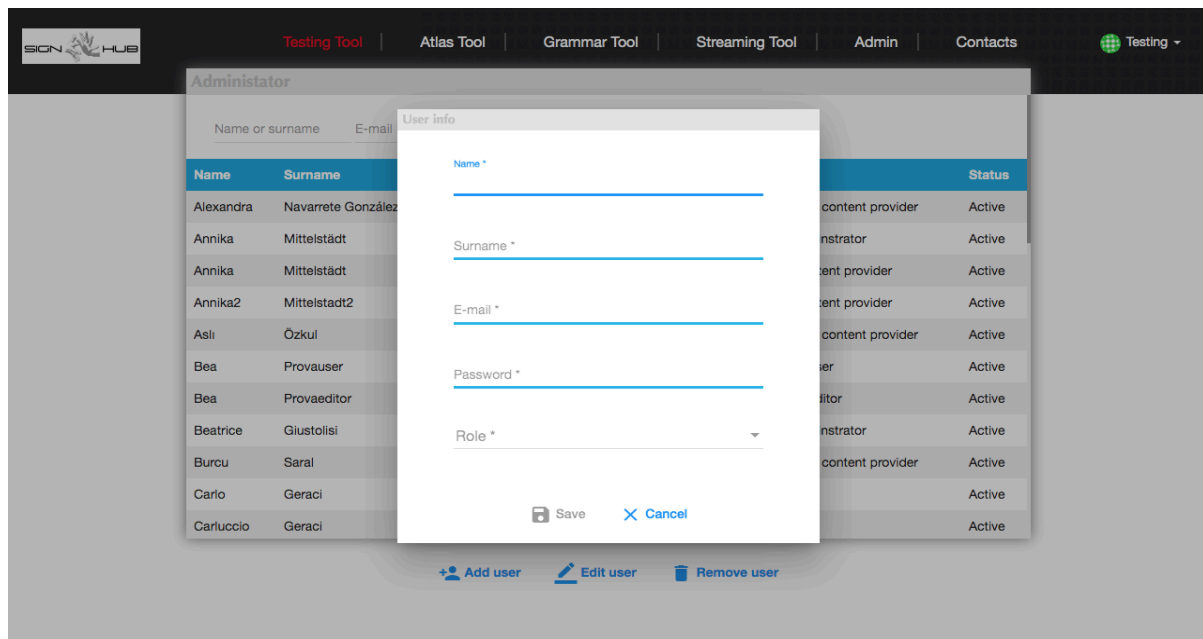
- Name or surname: search by name or surname.
- Email: search by email.
- Role: search by role.

Once the search data has been entered, the administrator must click on the button (  ) located on the right side of the search bar to start the search.


## Add user to platform

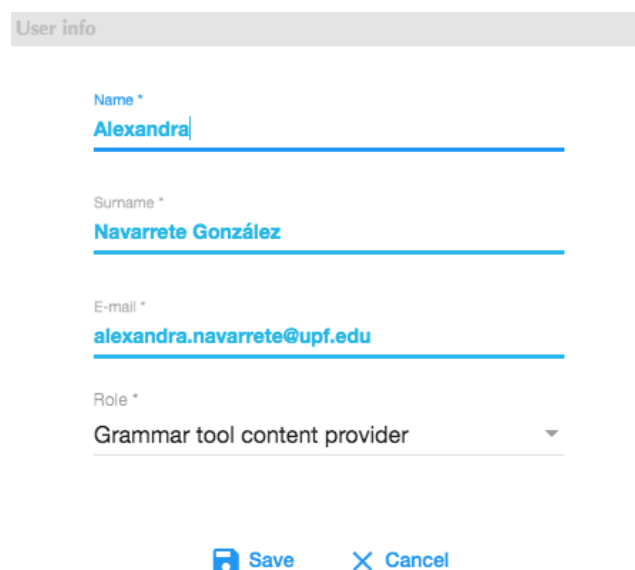
To add a user, the administrator must click on the button  **Add user** positioned below the table containing the list of users.

Clicking the button will open a pop-up containing a form where you can enter the data of the new user and click save for update the table lists with the new user.



## Edit an existing user

The administrator must click on the row corresponding to the user he wants to edit. Then clicking on the button  **Edit user** will open a pop-up with the editable details.





The 'User info' pop-up form is shown, allowing the administrator to edit an existing user. The form includes fields for Name, Surname, E-mail, and Role. The 'Save' and 'Cancel' buttons are visible at the bottom.



