Mode Reference Card (1/2)

(for version 6.07b)

ng Started

```
-list 'auto-mode-alist '("\\.org$" . org-mode))
-key global-map "\C-cl" 'org-store-link)[1]
-key global-map "\C-ca" 'org-agenda)[1]
```

many customization options try   M-x org-customize
the on-line documentation try   M-x org-info

ility Cycling

rrent subtree between states	TAB
ntire buffer between states	S-TAB
whole file	C-c C-a
ntext around point	C-c C-r
otree in indirect buffer, ded. frame	C-c C-k

on

vious heading	C-c C-n/p
vious heading, same level	C-c C-f/b
d to higher level heading	C-c C-u
another place in document	C-c C-j
/next plain list item	S-UP/DOWN[3]

ture Editing

w heading/item at current level	M-RET
w heading after subtree	C-RET
w TODO entry/checkbox item	M-S-RET
ODO entry/ckbx after subtree	C-S-RET
/demote heading	M-LEFT/RIGHT
/demote current subtree	M-S-LEFT/RIGHT
otree/list item up/down	M-S-UP/DOWN
otree	C-c C-w
ree	C-c C-x C-w
tree	C-c C-x M-w
otree	C-c C-x C-y
uffer to current subtree	C-x n s
striction to full buffer	C-x n w

iving

ARCHIVE tag	C-c C-x a
ling of an ARCHIVEd tree	C-TAB
Attic Sibling	C-c C-x A
otree to archive file	C-c C-x C-s

ring and Sparse Trees

t a sparse tree by various criteria	C-c /
DO's in sparse tree	C-c C-v
ODO list in agenda mode	C-c a t[1]
ted view of current org file	C-c a L

Tables

Creating a table

just start typing, e.g.	|Name|Phone|Age RET |- TAB
convert region to table	C-c |
... separator at least 3 spaces	C-3 C-c |

Commands available inside tables

The following commands work when the cursor is *inside a table*.
Outside of tables, the same keys may have other functionality.

Re-aligning and field motion

re-align the table without moving the cursor	C-c C-c
re-align the table, move to next field	TAB
move to previous field	S-TAB
re-align the table, move to next row	RET

Row and column editing

move the current column left	M-LEFT/RIGHT
kill the current column	M-S-LEFT
insert new column to left of cursor position	M-S-RIGHT
move the current row up/down	M-UP/DOWN
kill the current row or horizontal line	M-S-UP
insert new row above the current row	M-S-DOWN
insert hline below (C-u : above) current row	C-c -
sort lines in region	C-c ^

Regions

cut rectangular region	C-c C-x C-w
copy rectangular region	C-c C-x M-w
paste rectangular region	C-c C-x C-y
fill paragraph across selected cells	C-c C-q

Miscellaneous

to limit column width to N characters, use	...| <N> |...
edit the current field in a separate window	C-c `
make current field fully visible	C-u TAB
export as tab-separated file	M-x org-table-export
import tab-separated file	M-x org-table-import
sum numbers in current column/rectangle	C-c +

Tables created with the table.el package

insert a new table.el table	C-c ~
recognize existing table.el table	C-c C-c
convert table (Org-mode ↔ table.el)	C-c ~

Spreadsheet

Formulas typed in field are executed by TAB, RET and C-c C-c.
= introduces a column formula, := a field formula.

Example: Add Col1 and Col2	|=$1+$2 |
... with printf format specification	|=$1+$2;%.2f|
... with constants from constants.el	|=$1/$c/$cm |
sum from 2nd to 3rd hline	|:=vsum(@II..@III)|
apply current column formula	| = |
set and eval column formula	C-c =
set and eval field formula	C-u C-c =
re-apply all stored equations to current line	C-c *
re-apply all stored equations to entire table	C-u C-c *
iterate table to stability	C-u C-u C-c *
rotate calculation mark through # * ! ^_ $	C-#
show line, column, formula reference	C-c ?
toggle coordinate grid	C-c }
toggle formula debugger	C-c {

