

# MOHAMED SEDDIEK

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139 Al Sad, beside the police station, Doha | +974 33 177 377 - +974 774 13 8 13  
[Mohamedseddiek@hotmail.com](mailto:Mohamedseddiek@hotmail.com) – 33 Years  
Egyptian – Married – NOC

Applications and systems engineer.  
Manages and coordinating projects systems with supporting and troubleshooting.

## SKILLS

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- systems configurations and administrations.
- database administrations with replications and link between servers.
- managing a team of staff including programmers, analysts and support specialists.
- evaluating the functionality of systems.
- consulting computer users to ascertain needs and to ensure that facilities meet user or project requirements.
- selecting and purchasing appropriate hardware and software.
- managing IT budgets.
- ensuring software licensing laws are followed.
- implementing and managing security or integrity and backup procedures.
- scheduling upgrades.
- providing user training, support, advice and feedback.
- testing and modifying systems to ensure that that they operate reliably.
- managing secure network access for remote users.
- keeping up to date with new technology.
- designing maintenance procedures and putting them into operation.
- training new staff.

## WORK HISTORY

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DEC. 2016 - PRESENT     **BANI HASHIM TRADING – ITQAN**  
   **Systems and Applications Engineer**

Responsible for the secure and effective operation of all computer systems, related applications, hardware and software that is used within a wide range of public and private sector organization and Responsible for over than 16 pages in social media “Facebook, Twitter and Instagram” for all the group companies.

- leading projects systems: pos, retail, purchases, cost control, stock control, customers and suppliers systems
- create replications and set vpn connections between servers for databases.
- install and configure computer hardware operating systems and applications
- monitor and maintain computer systems and networks
- talk staff or clients through a series of actions, either face-to-face or over the phone, to help set up systems or resolve issues
- troubleshoot system and network problems, diagnosing and solving hardware or software faults
- replace parts as required
- provide support, including procedural documentation and relevant reports
- follow diagrams and written instructions to repair a fault or set up a system

- support the roll-out of new applications
- set up new users' accounts and profiles and deal with password issues
- respond within agreed time limits to call-outs
- work continuously on a task until completion (or referral to third parties, if appropriate)
- prioritise and manage many open cases at one time
- rapidly establish a good working relationship with customers and other professionals, such as software developers
- test and evaluate new technology
- design and participates in the development of Low current systems (CCTV, Access door, UPS, Public Address, Cable Structure "Active and Passive Component" IP telephones, IPTV) as well as related policies and procedures.
- supervises activities and ensures the proper implementation of the related low current systems policies and procedures.
- evaluates Electronics / Low current suppliers' contracts.
- ensures the regular verification, implementation, maintenance, and functionality of the low current system.
- ensures the proper implementation of the Low Current Systems to avoid and resolve any occurring problems.
- ensures the installation, maintenance, and monitoring of systems.
- ensures the proper organization, and documentation of low current systems.
- ability to recommend development plans for Low Current systems in order to meet the required level of efficiency.

#### Projects:

- Real Madrid Official Stores
- OTP Pharmacies
- Bayet Aldoby Laundries
- Qatar Cuisines
- Sojennie Paris Cafes
- Max Burger Restaurants

#### Social media responsible for all the group accounts:

- Administrate the creation and publishing of relevant, original, high-quality content.
- Identify and improve organizational development aspects that would improve content.
- Create a regular publishing schedule.
- Leverage the right tools to manage your content.
- Implement a content editorial calendar to manage content and plan specific, timely marketing campaigns.
- Promote content through social advertising.

#### Accounts on Facebook, Twitter & Instagram:

- Bani Hashim Trading
- Qatar Cuisine
- Tembah Magazine
- Sayrafah Islamic
- QCPA
- Al Mal Holding
- Echo Media
- Echo Investement
- American Hospital
- Al Rassoul Channel

JUNE. 2015 – NOV. 2016 **BRIGHT INFORMATION SYSTEMS**  
**Systems Consultant and Project Manager**

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- rapidly establish a good working relationship with customers and other professionals, such as software developers
- test and evaluate new technology
- conduct electrical safety checks on computer equipment.

Projects:

- Real Madrid Official Stores
- Al Jaber for Watches
- Harees Alwalda Restaurants
- 2 B Kitchens
- Ecowash

APR.2007 – APR.2015 **COMSYS SOFTWARE**  
**Applications Consultant**

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## EDUCATION

2001 – 2005	<b>COMPUTER SCIENCE</b> <b>SHR ACADEMY</b> <ul style="list-style-type: none"> <li>▪BCs. Computer science</li> </ul>
2002 – 2004	<b>MCAD</b> MCP certified for exams 229 & 316

## ATTENDED CISA COURSE

## PRE COURSE OF PMP

**Microsoft Certified Professional Transcript**

Last Activity Recorded: September 23, 2004  
Microsoft Certified Professional ID: 3251722

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**FROM ELMARDEENY ST. - / EZBET MEKKAWY - HADAYEK EL KOBBA**  
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allemnyhawak@hotmail.com

**Microsoft Certification Status**

Credential	Certification / Version	Date Achieved
Professional	MCP 2.0 -- Certified Professional	September 09, 2004



**Microsoft Certification Exams Completed Successfully**

Exam ID	Description	Date Completed
316	Developing and Implementing Windows®-based Applications with Microsoft® Visual C#™ .NET and Microsoft® Visual Studio® .NET	September 23, 2004
229	Designing and Implementing Databases with Microsoft® SQL Server™ 2000 Enterprise Edition	September 09, 2004