Name \*  
**Alexandra**

Surname \*  
**Navarrete González**

E-mail \*  
**alexandra.navarrete@upf.edu**

Role \*  
Grammar tool content provider

 Save  Cancel

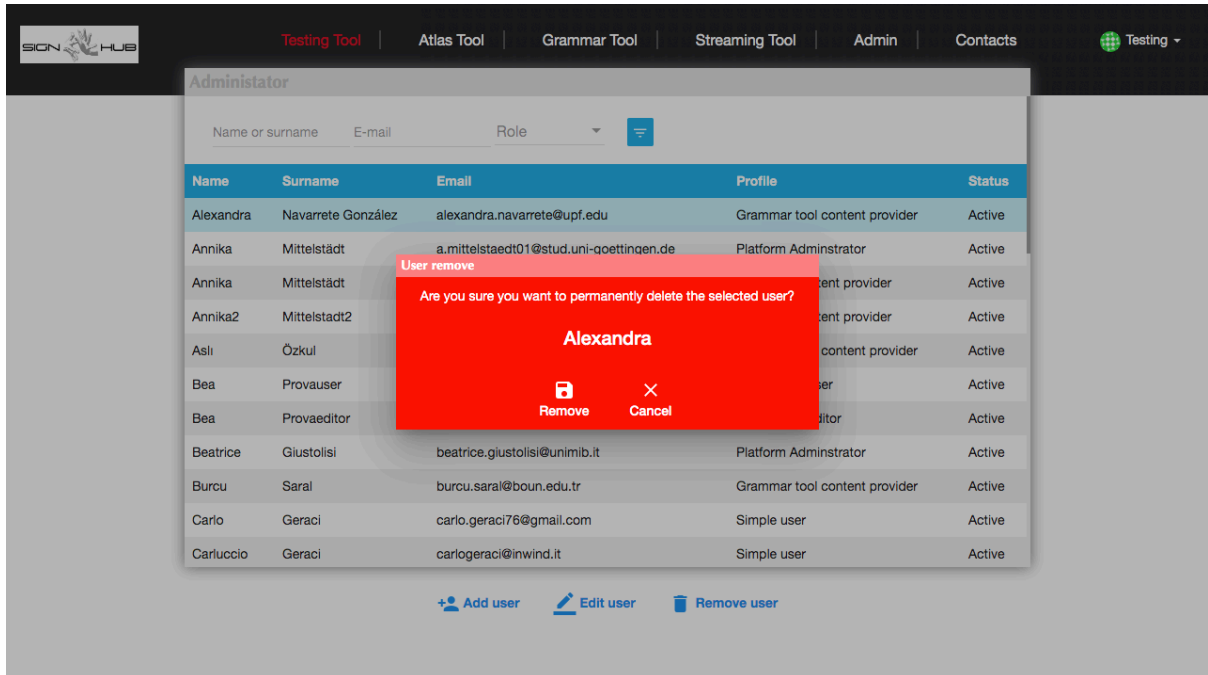
Once the fields have been modified, you can click on the button  **Save** for save the changes and click on the button  **Cancel** to undo.

## Remove user

To remove a user, the administrator must click on the row corresponding to the user he wants to remove and click on the button  **Remove user**.

A pop-up will be shown to confirm the removal of the user.

If the administrator is sure he can click on "remove" otherwise he can click on "cancel" to turn back.



The screenshot displays the SCN HUB Administrator interface. At the top, there is a navigation bar with links to Testing Tool, Atlas Tool, Grammar Tool, Streaming Tool, Admin, and Contacts. Below this, the Administrator section features a search bar with fields for Name or surname, E-mail, and Role. A table lists users with columns for Name, Surname, Email, Profile, and Status. A red dialog box titled "User remove" is overlaid on the table, asking for confirmation to delete the selected user, Alexandra. The dialog includes "Remove" and "Cancel" buttons. At the bottom of the interface, there are buttons for "Add user", "Edit user", and "Remove user".

Name	Surname	Email	Profile	Status
Alexandra	Navarrete González	alexandra.navarrete@upf.edu	Grammar tool content provider	Active
Annika	Mittelstädt	a.mittelstaedt01@stud.uni-goettingen.de	Platform Administrator	Active
Annika	Mittelstädt		Content provider	Active
Annika2	Mittelstadt2		Content provider	Active
Asli	Özkul		Content provider	Active
Bea	Provauser		User	Active
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