Formula Editor

edit formulas in separate buffer	C-c '
exit and install new formulas	C-c C-c
exit, install, and apply new formulas	C-u C-c C-c
abort	C-c C-q
toggle reference style	C-c C-r
pretty-print Lisp formula	TAB
complete Lisp symbol	M-TAB
shift reference point	S-cursor
shift test line for column references	M-up/down
scroll the window showing the table	M-S-up/down
toggle table coordinate grid	C-c }

Links

globally store link to the current location	C-c l[1]
insert a link (TAB completes stored links)	C-c C-l
insert file link with file name completion	C-u C-c C-l
edit (also hidden part of) link at point	C-c C-l
open file links in emacs	C-c C-o
...force open in emacs/other window	C-u C-c C-o
open link at point	mouse-1/2
...force open in emacs/other window	mouse-3
record a position in mark ring	C-c %
jump back to last followed link(s)	C-c &
find next link	C-c C-x C-n
find previous link	C-c C-x C-p
edit code snippet of file at point	C-c '

Internal Links

<<My Target>>	target
<<<My Target>>>	radio target[2]
[[*this text]]	find headline
[[this text]]	find target or text in buffer
[[this text][description]]	optional link text

External Links

file:/home/dominik/img/mars.jpg	file, absolute
file:papers/last.pdf	file, relative
file:projects.org::*that text	find headline
file:projects.org::find me	find trgt/string
http://www.astro.uva.nl/~dominik	on the web
mailto:adent@galaxy.net	Email address
news:comp.emacs	Usenet group
bbdb:Richard Stallman	BBDB person
gnus:group	GNUS group
gnus:group#id	GNUS message
vm|wl|mhe|rmail:folder	Mail folder
vm|wl|mhe|rmail:folder#id	Mail message
info:emacs:Regexps	Info file:node
shell:ls *.org	shell command
elisp:(calendar)	elisp form
[[external link][description]]	optional link text

Completion

In-buffer completion completes TODO keywords at headline
start, TeX macros after "\", option keywords after "#-", TAGS
after ":", and dictionary words elsewhere.

Complete word at point	M-TAB

O Items and Checkboxes

e state of the current item	C-c C-t
xt/previous state	S-LEFT/RIGHT
xt/previous set	C-S-LEFT/RIGHT
DO items in a sparse tree	C-c C-v
TODO keyword's sparse tree	C-3 C-c C-v
riority of the current item	C-c , [ABC]
riority cookie from current item	C-c , SPC
er priority of current item	S-UP/DOWN[3]
w checkbox item in plain list	M-S-RET
eckbox(es) in region/entry/at point	C-c C-x C-b
checkbox at point	C-c C-c
statistics cookies: insert [/] or [%]	
checkbox statistics (C-u : whole file)	C-c #
for current heading	C-c C-c
ags in all headings	C-u C-c C-c
parse tree with matching tags	C-c \
(agenda) match tags at cursor	C-c C-o

erties and Column View

erty	C-c C-x p
ommands in property lines	C-c C-c
vious allowed value	S-left/right
column view	C-c C-x C-c
columns view in dynamic block	C-c C-x i
mn view	q
vious allowed value	S-left/right
vious allowed value	n / p
e	e
wed values list	a
ue	v
column wider/narrower	> / <
umn left/right	M-left/right
column	M-S-right
rrent column	M-S-left

stamps

or date and insert timestamp	C-c .
but insert date and time format	C-u C-c .
but make stamp inactive	C-c !
EADLINE timestamp	C-c C-d
CHEDULED timestamp	C-c C-s
parse tree with all deadlines due	C-c / d
between 2 dates in a time range	C-c C-y
imestamp at cursor by ±1 day	S-RIGHT/LEFT[3]
ear/month/day at cursor by ±1	S-UP/DOWN[3]
e calendar for the current date	C-c >
mestamp matching date in calendar	C-c <
genda for current date	C-c C-o
te while prompted	mouse-1/RET
ustom format display for dates/times	C-c C-x C-t

