

OBJECTIVE

To expand upon my experiences in anthropology, marketing, and design and develop skills in user experience in order to craft positive and beneficial experiences for customers, clients, web users, and museum visitors.

EXPERIENCE

- Present**
Dec 2017 • **East Side Neighborhood Services – Minneapolis**
Administrative Assistant & Receptionist
Office manager and receptionist for multi-department social service non-profit. Receive and direct multiple calls, provide in-person customer service, order supplies, manage conference room scheduling.
- Aug 2017**
Aug 2016 • **Office of Ceremonies, UW – Seattle**
Volunteer Coordinator
Worked on a small team to plan and execute Commencement and Freshman Convocation. Recruited, trained, and managed over 100 volunteers for highly-attended events.
- Sept 2015**
Sept 2016 • **Five Agencies – Seattle**
Project Manager, Editor, Content Marketer
Created graphics and wrote content for multiple companies in the agency.
Designed interactive brochure to promote the TUPo mission (“Manifesto Project.”)
- Apr 2015**
Jun 2015 • **US Pavilion at Expo Milano 2015 – Milan**
Student Ambassador
Guided international visitors through the US pavilion exhibits. Facilitated conversations in English and Italian about global food system issues.
- Jan 2015**
Apr 2015 • **Trempealeau Interpretive Path – Madison**
Exhibit Curriculum Developer
Designed and adapted curricular activities for 4th grade students that supported archaeological exhibits in Trempealeau, WI.

EDUCATION

Bachelor of Science, Anthropology
University of Wisconsin-Madison
2015

Semester academic study abroad
Università di Bologna, Italy
2014 Spring

PROFESSIONAL DEVELOPMENT


Intro to Coding:
HTML & CSS workshop
General Assembly – Seattle
2017

PROFICIENCIES

Adobe Illustrator
Adobe Photoshop
Adobe InDesign
HTML5
CSS3

SKILLS

Graphic Design
Illustration
Writing
Customer Service
Project Management



PROJECTS

- 2018 ● **Farkel Scoreboard Mobile App**
App layout and design
Icon design
- **Portfolio Website**
www.sigridstensvold.com
Web design
Front end web development of site
- **Personal Branding**
Logo design and branding for personal promotion
Icon design
- **Solon Springs Educational Foundation**
www.solonspringsef.org
Logo design
- 2017 ● **Nyseth/Sagal Family Holiday Update Card**
Interactive graphic design for annual holiday card
Infographic design
- **SEA to SAN website for Pacific Coast Bike Tour**
www.120spokes.com
Web design
Design of all graphics and icons
Contributing writer
- 2016 ● **Manifesto project**
www.theultimateproject.org/manifesto
Graphic design of interactive brochure
- 2014 ● **Trempealeau Interpretive Path**
Archaeological exhibit in Trempealeau, WI
www.tremptrip.com
Research, design, and installation of interpretive exhibit
Wrote label copy and created exhibit panels.

AWARDS

Honors in the Liberal Arts
Graduated with Distinction
Phi Beta Kappa
Dean's list: 5 semesters
Academic Excellence Scholarship
Leo and Ivy Nevala Scholarship
International Academic Programs
Merit-Based Scholarship

LANGUAGES

English, native fluency
Italian, advanced written and conversational skills

VOLUNTEERING

Tilth Alliance CSA
Summer 2016, 2017
Packed local produce into CSA boxes for distribution