Clocking time

start clock on current item	C-c C-x C-i
stop clock on current item	C-c C-x C-o
cancel current clock	C-c C-x C-x
display total subtree times	C-c C-x C-d
remove displayed times	C-c C-c
insert/update table with clock report	C-c C-x C-r

Agenda Views

add/move current file to front of agenda	C-c [
remove current file from your agenda	C-c]
cycle through agenda file list	C-'
set/remove restriction lock	C-c C-x </>
compile agenda for the current week	C-c a a[1]
compile global TODO list	C-c a t[1]
compile TODO list for specific keyword	C-c a T[1]
match tags, ODO kwds, properties	C-c a m[1]
match only in TODO entries	C-c a M[1]
find stuck projects	C-c a #[1]
show timeline of current org file	C-c a L[1]
configure custom commands	C-c a C[1]
agenda for date at cursor	C-c C-o

Commands available in an agenda buffer

View Org file

show original location of item	SPC/mouse-3
show and recenter window	L
goto original location in other window	TAB/mouse-2
goto original location, delete other windows	RET
show subtree in indirect buffer, ded. frame	b
toggle follow-mode	f

Change display

delete other windows	o
switch to day/week/month/year view	d w m y
toggle inclusion of diary entries	D
toggle time grid for daily schedule	G
toggle display of logbook entries	l
toggle inclusion of archived trees/files	v / C-u v
refresh agenda buffer with any changes	r / g
filter with repect to a tag	/
save all org-mode buffers	s
display next/previous day,week,...	RIGHT/LEFT
goto today	.

Remote editing

digit argument	0-9
change state of current TODO item	t
kill item and source	C-k
archive the subtree	$ / a / A
show tags of current headline	T
set tags for current headline/region	:
toggle ARCHIVE tag	a
set priority of current item	p
raise/lower priority of current item	S-UP/DOWN[3]
display weighted priority of current item	P
schedule/set deadline for this item	C-c C-s/d
change timestamp to one day earlier/later	S-LEFT/RIGHT[3]
change timestamp to today	>
insert new entry into diary	i

start/stop/cancel the clock on current item	I / O / X
jump to running clock entry	J

Misc

Open link in current line	C-c C-o

Calendar commands

find agenda cursor date in calendar	c
compute agenda for calendar cursor date	c
show phases of the moon	M
show sunrise/sunset times	S
show holidays	H
convert date to other calendars	C

Quit and Exit

quit agenda, remove agenda buffer	q
exit agenda, remove all agenda buffers	x

Calendar and Diary Integration

Include Emacs diary entries into Org-mode agenda with:

(setq org-agenda-include-diary t)

LaTeX and cdlatex-mode

preview LaTeX fragment	C-c C-x C-l
Expand abbreviation (cdlatex-mode)	TAB
Insert/modify math symbol (cdlatex-mode)	' / '

Exporting and Publishing

Exporting creates files with extensions *.txt* and *.html* in the current directory. Publishing puts the resulting file into some other place.

export/publish dispatcher	C-c C-e
export visible part only	C-c C-e v
insert template of export options	C-c C-x t
toggle fixed width for entry or region	C-c :

Comments: Text not being exported

Text before the first headline is not considered part of the document and is therefore never exported. Lines starting with # are comments and are not exported. Subtrees whose header starts with COMMENT are never exported.

toggle COMMENT keyword on entry	C-c ;

Dynamic Blocks

update dynamic block at point	C-c C-x C-u
update all dynamic blocks	C-u C-c C-x C-u

Notes

[1] This is only a suggestion for a binding of this command. Choose your own key as shown under INSTALLATION.

[2] After changing a #+KEYWORD or <<<target>>> line, press C-c C-c with the cursor still in the line to update.

[3] Keybinding affected by org-CUA-compatibility.